DONALD C. JAMISON
HIGH SCHOOL

STUDENT & PARENT HANDBOOK

2020 - 2021

Get On Track
By Being Responsible, Organized, Adaptable, and Respectful

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Lemoore Union High School District
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I would like to take this opportunity to welcome students and parents to Jamison High School. The staff at Jamison is committed to providing personal instruction to students in a small school setting. We believe that all students can learn and achieve success.

Jamison High School is a continuation high school, which has an approximate ratio of one teacher per twenty students. It is located East of Lemoore High School and serves students in the eleventh and twelfth grades.

Jamison is on a trimester schedule. At the end of each trimester, student/parent conferences are scheduled to review student grades, discipline, attendance and next step goals. Also, students, teachers, and the counselor review student transcripts on a regular basis to help students stay apprised of credits earned and credits deficient. Therefore, students understand what it takes to get “ON TRACK” for a high school diploma.

I encourage all students and parents to take time to read, absorb, and utilize the resources our school provides along with the materials included in this booklet to help maximize your chances of success. The information contained within these pages will help provide the foundation for a successful, positive and exciting educational experience.

Sincerely,
Valerie Botelho
The mission of Jamison High School is to provide a quality education for students needing an alternative to a traditional high school setting. Jamison fosters the philosophy that all students can learn in an environment where they are valued and given the attention that is difficult to attain in larger educational settings. The staff at Jamison is committed to preparing and supporting students to succeed academically, compete in a competitive job market, and become productive and ethical members of their communities.

Jamison High School strives to become an innovator for continuation schools by providing students with a research based education to produce graduates with the academic, technological, and social skills to become integral parts of society.

“GET ON TRACK!”

T Technology – be proficient in state of the art technology
  ❖ Publications
  ❖ Graphic Design

R Readiness – be ready for the next step
  ❖ Career Day
  ❖ Senior Exit Interviews
  ❖ Senior Portfolios
  ❖ Connections
  ❖ Next Step Visitations (Colleges, vocational programs, etc.)

A Achievement – earn a diploma
  ❖ Credit Requirements
  ❖ Community Service

C Citizenship – become involved in the community
  ❖ Senior Center
  ❖ Special Olympics
  ❖ Community Service

K Knowledge – demonstrate proficiency of the curriculum
  ❖ Common Core State Standards
  ❖ Summative and Common Formative Assessments

PBIS Behavior Purpose Statement

In order to provide a quality education, JHS will support optimal student achievement by utilizing a positive behavioral approach for creating and maintaining a safe and effective learning environment.
Quality education is the result of motivated students, well-prepared staff members, supportive parents and engaged citizens. The following beliefs, values, and commitments provide the cornerstone for delivering a quality education to each and every student.

**Beliefs:**

We believe all students have a fresh start upon enrollment.
We believe each student can learn and reach his/her highest potential.
We believe staff makes a difference, ensuring all students can get back on TRACK in a safe and quality learning environment.
We believe each student is unique and we must maintain clear and high expectations for all learning modalities.
We believe in a partnership with the community and instill a life-long commitment to community service.

**Values:**

We value the input of parents, students, staff, and the community in the decision making process.
We value the uniqueness of each student and the talents they bring with them.
We value rigor and relevance in both the instruction and assessment of our students.
We value respect for and accountability from all members of our community.

**Commitments:**

We are committed to preparing our students for the “Next Step.”
We are committed to providing the structure needed for successful learning in and outside the classroom.
We are committed to providing our students the experience and connections necessary to become responsible members of society.
We are committed to continuous improvements and constant evaluation to maximize our students' performance.
Introduction:

Donald C. Jamison High School (JHS) is a continuation high school, which began serving Lemoore area students in 1991. It is located east of Lemoore High School and serves students in grades eleven and twelve. JHS is named in honor of Donald C. Jamison, the first principal and pioneer of continuation education in our school district. Mr. Jamison was principal of the former South High School from 1974, until his retirement in 1983. It is said that Mr. Jamison was a fierce defender and advocate of “his kids” at South High and that he was committed to providing the guidance and nurturing that would ensure the success of each of his students. His philosophy of supporting students continues today at JHS.

JHS has seven full time teachers and one part time teacher. In addition to the teachers, we have a support staff that includes a part-time registrar, attendance clerk, principal’s secretary, counselor, and principal.

The school year is divided into trimesters. The trimester system works well for our students because they can see their educational goals being met at a faster rate. The school day consists of six sixty minute extended periods. The extended periods allow teachers to implement hands on project-based assignments as well as research-based assignments. The majority of our students are full day students, while others have a modified schedule based on student needs. The teacher to student ratio is one teacher to approximately twenty students. The smaller number of students per class provides the opportunity for teachers to get to know the students, which in turn build a strong working relationship in the classroom.

Our student body consists of students transferred from LHS and out of district. Students are transferred to JHS via Student Discipline Review Board (SDRB). The majority of the students are involuntarily sent due to attendance and behind in credits. Students have the opportunity to make up credits and return to LHS for their senior year.

GUIDANCE SERVICES

GUIDANCE AND COUNSELING SERVICES HAVE BEEN DEVELOPED IN ORDER TO:

- Provide a support service network that provides coordinated and responsive assistance to each student.
- Provide a personalized career guidance service that focuses on each student’s immediate short range and long range career objectives.

SERVICES INCLUDE:

**ORIENTATION** - Students who enroll in continuation school will be required to attend an orientation session. Parents or guardians will be required to participate. The purpose of the orientation session will be to acquaint the student and parent with the philosophy, purpose, rules and regulations of Jamison High School.

**ASSESSMENT** – Students will be assessed on standardized tests issued by the State and on teacher made tests. New students will be given a placement test in English.
PLACEMENT - Based on assessment and transcript evaluation, each student will be placed in appropriate classes (as availability permits).

VOCATIONAL/CAREER GUIDANCE - Preparing students for the transition from school to work, or other post secondary educational opportunities, will be accomplished by career and vocational guidance.

INDIVIDUAL/GROUP COUNSELING - Students are provided an opportunity to participate in individual and/or group counseling sessions during school hours at Jamison High School. Counseling sessions focus on developing social skills, anger management, making “positive” choices, drug and alcohol education, and intervention.

ENROLLING IN CONTINUATION HIGH SCHOOL

IMMUNIZATION REQUIREMENTS - Students registering in Lemoore Union High School District must produce immunization records required by Health and Safety Codes 3381, 3382, 3385, 3386, and 3389. In the absence of documentation, the parent or guardian may authorize the school nurse’s assistant to administer the required immunizations, or the nurse’s assistant may contact the student's former school in order to obtain required information. In the event that records of previous immunization are not available, the school nurse’s assistant is to explain options to parents or guardians.

REGISTRATION PROCEDURES - All students enrolling in Jamison High School must be accompanied by a parent or legal guardian when registering.
  1. All District registration forms must be completed and signed before registration and enrollment is completed.
  2. Bring transcripts, immunization records and proof of residency.
  3. Orientation to enroll new students occurs on Fridays at the end of progress reports or end of trimester periods, unless the student is suspended expelled or out of District. Students will begin school the following Monday.

VOLUNTARY ENROLLMENT - With the consent of the Superintendent or his designee, any student 16 years of age or older may enroll in continuation classes in order to receive special attention, such as individualized instruction (EC 48432.5). Students who enroll voluntarily may request to return to the traditional high school at the beginning of the following year, or at any time the Superintendent or his designee gives consent. However, voluntary enrollment does not guarantee return to traditional high school upon request. Upon the recommendation of the administration, the voluntary status of any student may be revoked due to any act committed that is listed in Education Code 48900.

INVOLUNTARY ENROLLMENT - Involuntary transfer to continuation school shall be made only when other means fail to bring about student improvement in the traditional high school. A decision to transfer a student involuntarily shall be made upon the recommendation of the Student Discipline Review Board (SDRB) and be based on a finding that the student committed an act listed in Education Code 48900 or has been habitually truant or irregular in attendance.

RETURNING TO LHS – Students who are involuntarily transferred to continuation and wanting to return to Lemoore High school must meet the following criteria:

- Academic progress review
- Attendance review
- Discipline Review
- Recommendation from staff and administration at Jamison High School.
- Positive Recommendation from (SDRB) School Discipline Review Board.

