

**Lemoore Union High School District, 5 Powell Avenue, Lemoore, CA 93245**  
**Minutes of the Regular Board of Trustees Meeting, August 8, 2019**

The meeting of the Board of Trustees of the Lemoore Union High School District took place at the LUHSD Board room, 5 Powell Ave., Lemoore, CA 93245 on this date and time. Board members present: Mrs. Jeanne Castadio, Mr. John Droogh, Mrs. Lois Hubanks, Mr. Jason Orton and Dr. Guadalupe Solis. Also present: Superintendent Ms. Debbie Muro. Please Note: These Minutes have set forth the actions taken by the LUHSD Board of Trustees on matters stated, but not necessarily the order in which the matters were taken up.

I. CALL TO ORDER

*Dr. Solis called the meeting to order at 5:00 PM.*

II. APPROVAL OF THE AGENDA

*Approval of the agenda was moved by Mrs. Hubanks, seconded by Mrs. Castadio and adopted by a unanimous vote.*

*Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0*

III. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was recited.*

IV. PUBLIC COMMENT (GC 54954.3 EC 35145.5 BB 9323)

*No public comment.*

V. PRESENTATIONS AND REPORTS

A. 45-Day Budget Update

*Mr. Howard reported the items in the budget that have been updated due to changes in regular business and the adoption of the state budget.*

B. Bond Project Updates

*Mr. Howard reported on the progress of the current bond projects.*

C. Superintendent – District Goals

*Ms Muro reported that this was the first year of online student registration with School Mint. Insufficient training seemed to be an issue. An additional issue was the need for parents to use their email of record to register their student(s). If the parent used a different email, the system treated the student as a new record. A number of parents registered their student(s) as new instead of a continuing student. Parents had to use computers at registration to correct this. This caused the LMCHS orientation to be a little hectic. Thanks to Mr. Whiting, his staff and Mr. Lemaster and staff from LHS who jumped in at the last minute, everyone was accommodated and students are all set for the first day of school.*

*Mr. Lemaster, Mr. Brumit and Mrs. Mora, and the LHS staff did an excellent job of setting up the PE classrooms with computers for the LHS orientation so that the anticipated volume of users could be accommodated.*

*Mrs. Botelho held orientation at JHS and helped those sign up who had not yet done so and is continuing to send out reminders and phone calls for those who have yet to register.*

*A debrief meeting was held today to discuss improvements in process for next year's orientations. The next step is that School Mint and Aeries are going to combine information and then we will meet again to see where improvements are needed for next year.*

*In 2018-19, Lemoore Elementary used School Mint for kindergarten registration then included all grades for 2019-20. We anticipate that parents will be familiar with the registration system for incoming freshman in 2020-21.*

*Solution Tree conducted the first full day of staff training at LMCHS last Thursday and it went very well in setting the groundwork for work within the District's Professional Learning Community. Ms Muro expressed her excitement to see what can be accomplished these next few years and staff will be presenting updates and progress reports as the training and implementation continues.*

*The New Teacher meeting at LHS was held yesterday and the Department Chair meeting was held today. The meetings were positive and upbeat and all are excited about the start of a new school year.*

*The Welcome Back Breakfast is planned for Tuesday and will begin with breakfast at 7 AM. The staff meeting will begin at 8:15 AM. The Board members are invited to join Ms Muro in celebration of staff and the distribution of service pins and introduction new staff members.*

*New Teachers will be presented to the Board at the August 22<sup>nd</sup> Board meeting.*

*Ms Muro also reviewed both 2018-19 completed goals and shared the newly developed 2019-20 goals.*

## VI. CONSENT AGENDA

*Approval of the consent agenda was moved by Mr. Orton, seconded by Mrs. Hubanks and adopted by a unanimous vote.*

*Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0*

- A. Minutes: June 13, 2019
- B. Payroll: June 2019 Regular
- C. Payment Orders: June, 2019
- D. Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints: 4th Quarter 2019
- E. Surplus:
  - 1. Books, DVDs and VHS Media
  - 2. Surplus Print Shop Materials
- F. Contract: David Goldsmith, E-Rate
- G. Agricultural Career Technical Education Incentive Grant 2019-20 Application for Funding
- H. LHS Teacher Handbook 2019-20

I. Contract by and between the Lemoore Union High School District and Kings County Office of Education: New Educator Support Services, New Teacher Induction (NTI) Program.

