



4505 141st PL SE
Bellevue, WA 98006
Phone: 425-223-3763 www.aalf.org

Contract for Services 2015-2016

**Lemoore Middle College High School and
Lemoore Union High School District**

April 26, 2016



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Contract for Services

This contract is made and entered into, effective as of the date of signature, by and between:

Contractor: Anytime Anywhere Learning Foundation (AALF) located at 4505 141st Place SE, Bellevue, WA 98006

Client: Lemoore Middle College High School and Lemoore Union High School District located at 5 Powell Avenue, Lemoore, CA 93245

1. Terms of Contract

1.1 The terms of this contract shall be from May 1, 2016 – June 30, 2016

2. Service to be Performed By Contractor

2.1 Scope of Work. Contractor will provide the Client with coaching services and support as specified in the Scope of Work included in this contract.

2.2 Review, Evaluation, and Assessment. The Contractor will provide the Client with review periods at the end of each semester to evaluate and assess current progress based on the Scope of Work and goals of the district 1-to-1 program.

3. Independent Contractor Status

3.1 It is the expressed intention of the parties involved that Contractor is an independent contractor and not an employee, agent, or joint venturer of the Client. Nothing in this contract shall be interpreted or construed as creating or establishing the relationship of employer and employee between the Contractor and the Client. Contractor shall retain the right to pursue and perform services for others during the term of this contract.

3.2 State and Federal Taxes. Since Contractor is not a Client employee, Client will not deduct any applicable withholdings from Contractor's invoices. Contractor is responsible for paying all required State and Federal taxes.

4. Obligations of Contractor

4.1 Contractor will provide a knowledgeable, experienced and trained coach to support school staff, including administrative leaders, technology director(s), 1-to-1 mentor/coach teacher(s), and 1-to-1 teachers.



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4.2 **Review, Evaluation, and Assessment:** The Contractor will participate with the Client in an informal review of progress at the end of the work. The coach, along with district and school administrators and 1-to-1 teachers will participate in this review, evaluation and assessment. This informal review will not be an extensive process, but is designed to evaluate and assess current progress based on the Scope of Work and goals of the Client's 1-to-1 program. Participation by the Contractor's coach in this process is included in the total number of contracted coaching days. Additional coaching days can be requested by the Client for a formal review of work.

4.3 **Tools and Resources:** Contractor shall provide access to tools and resources created by the Contractor or made available through Contractor to support the project goals. Tools and resources created by Contractor remain the property of Contractor and must be properly attributed to Contractor and Contractor's name must appear on all copies of these materials. The tools and resources may be shared with and used by additional members of Client's staff but may not be posted on a web site or otherwise freely or commercially distributed without the consent of Contractor.

4.4 **Agreement.** The Contractor and coach are responsible for the satisfactory completion of the job.

5. Obligations of Client

5.1 Client's school leaders and staff members commit to meeting and participating with the Contractor's assigned coach for the term of the contract.

5.2 All participants will focus their work on the goals and measures found within the Client's established 1-to-1 technology plan. The development of the Client's technology plan is outside this Scope of Work. Additional coaching days can be requested by the Client if need arises for support in developing, reviewing, or revising this 1-to-1 plan.

5.3 Client's school leaders and staff members will participate in review, evaluation, and assessment activities and reporting of site work and progress as specified

6. Costs and Payment

6.1 Total cost of support. The total costs for AALF support include:

| | |
|--------------------------|---|
| Total cost | \$1,401.00 |
| Services provided | <ul style="list-style-type: none"> • 1 day of face-to-face professional development (8 hour) • Written coaching log to administrator/s and staff following the professional development support |



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6.2 Compensation. In consideration for the services to be performed by Contractor, the Client agrees to pay Contractor stated amount which will be invoiced once a signed contract and an approved purchase order have been sent to the Contractor. A scanned copy of the signed contract and purchase order should be sent to service@aalf.org. Work will start only after the Contractor has received the approved purchase order from Client.

6.3 Payment is due to Contractor no later than 30 days after the invoice is issued.

6.4 Additional services and products may be provided on a fee-for-services basis as requested in writing by the Client. Contractor must receive payment or purchase orders for these additional services or products prior to their delivery.