No involuntary transfer to a continuation school shall extend beyond the end of the semester following the semester during which the acts leading directly to the involuntary transfer occurred unless the local governing board adopts a procedure for yearly review of the involuntary transfer conducted pursuant to this section at the request of the pupil or the pupils parent or guardian (E. C. 48432.5)

WITHDRAWAL FROM SCHOOL - Students subject to compulsory attendance laws who withdraw from Jamison High School must complete each of the following steps:
  1. Provide written or verbal confirmation from parent or guardian.
  2. Provide a forwarding address.
  3. Provide forwarding name and address of next school of attendance.

Any person 16 or 17 years old who left school after obtaining a California High School Proficiency Certificate may re-enroll in the District without prejudice. If the student leaves a second time, the District may deny re-enrollment until the beginning of the next semester (EC 48414).

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CURRICULUM

Curriculum and instructional process, including community involvement and use of technology, has been designed to accomplish the following objectives:
CURRICULUM AND INSTRUCTION
- Individual core and elective courses of study will be interdisciplinary, cross-curricular, and performance based.
- Courses of study will be taught in depth to meet State standards.
- Courses of study will be problem solving, project oriented and connected to individual student interests.
- Staff will organize into professional learning communities (PLC’s) that capitalize upon the expertise and unique qualities of each member of the team.
- Provide a flexible school day that is based upon student needs.
- Provide multiple and diverse technology to support innovative teaching and learning activities.
- Students with special needs as diagnosed by formal assessment may retain services provided by Lemoore Union High School District as specified by an Individualized Educational Plan (IEP).

STUDY TRIPS
- Provide enrichment and enhancement of classroom instruction.
- Provide students with the opportunity to practice social skills and responsibilities.
- Students who attend school on a regular basis and demonstrate appropriate behavior will be eligible to participate.

SCHOOL AND COMMUNITY PARTNERSHIPS
- Parent and community involvement is encouraged in order to include the creative talent and varied resources of local citizenry in the design and delivery of the curriculum.
- Combine classroom instruction with community based work experience and/or vocational training.

USE OF TECHNOLOGY
- Provide technology that will enable students to access and utilize information necessary to complete individual learning projects.
- Provide learning experience that will enable students to develop skills required to effectively utilize 21st century technology.
- Prior to being allowed access to the Internet, the user (student) and parent/guardian must sign the TigerNet and Internet Usage Agreement indicating that they are aware and agree to follow the rules, conditions and policies as indicated.

COLLEGE COURSES
- Students may request in writing that college courses completed prior to enrollment in continuation school be converted to high school credits. Courses to be considered must be commensurate with adopted Lemoore High School District curriculum and with California Model Curriculum Standards. Students should be aware that using college credits for high school graduation may prevent the later use of those credits for a college degree. Upon receipt of all information, the principal will determine whether the conversion can be made.

EARNING GRADES AND CREDIT

HOW CREDITS ARE EARNED - Students earn credit as course work is completed and competency in skill and knowledge is demonstrated. Variable credit is awarded at Jamison High School. Students earn 1 credit per 12 periods of work completed and days of attendance.

HOW GRADES ARE AWARDED - The grade awarded to a student for work completed in a course of study is determined by the degree of competency demonstrated by the student.

The following grades are used to indicate student progress:
- A – Excellent;  B - Above Average;  C – Average;  D - Below Average;  F – Failing

HOW PROGRESS IS REPORTED - Students will receive a six week progress report each trimester. At the end of 1st and 2nd trimesters a student/parent conference is scheduled. These conferences are held in lieu of mailing report cards. It is imperative that the student and parent attend these conferences to meet with the teacher to discuss the student’s progress. If parents cannot attend the conference, alternate arrangements must be made with the teacher. The trimester report is a cumulative total of the entire trimesters work and will indicate the final grade and the total amount of credit earned in each subject.

MAKEUP WORK FOR EXCUSED ABSENCES – At the discretionary of the teachers, students may be allowed to make up work for periods of non-productive attendance or unexcused absences. Makeup work for periods of excused absences must be arranged individually with the teacher.

CHEATING - Cheating is defined as obtaining or providing help on an assignment that is designed to be completed solely by an individual student. This definition applies to tests and quizzes, class and home assignments, projects, and research. Students who cheat on any type of assignment, test or project will receive no grade and no credit for their effort.
GRADUATION REQUIREMENTS AND OPPORTUNITIES

In order to earn a Jamison High School Diploma, students must successfully complete 220 credits in required and elective courses.

Summary of Course Requirements:

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>40</td>
</tr>
<tr>
<td>Math (10 credits in Integrated Math 1)</td>
<td>20</td>
</tr>
<tr>
<td>Science</td>
<td>20</td>
</tr>
<tr>
<td>Social Studies</td>
<td>35</td>
</tr>
<tr>
<td>10 Credits – U.S. History, 10 Credits – World History</td>
<td></td>
</tr>
<tr>
<td>5 Credits – Geography, 5 Credits - American Government, 5 Credits – Economics</td>
<td></td>
</tr>
<tr>
<td>Fine Arts</td>
<td>10</td>
</tr>
<tr>
<td>Physical Education</td>
<td>20</td>
</tr>
<tr>
<td>Electives</td>
<td>75</td>
</tr>
<tr>
<td>Total Credits for Graduation</td>
<td>220</td>
</tr>
</tbody>
</table>

Students who are working outside of school can earn 5 elective credits per trimester.

Additional requirements:

- Must ATTEND and Pass Senior Exit interview
- Complete 40 hours of community service (5 per semester that student is enrolled in the Lemoore High School District: LHS, JHS, LMCHS, Lemoore Online)

PARTICIPATION IN THE COMMENCEMENT CEREMONY

SENIOR INFORMATION

Senior Portfolio The Senior Portfolio contains documents that support the senior’s explanation of their readiness for their Next Step following high school. The Portfolio contains the following: Letter of Introduction Resume College Application Letters of Recommendation Transcript Attendance Statement Reflections on community Service Discipline Statement

Senior Exit Interview One of the requirements for a Jamison High School diploma is that seniors must pass the Senior Exit Interview. In the Senior Exit Interview, supported with documentation in the Senior Portfolio, seniors demonstrate to a panel of two or three community business and civic leaders that they have prepared for their post-high school goal, and can explain the immediate steps to be taken after graduation. In addition, seniors must account for their academic, citizenship, and attendance records. Students who fail to pass the interview are invited to try again before graduation.

Commencement/Graduation Ceremony - Participation Commencement is reserved for members of the current class who:

- have completed the diploma requirements
- submit a signed Request to Participate in the Commencement Ceremony form by the deadline

There is no process in place to grant exceptions to the ceremony requirements. The principal will make a reasonable attempt to alert seniors and their parents of their status regarding eligibility for Commencement, but it remains the student’s responsibility to remain within the expectations of the high school, and the parent’s
responsibility to monitor the status of their student. The counselor will notify the parent on Monday of the week of graduation if their student will not be participating in the ceremony due to not meeting the requirements.

Commencement/Graduation Ceremony - Behavior The Jamison High School Commencement Ceremony is a demonstration to the community that the graduating class has earned a diploma while preparing for the Next Step after high school and becoming responsible citizens. The expectation is that Commencement will be a demonstration of respect and courtesy toward every graduate and that nothing should distract from focus on each graduate in turn. Graduates who cannot agree to these expectations are invited to not participate in Commencement, and may claim their diploma the day after the ceremony. Caps and Gowns are required to participate in the graduation ceremony. Student may purchase a cap and gown or arrange to borrow one from Jamison High School. Students needing to borrow a cap and gown should contact the office in May. Borrowed caps and gowns will be passed out on graduation night and must be returned prior to receiving your diploma.

Before the Ceremony Seniors are to arrive at the Event Center lobby by 5:00 p.m. Students are to be on time. Seniors should not yet wear their Cap and Gown. They will be directed by staff to put it on once they have been cleared. When putting on the cap remember...the tassel is on the LEFT!

Seniors must be dressed appropriately; if they do not comply they will not be allowed to line up for the ceremony. Conform to Commencement Dress Code expectations. No leis or corsages, etc. Do not decorate gowns or caps. Be dressed appropriately. No...Pajamas, shorts, slippers, flip flops, hats, etc. Dress should be business appropriate or you will not be allowed to ‘walk’.

Prior to putting on the cap and gown, seniors will be searched; contraband items will be confiscated, and the senior risks being pulled from the ceremony.

No adornments may be worn other than those pre-approved cultural and/or religious adornment.

No i-pods or similar devices – No beach balls, balloons, noise makers, silly string, etc. – nothing that could disrupt the ceremony

No parents/family allowed on the Event Center Floor. Please meet your graduate outside of the Event Center following the ceremony. See the principal ahead of time to arrange for family members who might have difficulty with the bleachers and stairs.