J. Approve LUHSD Negotiation Team for 2019-2020:

1. Erin Brewer, Director Human Resources
2. Rodney Brumit, LHS Principal
3. Mark Howard, Director of Business Services
4. Valerie Botelho, JHS Principal
5. Chuck Gent, Assistant Superintendent of Curriculum and Instruction

K. Certification of District Evaluators for Certificated Staff 2019-2020:

1. Debbie Muro, Superintendent
2. Rodney Brumit, LHS Principal
3. Valerie Botelho, JHS Principal
4. Jamison Whiting, LMCHS Principal
5. Brady Holaday, Athletic Director
6. Michelle King, LHS Assistant Principal
7. Sonia Gonzales, LHS Assistant Principal
8. Nicole Mora, LHS Assistant Principal

L. CLASSIFIED

1. Armando Calderon  
Change of Assignment  
Special Education Teacher to  
Instructional Aide  
Lemoore High School  
Effective: June 10, 2019
2. Natalie Munoz  
Instructional Aide  
Lemoore High School  
Effective: August 12, 2019
3. Rico Hall  
Change in Assignment  
Custodian to  
Charter School Custodian/Grounds  
Lemoore Middle College High School  
Effective: June 20, 2019

M. CERTIFICATED

1. David Coulon  
Transfer  
Lemoore High School to  
Lemoore Middle College High School/Lemoore Online High School  
Effective: August 1, 2019
2. Megan Johnson  
Part-Time Art Teacher

Lemoore Middle College High School  
Effective: August 1, 2019

3. Ryan Righetti  
Transfer  
Jamison High School to  
Lemoore Middle College High School/Lemoore Online High School  
Effective: August 1, 2019
4. Ana Martinez  
Math Teacher  
Lemoore High School  
Effective: August 9, 2019
5. Jeff Kuykendall  
Social Science Teacher  
Lemoore High School  
Effective: August 9, 2019
6. Curt Hardcastle  
Business Teacher  
Lemoore High School  
Effective: August 9, 2019
7. Amanda Wyrick  
Science Teacher  
Jamison High School  
Effective: August 9, 2019
8. Robert Kidder  
Social Science Teacher  
Lemoore Middle College High School  
Effective: August 1, 2019
9. Andrea Bautista  
Band Assistant
10. Joshua Banania  
Band Assistant
11. Eric Bow  
Girls Head Tennis Coach

#### N. CERTIFICATED MANAGEMENT

1. Crystal Melgarejo  
Psychologist  
Effective: July 23, 2019
2. Bryan Rice  
Promotion  
Teacher to Dean of Student Instruction  
Effective: July 1, 2019

Lemoore Online High School

O. VOLUNTEER

1. Odelia Kith  
Athletic Trainer-Pro-PT

P. RESIGNATIONS/RETIREMENT/TERMINATION:

1. Buller, Scott – Business Teacher  
Effective: June 30, 2019
2. Chavana, Kristen – AVID Tutor  
Effective: May 24, 2019
3. Evangelho, Meagan – Science Teacher  
Effective: June 30, 2019
4. Thron, Aaron – Math Teacher  
Effective: June 30, 2019
5. Tuohy, Marie – Online Teacher  
Effective: June 30, 2019

VII. DISCUSSION

*No action taken.*

A. First Reading of Updated Board Policies

1. Update: BP 5136 Gangs
2. Update: AR 5136 Gangs
3. Update: BP 6142.2 World Language Instruction
4. Update: AR 6142.2 World Language Instruction
5. Update: AR 6145.2 Athletic Competition
6. Updated: BP 6145.6 International Exchange
7. Updated: AR 6145.6 International Exchange
8. Update: BP 6174 Education for English Learners
9. Update: AR 6174 Education for English Learners

VIII. ACTION ITEM(S)

A. Verification of Requirements for Provisional Internship Permit and Approval of Employment on the basis of a Provisional Internship Permit for:

1. Educational Specialist, Moderate-Severe for Special Education Teacher, grades 9-12; for Merissa Guzman
2. Science Teacher, grades 9-12; for Alexandra Osterland

*Approval of the Verification of Requirements for Provisional Internship Permit and Approval of Employment on the basis of a Provisional Internship Permit for: Educational Specialist, Moderate-Severe for Special Education Teacher, grades 9-12, Merissa Guzman and Science Teacher, grades 9-*

12, Alexandra Osterland was moved by Mrs. Hubanks, seconded by Mr. Droogh and adopted by a unanimous vote.

Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0

B. Variable Term Waiver Request for Driver's Education Teachers, grades 9-12.

1. Justin McLelland
2. Miguel Macias

*Approval of the Variable Term Waiver Request for Driver's Education Teachers, grades 9-12: Justin McLelland and Miguel Macias, was moved by Mr. Droogh, seconded by Mr. Orton and adopted by a unanimous vote.*

Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0

C. Resolution 19-19 Assignment Authorization for 2019-2020, pursuant to Education Code Section 44258.3.

*Adoption of Resolution 19-18 Assignment Authorization for 2019-20, pursuant to Education Code Section 44258.3 was moved by Mr. Orton, seconded by Mrs. Castadio and adopted by a unanimous vote.*

Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0

D. Employment based on a Certificate of Completion of Staff Development (CCSD) and English Learner Waiver for Woodshop Teacher, Edward Ortuzar for 19-20.

*Approval of the employment based on a Certificate of Completion of Staff Development (CCSD) and English Learner Waiver for Woodshop teacher, Edward Ortuzar for 2019-20 was moved by Mrs. Castadio, seconded by Mrs. Hubanks and adopted by a unanimous vote.*

Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0

E. Employment based on a Certificate of Completion of Staff Development (CCSD) and English Learner Waiver for Agriculture Teacher, Shane Souza for 19-20.