7. General Provisions

7.1 Assignment. Neither this Contract nor any duties or obligations under this Contract may be assigned by either party without the prior written consent of the other party.

7.2 Cancellation of the contract. Contractor or Client may cancel the contract upon written notice to the party submitted 30 days before the proposed cancellation date. Any notice of proposed cancellation shall provide the party with a reasonable explanation for the cancellation, including the elements of the work that posed particular problems for the withdrawing party, and/or the persons or events that initiated the cancellation. Such notice shall also include an orderly plan for the termination of the withdrawing party's participation in the Contract.

In the event that the Contract is canceled, both parties will meet to negotiate an amount to be returned to the Client based upon the work performed up to the date of withdrawal. If the withdrawing party is the Contractor, this party shall meet all reporting obligations under this Contract to Client's satisfaction through the date of proposed cancellation.

7.3 Mutual release of liability for the cost of dispute resolution. To the extent permitted by law, both Parties agree that they shall pay their own respective costs, including attorney fees, for the resolution of any disputes arising out of this Agreement.



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CONTRACTOR: Anytime Anywhere Learning Foundation

Date Approved:

By: Susan Einhorn
Susan Einhorn
Executive Director
Anytime Anywhere Learning Foundation
Tax ID: 20-0926361

CLIENT: Lemoore Middle College High School and Lemoore Union High School
District

Date Approved:

By _____

Name: Debbie Muro

Title: Superintendent

By _____

Name: Dr. Victor Rosa

Title: Assistant Superintendent

By _____

Name: Chuck Gent

Title: Principal



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Scope of Work

**For the Agreement Between
Lemoore Middle College High School and Lemoore Union High School District
Anytime Anywhere Learning Foundation
April 26, 2016-June 30, 2016**

This Scope of Work describes the mutual responsibilities and commitments of the Anytime Anywhere Learning Foundation and the Lemoore Middle College High School and Lemoore Union High School District.

1. Overview

Anytime Anywhere Learning Foundation Mission

The goal of the Anytime Anywhere Learning Foundation is to ensure that all children have access to unlimited opportunities to learn anytime and anywhere and that they have the tools that make this possible. To achieve this, AALF helps schools develop visionary leadership and knowledgeable, innovative, and effective educators. AALF is a 501(c)3 non-profit organization.

2. Professional Development

AALF will provide eight (8) hours of face-to-face professional development for the identified and designated staff at Lemoore Middle College High School, not to exceed a total of 40 participants for any session. Professional development training will be provided by experienced and knowledgeable 1-to-1 educators who are also qualified and trained AALF staff. Days will be identified and designated by Lemoore Middle College High School High School and Lemoore Union High School District educational leaders and AALF coaches. These days will be completed by June 30, 2016. Professional development includes training for teachers, site mentor/coach, curriculum development, leadership development. Professional development support includes:

- Face-to-face training sessions.
- A focus on developing the foundations of effective cross curricular project-based learning in 1-to-1 classes.
- Promoting the effective use of personal computers and associated technologies in 1-to-1 environments in building powerful learning experiences.

3. Goals of the Partnership between AALF and Lemoore Middle College High School

The primary goal of this partnership includes building the capacity of leaders and teachers in:

- a. Focusing on systems and instruction for students in technology rich classes and as students participate in effective cross-curricular units of study.
- b. Developing the knowledge and skills of teachers and school leaders to meet the needs of students in their cross-curricular 1-to-1 classes.



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5. Expected Outcomes

- School leaders who design and support highly effective cross-curricular 1-to-1 school systems, teacher instructional capacity and whole-school learning cultures. Specifically, leaders who are knowledgeable about the qualities of highly effective 1-to-1 instruction and who can support teachers in employing these instructional practices.
- Teachers, who create, build and sustain effective, rigorous, and relevant cross-curricular project-based 1-to-1 learning cultures and who are reflective about the effectiveness of their work.
- Students who achieve high levels of academic understanding and are prepared to participate in the world around them. Specifically, students who are motivated and engaged learners and who develop higher levels of thinking and problem solving skills.