Those in attendance at the Commencement are expected to honor the decorum of the Ceremony, and to respect and cooperate with those whose duty it is to enforce the following expectations: Please do not bring air horns of any type cowbells, sirens, whistles, or other noisemaking devices balloons posters or signs Please be prepared to have bags and containers searched before entering - persons in possession of inappropriate items will not be admitted.

Please remain seated during the ceremony, and put all cell phones on vibrate or off. Please allow other spectators to hear and enjoy the event free of loud and distracting conversation or comments Please do not come out of the stands and onto the Event Center floor.

COMMUNITY SERVICE - Important Notice: All students are required to complete 40 hours of community service, or 5 per semester that they are a student in the LUHS District. The community service can be completed a variety of ways within the community. Parents and students may also suggest potential community service locations. Fulfilling the requirement requires the completion of a log (obtained in counseling or main office) and a signature from a responsible party. The logs can be turned into the administration office. For any questions about community service feel free to contact the office at (559) 924-6620.
Examples of acceptable community service:
- Counselor at camp
- Working in a snack bar at Little League or Soccer league (without pay).
- Helping out in a non-profit office such as a school or city or county agency.
- Police Explorers.
- Boy Scout projects.
- Clean up projects.
- Helping out at senior citizens home or complex.
- Tutor.
- Class or school projects.
- Chamber of Commerce volunteer.
- Hospital volunteer work.
- Community College aides.
- City, county or state volunteer.

Examples of non-acceptable community service:
- Community service that was assigned by the courts, probation department, etc.
- Working at a fast food restaurant.
- Working at a for-profit business.
- Babysitting.
- Mowing lawns or landscaping, other than for someone who cannot perform this task themselves.
- Normally any work that involves payment.

ATTENDANCE REQUIREMENTS

California State Law requires students between the ages of 6 and 18 years of age to attend school on a full time basis. Students enrolled in California continuation schools are required to attend school for a minimum of 15 hours per week. The minimum attendance requirement of 15 hours a week can be met by any combination of continuation education classes and regional occupational programs. (EC 48900, 48202)

Students are expected to attend school punctually and to be prepared to participate in all class and school wide learning activities on a regular basis.

AUTHORIZED ABSENCES – A student may be excused from school for justifiable personal reasons when the student’s absence has been requested in writing by the parent or legal guardian and approved in advance by the principal or a designated official. Students granted permission to be absent from school pursuant to EC 48205 will not be subject to disciplinary action and shall be allowed to complete all assignments and tests missed during the period of absence. EC 48205) Absences must be cleared within 10 days of date of absence or they will be unexcused and cannot be changed.

1. EXCUSED ABSENCES – Student absences may be excused for one or more of the following causes:
2. (C.C.R. Title 5, Section 420)
   1. Illness
   2. Quarantine
   3. Doctor or Dentist Appointment
   4. Death in immediate family (EC 45194)
   5. For purposes of serving on jury duty
   6. Exclusion from school pursuant to health and safety code, Section 3381
   7. Religious exercises or instruction (EC 46014) (BP5113)

TRUANCY - A student who is absent from school without a valid excuse for 18 periods or is tardy in excess of 30 minutes on each of or more than 18 periods in one school year will be considered truant (EC 48260). (See Truancy Intervention Process, Pg. 9)

UNEXCUSED ABSENCES – Students absent from school for reasons other than those considered to be EXCUSED OR AUTHORIZED, pursuant to C.C.R. Title 5, Section 420 and EC 48205, may be considered truant and will be subject to disciplinary action. Students must meet the 90% attendance requirement at LHS if they plan to return and walk the line at Lemoore High School. (See LHS COVID Policy for 2020-2021)

VERIFICATION OF ABSENCES – A phone call or written note from a parent or legal guardian verifying that a student’s absence was due to one or more of the causes listed above, is required. Students who fail to have their absences verified will be considered truant and will be subject to disciplinary action.

1. School or public health nurse
2. Attendance supervisor
3. Physician
4. Principal and/or Teacher
5. Any qualified employee of the District or County Superintendent of Schools assigned to make such verification. (C.C.R. Title 5, Section 421)

6. Verification of absence by a doctor may be required for illness.

TARDY POLICY - Each student shall attend school punctually and regularly. Students who enter the classroom after class is in session are interfering with the rights of others to learn and study. Punctuality (being on time) is a demonstration of individual dependability and is considered to be a virtue by others, including future employers. Students who fail to arrive at school on time are in violation of California State Law and will be subject to disciplinary action (EC 48900k, CAC Title 5, Sec. 300).

Students are eligible to go off campus at lunch, if they have fewer than five tardies and have their current student I.D. card. If a student is tardy 5 or more times in a trimester, or if they are late returning from being off campus for lunch, they will not be able to go off campus the remainder of the current trimester. Students are not allowed to go off campus for lunch on early out days and student activity days.

STANDARDS OF SCHOOL AND CLASSROOM BEHAVIOR

Lemoore Union High School District is highly regarded by the community it serves as an educational institution that provides students a quality education in a safe, clean and pleasant environment. Members of the community, parents and school officials expect all students to abide by all established rules and regulations, to conduct themselves in a respectful, responsible manner at all times and to dress in a manner that reflects the standards of community and the District Board of Trustees.

STUDENTS’ RIGHTS - A right is a privilege to which one is justly entitled. All students have the right to:

1. Equal Educational Opportunity
   - The school must provide all students a chance to receive an education. This means free admission to the school and the right to attend school until age 18 or graduation from high school.
   - No student can be prevented from participating in any program solely because of his/her race, ethnic origin or gender.
   - Students have the right to equal educational opportunity without interference from other students or from people who do not belong on the campus.

2. Exercise Free Expression - Students are entitled to express their personal opinions at a time and place and in a manner which does not offend others and does not disrupt or disturb classroom instruction.

3. Freedom of Assembly - Students are entitled to hold meetings at a time and place and in a manner, which does not disrupt classroom instruction, or create a threatening or intimidating environment.

4. Due Process
   - Students facing any disciplinary action are entitled to fair procedures to determine if they are at fault. Students are entitled to appeal decisions resulting in major disciplinary action such as suspension, expulsion or exclusion.
   - A student or parent who believes an act of discrimination or denial relative to participation in any educational program or activity has occurred may file a grievance. Grievance procedures may be initiated by contacting the Lemoore Union High School District Office.

5. Grievance Procedure - Alleged Discrimination for Educational Programs
   - LEVEL I: Problems and complaints of alleged discrimination brought by students, parents, or other members of the community should be resolved in an informal manner at the earliest possible time. A complaint should first be presented orally and informally to the teacher or counselor who is immediately involved. If the complaint is not promptly resolved, it should then be presented to the principal.

   - LEVEL II: When the complaint is submitted to the principal, it must contain all supporting evidence regarding the alleged discrimination. The principal must render a decision within 5 (5) working days after receiving the complaint.

   - LEVEL III: If the grievant feels the complaint is not resolved at Level II, the complaint may be forwarded to the appropriate district discrimination officer.
     - Within 5 working days after receiving the decision from the principal at Level II, the complainant may appeal the decision to the appropriate district officer by filing a formal written complaint on the standard district form. This form is available at all schools and the district office.
     - Gender discrimination grievances are submitted to the District Superintendent. All other grievances are submitted to the District Assistant Administrator.
     - Within twenty (20) working days after receiving the formal complaint, the appropriate district officer shall state a decision in writing to the grievant. The decision shall be in writing and contain all supporting data and the reasons for the decision. The decision of the appropriate district officer shall be final.
WHAT IS PBIS?

PBIS

Behavioral Statement of Purpose:
In order to provide a quality education, JHS will support optimal student achievement by utilizing a positive behavioral approach for creating and maintaining a safe and effective learning environment.

What is PBIS?
- PBIS is a framework or approach for establishing the social culture, academic environment, and individual behavior supports that provide the opportunity for all students to achieve academic and social success.
- It is data driven-- data is used to develop plans and actions that respond to what is occurring in the school and provides a real-time perspective of the school climate.

What PBIS is NOT...
- It is NOT a one size fits all program.
- It is NOT a replacement discipline system.
- It is NOT a more relaxed approach to discipline.

What is the purpose of PBIS at JHS?
- To implement a systematic, proactive approach to behavior that enhances and reinforces desired behavioral expectations.
- To develop methods, solutions, strategies and environments to better manage behavioral problems of students that have not been effectively addressed by traditional behavioral management.
- To create and support a safe and nurturing environment that provides the opportunity to learn and practice compassion, confidence, respect, responsibility, and resiliency.

