



LEMOORE UNION HIGH SCHOOL DISTRICT

5 Powell Ave., Lemoore CA, 93245

To: Lemoore Union High School District Board of Trustees
From: Mark Howard
Date: August 8, 2019
Subject: Surplus Print Shop Materials

Background:

The annual inventory was performed for the central print shop and the following list of printer toner and paper products were identified as obsolete and no longer fit in our existing copy machines and printers. The District will make a good faith effort to find another district or public agency to donate these items. The value of the items is insufficient to defray the costs of arranging a sale.

QTY	Description of Item	Location	Estimated Value (each)
1	Ricoh Yellow	Print Shop	\$ 169.90
1	Ricoh Magenta	Print Shop	\$ 169.99
1	Ricoh Black	Print Shop	\$ 130.99
1	Ricoh Cyan	Print Shop	\$ 169.99
2	HP 27 - Black	Print Shop	\$ 128.96
1	Lenovera 1135	Print Shop	??
1	DR 110CL Drum	Print Shop	??
1	HP 05A	Print Shop	\$ 73.17
2	HP 92A	Print Shop	\$ 69.79
1	HP 06A	Print Shop	??
1	HPC9722A Yellow	Print Shop	\$ 248.72
1	HP 98X	Print Shop	\$ 97.82
1	HP C6001A Cyan	Print Shop	\$ 76.55
1	HP 124A Yellow	Print Shop	\$ 76.52
1	HP 124A Magenta	Print Shop	\$ 76.37
1	HP 11A Black	Print Shop	\$ 112.79
4	TN 115 Black	Print Shop	\$ 75.50
2	TN 115 Cyan	Print Shop	\$ 105.54
2	TN 115 Yellow	Print Shop	\$ 105.54
2	TN 115 Magenta	Print Shop	\$ 105.54
3	HP 49 Tri Color	Print Shop	\$ 41.99
1	HP 78 Tri Color	Print Shop	\$ 31.27
2	HP 45 Black	Print Shop	\$ 31.20
1	HP 23 Tri Color	Print Shop	\$ 42.58
2	HP 98 Black	Print Shop	\$ 26.29
2	HP 95 Tri Color	Print Shop	\$ 26.77
1	HP 94 Black	Print Shop	\$ 23.51
1	HP 56 Black	Print Shop	\$ 22.55
15	Cases-EconoSource MultiPurp. Paper	LHS Warehouse	\$ 29.50
15	Cases-ColorSource 8.5X14 Green	LHS Warehouse	\$ 39.00
10	Cases-ColorSource 8.5X14 Gray	LHS Warehouse	\$ 39.00
1	Case-3 Part NCR U20 Brand	LHS Warehouse	\$ 77.20
40	Cases-3 Part NCR Nekoosa Brand	LHS Warehouse	\$ 156.39
15	Cases-3 Part NCR Appleton Brand	LHS Warehouse	\$ 77.20

Financial Impact:

There is no financial impact.

Recommendation:

Declare the items surplus, worth less than \$2,500, and allow the LHS staff to dispose of them.