*Approval of employment based on a Certificate of Completion of Staff Development (CCSD) and English Learner Waiver for Agriculture Teacher, Shane Souza for 2019-20 was moved by Mr. Orton, seconded by Mr. Droogh and adopted by a unanimous vote.*

Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0

F. Employment based on a Waiver for Administration Services, Bryan Rice for 19-20.

*Approval of employment based on a Waiver for Administration Services, Bryan Rice for 2019-20 was moved by Mrs. Hubanks, seconded by Mr. Orton and adopted by a unanimous vote.*

Ayes: Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton Noes: 0 Absent: 0

G. Updated Course Descriptions

1. Multimedia Marketing 1P and 2P
2. Musical Theatre
3. Dramatic Literature

*Approval of the updated course descriptions: Multimedia Marketing 1P and 2P, Musical Theatre and Dramatic Literature was moved by Mrs. Hubanks, seconded by Mr. Droogh and adopted by a unanimous vote.*

Ayes: *Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton* Noes: 0 Absent: 0

#### H. 45-Day Budget Update

*Approval of the 45-Day Budget update was moved by Mr. Droogh, seconded by Mr. Orton and adopted by a unanimous vote.*

Ayes: *Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton* Noes: 0 Absent: 0

#### I. 2019-20 Cafeteria Menu Pricing

*Approval of the Cafeteria Menu Pricing for 2019-20 was moved by Mr. Orton, seconded by Mrs. Castadio and adopted by a unanimous vote.*

Ayes: *Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton* Noes: 0 Absent: 0

#### J. Resolution 19-21 To Approve Reasonable Methods to Verify Student Absences Due to Illness or Quarantine

*Adoption of Resolution 19-21 to approve Reasonable Methods to verify student absences due to illness or quarantine was moved by Mrs. Castadio, seconded by Mr. Droogh and adopted by a unanimous vote.*

Ayes: *Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton* Noes: 0 Absent: 0

#### K. Second Reading and Adoption of Updated LUHSD Board Policies

*Approval to waive the second reading of updated LUHSD Board policies was moved by Mr. Orton, seconded by Mr. Droogh and adopted by a unanimous vote.*

Ayes: *Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton* Noes: 0 Absent: 0

*Approval of the updated LUHSD Board Policies was moved by Mrs. Hubanks, seconded by Mrs. Castadio and adopted by a unanimous vote.*

Ayes: *Dr. Solis, Mrs. Castadio, Mr. Droogh, Mrs. Hubanks and Mr. Orton* Noes: 0 Absent: 0

1. Update: BP 3510 Green School Operations
2. Update: AR 3511 Energy and Water Management
3. Update: AR 3514 Environmental Safety
4. Update: BP 3540 Transportation
5. Delete: AR 3450 Transportation
6. Delete: AR 5141.32 Child Health and Disability Prevention Program
7. Update: BP 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
8. Update: AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
9. Update: BP 6142.6 Visual and Performing Arts Education

#### IX. BOARD REPORTS

*Mrs. Lois Hubanks shared her appreciation of the reports this evening from Ms Muro and Mr. Howard. Mrs. Hubanks reported that she attended the Band concert last week and was amazed at the progress students have made in two weeks' time. The freshman students were especially impressive. She is looking forward to enjoying their performances this year. Mrs. Hubanks was pleased with the LHS Orientation and shared that it went very well. Mrs. Hubanks welcomed everyone back to a new school year of school and wished everyone good luck.*

*Mrs. Jeanne Castadio welcomed everyone back to a new year of school. She welcomed Mr. Gent and Mr. Whiting to their new positions. Mrs. Castadio thanked Ms Muro and Mr. Howard for their reports this evening. She commended Mrs. Brewer for filling employment positions in time for the beginning of school.*

*Mr. Jason Orton welcomed everyone back and shared that he has heard only good reports about the LHS Orientation. Mr. Orton commended Ms Muro on the student-oriented goals that she presented this evening. Mr. Orton shared that he is looking forward to fall, the beginning of school, football games and homecoming and all that entails. He expressed that it is a great time to be serving on the Board of Trustees.*

*Mr. John Droogh welcomed everyone back to a new school year. He thanked Ms Muro for her report on Goals this evening as well as Mr. Howard's update on the Bond Projects. He thanked Mrs. Brewer for her diligence in completing the staff placement for the beginning of school. Mr. Droogh is excited and looking forward to the upcoming activities.*

*Dr. Guadalupe Solis thanked the Board for their input and interest in the proceedings this evening. He thanked the administration for the great job they have done in getting ready for school to start and he looks forward to the beginning of a new school year.*

X. ADJOURNMENT

*Dr. Solis adjourned the meeting at 6:30 PM.*

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Guadalupe Solis, Ed. D., President

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John Droogh, Clerk