What does the PBIS historical data show?
“K-12 schools involved in implementing schoolwide positive behavior support as part of a statewide systems change initiative. Results indicate that the overwhelming majority of schools were able to implement schoolwide positive behavioral interventions and supports with fidelity within 2 years and to sustain implementation over the course of the following year. Implementation resulted in a reduction of 6,010 office discipline referrals and 1,092 suspensions, with middle and high schools experiencing the most benefit. These reductions helped recover 854 days of teaching, 1,701 days of learning, and 571 days of leadership. Implementation was associated with academic gains in math for the vast majority of schools who implemented with fidelity.” (Howard, S. M., Erek, L. M., & Marcus, R. L., 2009).

“A number of studies have been conducted in single schools, such as one four-year longitudinal study in a single school, which found cumulative decreases in student detentions (Lipton, Putnam, & Sunderland, 2002). In one urban middle school, Warren et al. (2008) demonstrated a 20% decrease in office disciplinary referrals and a 501% decrease in short-term suspensions over two years. Lassiter, Swiebe, & Sailor (2006) also documented decreases in discipline referrals and improving academic performance. A longitudinal investigation of a single middle school indicated decreases in student office referrals across a two-year period (Taylor-Green et al., 1999),” (Flannery, K. G., Frank, J. L., Kato, M. M., Green, B., & Lassen, P., 2013).

STUDENT EXPECTATIONS

<table>
<thead>
<tr>
<th>Behavioral Expectations</th>
<th>Responsible</th>
<th>Organized</th>
<th>Adaptable</th>
<th>Respectful</th>
</tr>
</thead>
</table>

11
| **Virtual Learning** | Reach out to your teachers during office hours | Contact the school if you are having technology/internet issues | Actively participate | Create a space to complete assignments | Create a time schedule based on a regular school day | Make sure your Chromebook is charged | Attend virtual meetings on time | If technology is not working log out and try again | Be patient and persistent | Be flexible and consistent while learning in the classroom or at home | Use appropriate etiquette with technology while learning at home | Keep login, passwords, and private information private | Avoiding eating or drinking while using Chromebook | Keep your Chromebook in a safe place | Staying on task when attending office hours |
|---------------------|-----------------------------------------------|-------------------------------------------------------------|---------------------|---------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|
| **Public Areas**     | Keep public areas free of trash               | Maintain physical distancing                                | Stay visible around campus | Music may be listened to using personal headphones or earbuds | Stop activities, such as basketball, at the first bell and begin moving toward your class | Keep track of your belongings                 | Single file line for food cart | Wait at classroom door, physically distanced, until teacher welcomes you to enter | Be mindful of other students’ property | Exercise patience with the food cart and line order | Respect all school property and return things to where they belong | Keep hands to yourself | Use appropriate language | Clean up after yourself | Return any sports equipment |
| **Restrooms**        | Have your Teacher Pass                        | Practice proper hygiene such as washing your hands before leaving | Report issues to staff, such as supplies needed, destruction and/or graffiti, and drugs/alcohol use immediately | Use the restroom during passing periods, breaks, and lunch | If coming to the office from a classroom make sure you have your Teacher Pass with you | Follow proper protocols for obtaining the Teacher Pass | Use the restroom during non class time | If coming to the office report to the person who called you in a timely manner | Be adaptable when HMS restrooms and supplies are unavailable by following procedures | Respect physical distancing guidelines by reducing the number of students in the restroom at one time | Clean-up after yourself | Keep facility clean and free of graffiti | Use restrooms as intended. No horse-playing, smoking, or illegal activities | |
| **Office**           | Come into the office with a purpose and express your needs | If you are experiencing distress ask to speak to the administrator or student support staff | Take ownership of your infraction and accept the consequences | Fill out requested documents | If coming to the office report to the person who called you in a timely manner | When coming into the office report to the person who called you in a timely manner | Bring all needed materials to complete the task you have been sent to the office to do | Complete your task and return to class in a timely manner | Use appropriate tone of voice in the office | Practice patience when staff is busy | Use good manners and proper office etiquette | What does this mean to students - we need to teach what we mean by office etiquette, perhaps give an example such as “enter quietly” “use your library voice” | Use appropriate language | Wait for office staff to assist you | Keep cell phones and all electronic devices in your pocket and backpack | Comply with the requests of office staff |
| **Off-Campus**       | Walk around the perimeters of LHS unless otherwise directed | Keep community clean | Obey community rules | Represent yourself and LHS in a positive way by being a good citizen | Maintain fewer than 5 tardies to keep off campus lunch privileges | Keep your work area clean | Put away all materials at the end of class | Be on time when returning to campus | Be on time when returning to campus | Follow off-campus and social distancing rules | Respect and listen to directions from LHS staff that you may encounter | Be in Dress Code | Use of illegal substances is unacceptable | |
| **Classroom**        | Be on time to class everyday and work from bell to bell | Complete and turn in your assignments on time | Take PRIDE in the quality of your work | Have materials needed for each class including a writing utensil | Be on time to class | Keep your work area clean | Put away all materials at the end of class | Be responsive to each teacher’s classroom expectations | Be responsive to each teacher’s classroom expectations | Be open to various learning modalities | Be tolerant of differing viewpoints | Maintain social distancing guidelines in the classroom including eating at the end of the period | Use appropriate language | Stay on task and complete your best work | Keep food and drinks outside of the classroom | |

**Rules for Virtual Learning**

- Maintain physical distancing
- Stay visible around campus
- Music may be listened to using personal headphones or earbuds
- Stop activities, such as basketball, at the first bell and begin moving toward your class
- Keep track of your belongings
- Single file line for food cart
- Wait at classroom door, physically distanced, until teacher welcomes you to enter
- Be mindful of other students’ property
- Exercise patience with the food cart and line order
- Respect all school property and return things to where they belong
- Be understanding when preferred options are unavailable
- Clean-up after yourself
- Keep facility clean and free of graffiti
- Use restrooms as intended. No horse-playing, smoking, or illegal activities

**Virtual Learning Checklist**

- Have your Teacher Pass
- Practice proper hygiene such as washing your hands before leaving
- Report issues to staff, such as supplies needed, destruction and/or graffiti, and drugs/alcohol use immediately
- Use the restroom during passing periods, breaks, and lunch
- Come into the office with a purpose and express your needs
- If you are experiencing distress ask to speak to the administrator or student support staff
- Take ownership of your infraction and accept the consequences
- Fill out requested documents
- If coming to the office from a classroom make sure you have your Teacher Pass with you
- When coming into the office report to the person who called you in a timely manner
- Bring all needed materials to complete the task you have been sent to the office to do
- Complete your task and return to class in a timely manner
- Be on time when returning to campus
- Follow off-campus and social distancing rules
- Respect and listen to directions from LHS staff that you may encounter
- Be in Dress Code
- Use of illegal substances is unacceptable
MAKE UP ALL WORK FOR ANY ABSENCE, INCLUDING ABSENCES FOR SCHOOL ACTIVITIES

BE RESPONSIBLE WITH THE USE OF TECHNOLOGY AND REPORT ANY PROBLEMS IMMEDIATELY

RETURN TECHNOLOGY DEVICES TO THE CORRECT LOCATION

KEEP CELL PHONES AND ELECTRONIC DEVICES IN YOUR POCKET OR BACKPACK AND SILENCED

RESPECT OTHERS' BELONGINGS

CHECK-IN/CHECK-OUT: CICO

Once a student has had three interventions, he/she will be referred to the counselor. The counselor will counsel the student and refer them to the Check-in and Check-out process (CICO). Once in CICO, a student must meet with a designated staff member before school (Check-in) and then have every teacher they have sign off on their behavior and participation in class. After school the student is going to see the designated staff member (Check-out) who will remind the student to have a parent/guardian sign off their daily progress slip (see example below) and then turn it in to the designated staff member the next day.
# EXAMPLE OF CICO DAILY PROGRESS

<table>
<thead>
<tr>
<th>1-TRY AGAIN</th>
<th>2-GOOD</th>
<th>3-EXCELLENT</th>
</tr>
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<tbody>
<tr>
<td>Responsible</td>
<td>On Task</td>
<td>Adaptable</td>
</tr>
</tbody>
</table>

| Pd 1 |
| Pd 2 |
| Pd 3 |
| Pd 4 |
| Pd 5 |
| Pd 6 |

**STUDENT NAME:**

**Teacher Initials / Comments:**

**JHS DAILY PROGRESS REPORT**

**Parent/Guardian Signature**

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**I.D.-** All students are required to have a photo I.D.

**WORK PERMITS** - Students who are attending school on a regular basis and making satisfactory progress may be issued a work permit by the principal or other designated school officials. Students must maintain a 2.0 gpa and 80% attendance to be eligible for a work permit.

**EARLY DISMISSAL** - Early dismissal of a student must be verified by a signed note or a phone call from his/her parents or guardian indicating the date, time, and reason for leaving.

**FOGGY DAY SCHEDULE** - During the dangerous fog season, school hours may be adjusted as determined to be necessary by the Lemoore Union High School District Superintendent. Announcements concerning changes in bus service and school hours are made on radio and television during morning hours or by calling 924-6600 ext. 4350.
Off-CAMPUS PASS REQUIREMENT - Students may not leave campus at any time during the school day without written permission. Students must check out and, upon their return, check in at the attendance office. Students who fail to comply with off campus pass requirements will be considered defiant and truant, and will be subject to appropriate disciplinary actions.

18 year old students may not check themselves out of school, they are still required to be checked out by a parent/guardian or emergency contact.

SCHOOL CALENDAR - Each school year Lemoore Union High School District adopts a school calendar, which establishes the opening and closing days of the school term, holidays, and teacher in-service days. Also, LUHSD adopts a school calendar for Jamison High School. This calendar gives parents/students minimum days, student led parent conferences, progress reports and testing.

DELIVERIES - We cannot take deliveries in the office for students, this includes food, balloons, drinks, etc. Thank you.

EVENT ELIGIBILITY – Eligibility for any extra-curricular activities, including dances, sports, college field trips, grad night, etc. is: 80% attendance, 2.0 gpa, NO referrals the week of the activity, on time the day of the event, no F’s in classes on day of the event. Any suspension during the sports season will result in the student being removed from the team.

ELECTRONIC DEVICES AND CONSEQUENCES

- Cell Phones, ipods, ipads, data watches, and earbuds/headphones, are allowed but must be out of sight and turned off while class is in session, unless the teacher has given permission to use them. Speakers are not permitted.

They may be out at break and lunch. If the student fails to comply with this policy, the item(s) will be confiscated for the remainder of the period. Failure to turn over phone or electric device will result in further disciplinary action.

<table>
<thead>
<tr>
<th>INFRACTION</th>
<th>DESCRIPTION</th>
<th>CONSEQUENCES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alcohol violation</td>
<td>Any student under the influence or in possession of alcohol is subject to immediate disciplinary action</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Referral -Suspension 5 days&lt;br&gt;Reported to law enforcement&lt;br&gt;Parent /student conference&lt;br&gt;Refer for counseling; student placed on drug/alcohol contract&lt;br&gt;9 weeks restriction from extra-curricular activities&lt;br&gt;Two incidents in one year or 3 incidents in grades 9-12. (expulsion will be recommended on the first offense in the case of a prior drug violation)</td>
</tr>
<tr>
<td>INFRACTION</td>
<td>DESCRIPTION</td>
<td>CONSEQUENCES</td>
</tr>
<tr>
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</tr>
<tr>
<td>Defiance of Authority</td>
<td>Students refusing to cooperate with ANY adult personnel at Jamison High School, including parent volunteers, who are responsible for the safety and well-being of all students. This includes offering a false name and/or fleeing from school personnel.</td>
<td>1st Offense - Referral and Friday School  2nd and subsequent offenses - Referral  5th and subsequent offenses: Referral and Friday School or 1-5 days suspension</td>
</tr>
<tr>
<td>Damage to Property</td>
<td>Willful or negligent destruction of school property</td>
<td>1st offense - Referral  2nd offense - Suspended or Referral  3rd offense - Suspension 1-5 days  4th offense - Friday School  5th offense - Referral  6th offense - Referral, 5 days</td>
</tr>
<tr>
<td>Bullying or Cyber Bullying</td>
<td>Unwanted aggressive behavior to intentionally hurt another person, physically or mentally. Behaving in such a way to gain power over another person. Any student engaging in behavior that intentionally inflicts injury or discomfort upon another person through physical contact, words, or other ways including electronic technologies is subject to immediate disciplinary action.</td>
<td>1st offense - Referral  2nd offense - Loss of bus privileges, 5 days  3rd offense - Loss of bus privileges for remainder of semester  4th offense - Loss of privileges for remainder of the school year</td>
</tr>
<tr>
<td>Assault</td>
<td>Willfully used force or violence upon the person of another, except in self-defense.</td>
<td>Referral - Suspension 5 days  Reported to law enforcement  Parent/student conference  May recommend expulsion</td>
</tr>
<tr>
<td>Cheating</td>
<td>Any plagiarism, copying, allowing others to copy, etc. is subject to immediate disciplinary action.</td>
<td>1st offense - Referral, zero on assignment  2nd offense - Referral, Friday School  3rd offense - Referral, 2 day suspension</td>
</tr>
<tr>
<td>Dancing/Inappropriate</td>
<td>See Dance Policy</td>
<td>Student will be removed from the dance  Parent contacted  Further violations will result in being banned from future dances</td>
</tr>
<tr>
<td>Closed campus violations</td>
<td>Only Juniors and Seniors are allowed to leave campus during lunch.</td>
<td>1st offense - Referral  2nd offense - Referral, Friday School  3rd offense - Suspension 1 day, Referral  4th offense - Suspension 2 days, Referral  5th offense - Suspension 3 days; Referral</td>
</tr>
<tr>
<td>Bus violation</td>
<td>Students riding in District transportation must follow established transportation rules and regulations.</td>
<td>1st offense - Referral  2nd offense - Loss of bus privileges, 5 days  3rd offense - Loss of bus privileges for remainder of semester  4th offense - Loss of privileges for remainder of the school year</td>
</tr>
</tbody>
</table>

**INFRACTION**

**DISRUPTIVE DEVICES, POSSESSION OF**  
**JHS encourages students to leave electronic devices at home. JHS is not responsible for lost or stolen property.**

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<thead>
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</tr>
</thead>
<tbody>
<tr>
<td>Disruptive Devices, Possession of</td>
<td>Students are not to disrupt classes or school events with devices such as laser pointers, music players or cell phones. These devices are NOT TO BE USED OR SEEN during class time without teacher permission. Parents with urgent need to contact students may call the high school office.</td>
<td>1st and 2nd Offense - Staff confiscation of item; 3rd-4th Offense – Referral  5th and subsequent offenses: Referral and Friday School or 1-5 day suspension</td>
</tr>
</tbody>
</table>

**DRESS CODE VIOLATION**

Students are expected to comply with the Student Dress Code ([see page 28]).

If the t-shirt is insufficient, the student will not be permitted to return to class until he/she complies with the Dress Code.

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>Dress Code Violation</td>
<td>Students are expected to comply with the Student Dress Code ([see page 28]). If the t-shirt is insufficient, the student will not be permitted to return to class until he/she complies with the Dress Code.</td>
<td>1st offense – Warning  2nd Offense - Referral  3rd – 4th offense - Referral and Wednesday Lunch Detention  5th and subsequent offenses: Referral and Friday School  A t-shirt will be issued to the student to cover the ‘problem’; if students do not return the t-shirt by the end of the day they will be billed $5 for the shirt. Students refusing to accept the shirt will be suspended for the remainder of the day</td>
</tr>
<tr>
<td>INFRACTION</td>
<td>DESCRIPTION</td>
<td>CONSEQUENCES</td>
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</table>
| Drug violation                     | Any student found the first time to be under the influence or in possession of any controlled substance in any form whether liquid, powder, less than an ounce of marijuana, etc., or in possession of drug paraphernalia, while on school premises, or in attendance at any school sponsored activity, or in the vicinity where students congregate during normal school hours, will be subject to immediate disciplinary action. | Referral. Suspension 5 days  
Reported to law enforcement  
Parent/student conference  
Refer for counseling; student placed on drug/alcohol contract  
9 weeks restriction from extra-curricular activities  
Two incidents in one year or 3 incidents in grades 9-12. (expulsion will be recommended on the first offense in the case of a prior drug violation)                                                                                                                                                                                                 |
| Drug sales/Distribution            | Any student who is found negotiating the unlawful sale or distribution of any controlled substance or more than an ounce of marijuana, or found for the second time to be under the influence of or in possession of a controlled substance or possession of drug paraphernalia, while on school grounds, or in attendance at any school sponsored activity, or in the vicinity where students congregate during normal school hours shall be subject to immediate disciplinary action. | Referral. Suspension 5 days  
Reported to law enforcement  
Referred for expulsion                                                                                                                                                                                                                                                                                                                        |
| False Fire Alarm                   | Falsely alerting the school, directly or indirectly, of a fire or impending fire. Students with actual knowledge that such a danger exits should communicate with school authorities immediately, and remain available for interview by law enforcement and other emergency personnel. | Referral and may be suspended for 1-5 days  
Reported to law enforcement  
Possible Referral for expulsion                                                                                                                                                                                                                                                                                                               |
| Fighting/causing/attempting to cause injury | Any student involved in a fight, or causing a fight to occur, or attempts to cause injury to another person is subject to immediate disciplinary action (LUHSD makes no distinction as to who started a fight; self-defense is not synonymous with revenge)  
(The policy of LUHSD is to discipline all parties involved in a fight, regardless of who might have “started” the conflict. Self-defense does not mean hitting back. Students fearful that they might become involved in a fight are encouraged to contact any adult employee for assistance in avoiding violent conflicts.) | Referral. Suspension 3 or 5 days depending on the severity of fight  
Fight Contract  
Reported to law enforcement  
Parent/student conference  
Possible Referral to Anger Management program  
Two fights in one year or three fights between 9th & 12th grade years will recommend expulsion  
Gang-related fights will result in recommendation for expulsion for those with 2 or more gang indicators |

A Referral is charged for each of the infractions, in addition to other consequences listed below (unless otherwise specified).
### Fight/Instigating
Any student engaging in a manner or form that may result in possible injury of another. Instigating a fight applies to those spectators whose presence at the conflict encourages the fight to occur or records a fight. Any student who uploads a recording to social media is subject to additional consequences.

Referral - Suspension 1-5 days
Reported to law enforcement
May recommend expulsion
Two fights in one year or three fights between 9th & 12th grade years will recommend expulsion

### Forging a Document/False documentation
Students are not to place false calls, submit false documents, such as absence excuses, passport, student ID cards, parent permission forms, teacher clearances etc. Students are not to use false ID when leaving campus and/or returning to school during school activities.

1st offense – Referral and Wednesday Lunch Detention or Friday School
2nd offense and subsequent offenses – Referral and Wednesday Lunch Detention or Friday School or Suspension 1-5 days.

### Gambling
Throwing dice/exchanging money or other games of chance involving money.

1st offense - written warning
2nd offense - Referral - Friday School
3rd offense – Suspension 3-5 days
May contact law enforcement

### Gang writings/Gang References/ Gang Activity
Students participating in groups that advocate physical violence, exhibit disruptive behavior, become involved in group activities that cause, attempt to cause, or threaten to cause physical injury are subject to immediate disciplinary action. (BP 5136) (Ed Code 48900) The display of any apparel, jewelry, accessory, notebook, or manner of grooming which by nature of its color, arrangement, trademark or any other attribute which denotes membership or participation in or with a gang or group that advocates disruptive behavior will be subject to immediate disciplinary action.

1st offense – Referral - Friday School
2nd offense – Suspension 1-2 days
Reported to law enforcement
Student placed on gang contract
3rd offense – Suspension 3-5 days; Reported to law enforcement
4th offense: Referral for expulsion

### Graffiti or Possession of permanent marker
Unauthorized words, drawings, etc., written or scribbled on walls or desks.

1st offense - Referral
2nd and subsequent offenses - Friday School or suspension for 1-5 days
Student will be financially liable for damage.
May report to law enforcement

### Harassment, Threats or Intimidation
Any person who harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness or both.

Referral. Suspension 1-5 days
Reported to law enforcement
May recommend expulsion

### Infraction
<table>
<thead>
<tr>
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<th>CONSEQUENCES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INFRACTION</strong></td>
<td><strong>DESCRIPTION</strong></td>
</tr>
<tr>
<td><strong>Hate Violence</strong></td>
<td>The pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence. (Acts of intimidation and/or menacing any other person are included in this category, as well as unwelcome comments or references to one's race, ethnicity, national origin, sex, sexual orientation, religion, or political beliefs).</td>
</tr>
<tr>
<td><strong>Hazing</strong></td>
<td>Any student engaging in or having any part in hazing in any manner or form that may result in possible injury or public humiliation of another is subject to disciplinary action.</td>
</tr>
<tr>
<td><strong>Internet agreement violation</strong></td>
<td>Students who sign the LUHSD Conditions, Rules, and Acceptable Use Agreement are expected to live up to the agreement. Loss of Internet privileges may affect ability to remain in internet-dependent classes.</td>
</tr>
</tbody>
</table>
| Leaving without checking out (during class time, brunch or lunch) | Students are expected to sign out at the attendance office upon departing the campus prior to the end of the school day, even when the attendance office already is aware that the student is to leave. | 1st offense - written warning  
2nd – 4th offense - Referral  
5th and subsequent offense - Friday School |
|---|---|---|
| Loitering in neighborhoods or restricted areas | Students are not to hang out in the neighborhoods and on private property while subject to school rules. Students ignoring warnings will be considered defiant. Students found in Locker Rooms without authorization are subject to suspension on the first offense; students are not to congregate in the parking lots | 1st offense - Referral  
2nd/3rd offense - Friday School or suspension  
4th offense - Suspension 2 days  
5th offense - Suspension 3 days |
| Obscene behavior | Any student who commits an obscene act or indecent exposure is subject to immediate disciplinary action | 1st offense - written warning  
2nd and subsequent offenses: Friday School or suspension for 1-5 days.  
May report to law enforcement |
| Out of class without a Pass | Students are to be in possession of a pass at all times, and may not leave the classroom during class time without the pass signed by the classroom teacher. Students may not go to their vehicles during passing periods, brunch or class time with or without a pass. | Escort to Class  
1st Offense – Warning  
2nd Offense – Referral  
3rd and Subsequent Offenses – Assigned Wednesday Lunch Detention or Friday School |
| Profanity/vulgarity | Students are not to use profanity or vulgarities at any time, and are subject to discipline for violating this policy | 1st Offense - Written Warning  
2nd – 4th Offense – Referral  
5th and each Subsequent Offense – Friday School or suspension |
| Profanity/vulgarity directed at staff | Any student who directs profanity or an obscene gesture, whether verbal or in writing, at any school employee or any adult volunteer, is subject to immediate disciplinary action. (Ed Code 48900) (i) | Referral - Friday School or suspension for 1-5 days.  
Student may be removed from the class |
<table>
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</thead>
<tbody>
<tr>
<td>Public Displays of Affection (PDA)</td>
<td>Students are not to engage in excessive PDA (Public Displays of Affection)</td>
<td>1st offense - written warning 2nd and subsequent offenses - Friday School or suspension for 1-5 days</td>
</tr>
<tr>
<td>Recording Classroom Activities without permission</td>
<td>Any student recording classroom activities, including the teacher without prior permission will be subject to disciplinary action. (Ed Code 51512)</td>
<td>1st Offense - Referral and Friday School 2nd and subsequent offenses: Suspension 1-5 days</td>
</tr>
<tr>
<td>Robbery/Extortion</td>
<td>Any student who unlawfully obtains the property of another where an act of force or threat is involved (Ed Code 48900 (e)</td>
<td>Referral -Suspension 5 days Reported to law enforcement Refer for expulsion</td>
</tr>
<tr>
<td>Safety violation</td>
<td>Students are to abide by all classroom and campus safety regulations. Blatant disregard for the safety of others or self will be dealt with seriously. Students who are driving unsafely on school grounds will result in disciplinary action.</td>
<td>Referral Subsequent violation in the same class will result in removal from the class. Blatant and reckless disregard for the safety of others will result in automatic removal from the class.</td>
</tr>
<tr>
<td>Sexual Assault</td>
<td>Physical conduct such as assault, attempted rape or rape, impeding or blocking movement and touching, cornering where one or more persons prevent free movement of another person, which may include offensive touching or remarks.</td>
<td>Referral. Suspension 5 days Refer to law enforcement Counseling offered Recommend for expulsion</td>
</tr>
<tr>
<td>Sexual Harassment</td>
<td>Sexual advances that are unwanted, including situations, which began as reciprocal attractions, but later ceased to be reciprocal. Reprisals or threats after a negative response to sexual advances. Visual conduct such as displaying sexually suggestive objects, or pictures, cartoons or posters. Leering or sexual gestures. Verbal abuse of a sexual nature, sexually explicit jokes and comments, sexually suggestive letters, notes or invitations.</td>
<td>Referral: Suspension 1-5 days or possible recommendation for expulsion based on the severity, to be determined by the administrator Counseling offered</td>
</tr>
<tr>
<td>Stolen or Attempted to Steal School or Private Property</td>
<td>Any student who steals or attempts to steal school or private property will be subject to immediate disciplinary action</td>
<td>1st offense - Referral 2nd and subsequent offenses: Friday School or suspension for 1-5 days. May report to law enforcement. Theft of teacher's personal property may result in removal from the class.</td>
</tr>
<tr>
<td>Stolen Property, Possession of</td>
<td>Any student who is unlawfully in possession of the personal property of another or in possession of another person's property without permission is subject to immediate disciplinary action</td>
<td>1st offense - Referral 2nd and subsequent offenses: Friday School or suspension for 1-5 days. May report to law enforcement. Theft of teacher's personal property may result in removal from the class.</td>
</tr>
<tr>
<td>Storage of Bikes and Skateboards</td>
<td>Students are required to store their bikes and skateboards in the designated areas on campus and provide their own locking device. Hover boards, rollerblades, and skates not allowed on campus.</td>
<td>1st Offense: Written Warning 2nd-4th Offense: Referral and Wednesday Lunch Detention. Staff confiscation of item. Device given to Team Tradition Office for parent pick-up. 5th and subsequent offenses: Referral. Friday School or 1-5 day suspension.</td>
</tr>
<tr>
<td>Terroristic Threats</td>
<td>Terroristic threats shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime, which will result in death, great bodily injury to another person, or property damage.</td>
<td>Suspension 5 days</td>
</tr>
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</tr>
<tr>
<td>Tobacco violation</td>
<td>Students are not to be in possession of tobacco, including tobacco paraphernalia (vaping) on the way to school, at school, during brunch/break or lunchtime, or after school, or at school events and activities</td>
<td>1st offense – Referral</td>
</tr>
<tr>
<td>Verified Truant</td>
<td>A student who leaves school or class without permission of the teacher or administrator</td>
<td>Referral and cut for the period</td>
</tr>
<tr>
<td>Weapon/Destructive devices, Possession of</td>
<td>Any weapon or destructive device of any type or form is not to be brought onto campus. Any student who is found to be in possession of or who transports a weapon or any destructive device to the school premises, or while in attendance at any school-sponsored activity, or near the school where students normally congregate will be subject to immediate disciplinary action.</td>
<td>Referral. Suspension 5 days</td>
</tr>
</tbody>
</table>

### JAMISON HIGH SCHOOL DRESS CODE

<table>
<thead>
<tr>
<th>GARMENT</th>
<th>OTHER REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOPS</td>
<td>* Clothing shall be sufficient to conceal undergarments (including bra straps), cleavage, and midriffs at all times, standing or sitting. (No bare midriffs)</td>
</tr>
</tbody>
</table>
No spaghetti straps, strapless tops or halter tops.
* Shirts shall be free of writing, pictures or any type of insignia which may be viewed as: vulgar, profane, sexually suggestive, racially prejudice, ethnically prejudice, religiously prejudice, or advocating of drug, alcohol, or gang related.
* See through fabrics, tube tops, men's tank undershirts, and clothing deemed immodest by school personnel are prohibited.

**BOTTOMS, ETC.**
* Undergarments may not be exposed when standing, sitting, or bending over.
* No pajamas
* Shorts must cover appropriately when standing and sitting.
* Clothing deemed immodest by school personnel are prohibited.

**SHOES**
* Shoes must be worn at all times
* No steel toed boots or shoes
* No slippers, ex. house shoes

**BELTS**
* Must be school appropriate (pictures, logos, etc.)

**HEADGEAR**
* Hats, caps, beanies, visors, bandanas, helmets, hairnets, etc. are not to be worn or in possession of students during school hours or before school while on campus with the following exception:
  - Wide brimmed hats for protection from the sun are allowed anytime outdoors. The hat must have 2-6 inch brim that provides reasonable protection to the face and neck area.
* Sweatshirt hoods (hoodies) must be removed during class time.
* Students cannot carry their head coverings around campus, they must be put away and not seen or stored in the office until after school.

**JEWELRY, OTHER ACCESSORIES**
* Accessories that in the opinion of school officials could be used as weapons will not be allowed (chains, spikes, rings, etc.)
* Jewelry and other accessories shall be free of writing, pictures or any type of insignia which may be viewed as ethnically prejudice, religiously prejudice, or advocating of drug, alcohol, or gang related.

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- **STUDENTS DRESSED INAPPROPRIATELY CAN CALL HOME TO GET A CHANGE OF CLOTHES OR A T-SHIRT WILL BE GIVEN TO RECTIFY THE SITUATION. IF STUDENT REFUSES THE T-SHIRT, THE STUDENT WILL BE SUSPENDED FOR THE REMAINDER OF THE DAY.**

- **CLOTHING OR ITEMS CONFISCATED FROM THE STUDENTS MUST BE PICKED UP BY A PARENT/GUARDIAN.**

- **THE ADMINISTRATION MAY CHANGE THE DRESS CODE AS NECESSARY. STUDENTS AND PARENT/GUARDIANS WILL BE NOTIFIED.**

- **BLANKETS ARE NOT PERMITTED ON CAMPUS.**

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**DANCE REGULATIONS**

- All school rules apply
- Students are to cooperate with ALL adults supervising and chaperoning the dance
- School dances are an important part of the high school tradition for a variety of reasons. Dances are student-produced events, allowing student organizations not only a fund-raising venue but also practical experience in leadership and realistic interaction as members of a team. Dances, as well as other student-planned activities, lend opportunity for students to practice responsible and appropriate behavior in a social context.
NOT permitted to attend LHS dances: (Students in the categories listed below who purchase tickets are not entitled to a refund. There are no exceptions, regardless of prior investment preparing for the event.)

1. Students/guests without a Photo I.D. A photo I.D. (ASB Card or Student ID, previous school ID, military ID, driver's license, etc) is required to enter Lemoore High School dances.
   [No Exceptions. Misuse of ID cards will result in suspension].
2. Students currently on expulsion from district schools.
3. Students who are suspended from school on the day of the dance or the Friday prior to a Saturday dance.
4. Students restricted from activities will not be admitted.
5. Students on the current ineligibility list (this includes tickets bought prior to a new list that came out before the dance but after the ticket was purchased)
6. Students with outstanding school bills on record with the Bookkeeping Office.
7. Students with 5 or more major referrals - if the 5th or more referral accrues after the ticket purchase, the student is still NOT to be admitted to the dance.
8. Students who have exceeded the 80% school attendance rule, student must have 80% attendance in the current year.

NOT permitted at LUHSD Dances:

1. No student younger than high school age may attend Lemoore Union High School District dances. Guests over 20 years of age will not be allowed without written permission of the Principal. Proof of age for any out of school guest might be required upon arrival at the dance.
2. Non LUHSD students without a guest bid signed by an administrator. Students are not to bring young children to the dances, even if only for the photos. Dances are for Lemoore Union High School District students and their invited guests. Out of LUHSD school guests must have a completed sponsorship bid (forms available in the Alternative Education office) submitted to the office for approval by the administration at least one week prior to the dance, and must be present with their Lemoore Union High School District student sponsor, and must show photo ID. Student sponsors are accountable for the behavior of their guests. Guests at dances who are uncooperative and/or disruptive will not be allowed to attend dances or other student events, and the sponsor might be restricted from being allowed to sponsor guests in the future.
3. Students are not to be seated on laps, "making out" or other inappropriate conduct in a public setting. "Moshing" or other unsafe dance activity, "freak dancing," and "lap dancing" are prohibited. Blatant obscene behavior, including dance styles, will result in suspension.

Inappropriate conduct on/off the dance floor:
- Groping or fondling another about the buttocks, genital area, or breasts
- Simulated sexual intercourse or other sexual activity
- "Making out"
- Rubbing suggestively against a dance partner
- Rubbing or caressing a partner's midriff area
- Simulating strip-tease
- "Sandwich" dancing (dancers press full-body, with other dancers 'sandwiched' between

CONDITIONS OF ADMISSION TO LUHSD DANCES:
- Students will agree, as a condition of admission to the dance, that should a chaperone ask them to leave the dance for any of the above, that they will leave immediately without protest or appeal; cell phones will available at the door to arrange transportation home, but transportation remains the responsibility of the student and the student's parents/guardians. Warnings and 'second chances' will not be given.
- Students will agree, as a condition of admission, not to pressure the DJ as to the music format (which is the responsibility of the dance committee).
- The students will further agree, as a condition of admission, to submit to breath-a-lyzer or other forms of breath analysis upon request of an administrator any time during the evening.
- Students will not be allowed to loiter in the area outside the dance facility.
- After leaving the dance, there is no returning-- make all arrangements, phone calls, etc., before entering the dance.
- Students needing to go to a vehicle may ask for an escort to/from the vehicle, if an escort is available. Students expecting to be picked up by parents outside the dance will not be allowed to go out and check to see if the ride has arrived, and then return; it is recommended that the parents come to the door of the dance.
- Students receiving discount price for ASB Card or Purple Card must show the card when purchasing the ticket, and must show the card again to be admitted. Purple and Gold cards will not be honored without an accompanying ID card. Tickets purchased "at the door" of a Winter Dance or Prom are not discounted by ASB, Purple, Gold, etc. Purchases at the door must be by cash, in the exact amount.
- The Junior-Junior Prom is for upper class LUHSD students and their guests only. Underclassmen caught violating this tradition are not entitled to any refund. This includes taking photos as couples; only the students listed as a couple will be allowed to take photos as a couple. The Winter Dance is for all four grades.
- Students removed from dances for misbehavior are not entitled to a refund, are subject to not being admitted to subsequent dances.
- Students sneaking in to a dance, or assisting others to sneak in, will be suspended for one day
- Students sneaking in after being removed from the dance or denied admission to the dance, and students who assist, will be
2.1. STUDENT SERVICES

BOOKKEEPER - Located in the LHS administration building, the LUHSD bookkeeper's office is open before school, brunch, lunch, and until 4:30 p.m. to assist with student insurance, student body cards, free lunch cards/reduced lunch cards, shop bills, other student bills and other services as announced. JHS students must have a pass signed to go on LHS campus.

BUS TRANSPORTATION (BP 5131.1) - Transportation is furnished to all students who live two miles or more from Lemoore High School.

Students riding a school bus must comply with the following regulations:
1. Be ready to board the bus when it reaches your pick up location in the morning.
2. While on the bus, remain seated and quiet.
3. Five minutes after the afternoon dismissal bell, the buses leave campus. The buses wait for no one.
4. Students ride the same bus to and from school. Special permission to ride another bus may be granted by the administration.
5. Cooperation with bus drivers is required of all students. Drivers are responsible for pupil safety. School law states: "Continued disorderly conduct or persistent refusal to submit to the authority of the drivers shall be sufficient reason for refusing transportation to any pupil." (California Highway Patrol Bus Driver's Handbook #6.1.1-6.1.2 and California Administrative Code 14105
6. Students are reminded that bus transportation is a privilege; all students are under the direct supervision of the driver. Transportation privileges may be withdrawn in the event of failure to follow bus regulations.

HEALTH SERVICES - A school nurse's assistant provides the following services:
1. Hearing, vision, dental, and blood pressure screening is provided for all sophomores and any other student upon request. Seniors are screened for abnormal blood pressure. BP 5141.3 (a)
2. The nurse's assistant is available to discuss health or personal problems with students
3. Any student who becomes ill while at school must report to the nurse's assistant before signing out to go home. If the nurse's assistant is not available, students are to check with one of the administrators
4. Anger management, drug and alcohol counseling is available on campus
5. Accidents occurring at school are to be reported in person or writing to the nurse's assistant within 24 hours. First aid is given and notification of parents is done at the time of the emergency. (BP 5141.1)
6. Immunizations must be completed prior to enrollment. Information regarding immunization may be obtained from the nurse's assistant
1. Medication – All student medication must be dispensed by the nurse's assistant or designee in accordance with a written medical authorization form signed by the parent and a licensed physician.
2. Medical Excuses – Students may be excused from participating in physical education activities only upon receipt of written authorization by a licensed physician. Authorization must be presented to the nurse's assistant or principal.

CAFETERIA - Lunch is provided each school day. The cafeteria is operated on a non-profit basis and serves well-balanced nutritious meals. Students must fill out free and reduced lunch application to determine eligibility.

HIGH SCHOOL LIBRARY - With permission, students may use the district library services for study and research. Library hours are from 8:00 a.m. until 3:30 p.m. daily. Students must be aware of and comply with all library regulations.

INSURANCE - The school district provides accident insurance to all students enrolled. District provided insurance covers injuries that occur on school premises while school is in session, or during school sponsored events. All insurance claims are processed by the school nurse's assistant.

INTERNET ACCESS – Students attending Jamison High School may access the Internet. Strict compliance with individual "Tiger Net" contract is required.

LOST AND FOUND – Is located at Jamison Administration office.

MENTAL HEALTH - Referrals to Kings County Mental Health or other community counseling agencies can be made by the school counselors or the nurse's assistant.

PREGNANCY CRISIS INFORMATION - The school counselor or district nurse may provide students with information regarding pregnancy, pregnancy testing, counseling, and related problems on a confidential basis. Students may also call for an appointment with Crisis Pregnancy Center (583-1900), Planned Parenthood (584-1401), or Douty Health Clinic (584-7545).

PARENTS

It is important that parents have full access to information and policies regarding the education of their student, and full confidence in the safety and welfare of their student while in the care of Alternative Education. This section is intended to assist in providing that information.

TO GET AN ANSWER TO ANY QUESTION REGARDING JAMISON HIGH SCHOOL
1. Call the Principal of your son or daughter's school (924-6620 x3344). The principal is ready and willing to answer questions. If necessary, make an appointment for a conference with the principal and other members of the school staff. Please use the numbers listed in the directory section of the handbook.
2. For information regarding your son or daughter’s schedule: Call your son or daughter’s school and make an appointment with the Counselor. The Counselor will be glad to discuss your son or daughter’s schedule (924-6620 x3343).

3. For a teacher/parent conference: The Counselor will arrange an appointment for a teacher/parent conference. Please use the numbers listed in the directory section of the handbook.

4. Call the superintendent – 924-6610: The superintendent is always willing to talk with parents. If you have not discussed the matter with the principal, you will be encouraged to do so because problems are best solved at the school level. The principal’s secretary will be pleased to schedule an appointment for you.

5. If after discussing your concerns with the superintendent, you are not satisfied with the decision, you may wish to discuss your concerns with the board of trustees by having the item placed on the agenda for a board meeting. Agenda requesting forms are available in the District Office.

All students shall, on the basis of gender, race, color, national origin, or handicap, be excluded from participation in any educational program or activity.

If a student or parent feels there has been an alleged act of discrimination in educational programs or in the denial of admission to activities or programs, they may file a grievance. Grievance procedures and forms may be picked up in the District Office.

Aeries Parent Portal – Parents can access via the internet information pertaining to their student. Aeries Parent Portal is a software program that allows parents, with a school issued password, to view classroom assignment and grade data, attendance data, and discipline entries. Parents may also e-mail teachers within this useful program. This information is available on-line via the district website. (www.luhsd.k12.ca.us). Parents can also set up a time to meet with the principal to get assistance with setting up this process.

T I T L E I – Students who are 2 or more grades below grade levels in reading and/or mathematics are eligible for services under Title I of the Elementary and Secondary Education Act. Parents are encouraged to serve on the Title I advisory committee by contacting Ms. Debbie Muro, 924-6610. The full description of the Title I program can be found on our website.

J A M I S O N H I G H S C H O O L S I T E C O U N C I L – Consists of parents, faculty, and students. The council meets approximately four times per year. The purpose of the Site Council is:

1. Review with administrators, teachers, other school personnel, parents and students the implementation of any school improvement activity or program.
3. Assess periodically the effectiveness of a school program, using WASC criteria/state standards and special project expectations.
4. Recommend modifications intended to improve the school environment or any school supported program.
5. Review policy proposals being considered for presentation to the Board of Trustees; assess the degree of participation of appropriate stakeholders in the formulation of policy proposals, and to make recommendations regarding the merits of policy proposals.
6. Review existing policies, and recommend revisions to the site administration for consideration.
7. Verify that all policy proposals, from any source, have been given due consideration.
8. Take other actions as required by the California Education Code for the approval of grant or special funding.
9. Assist site administrators in increasing parent, student and community involvement in the educational process at Alternative Education.

2 5

V E C H I C L E S A N D P A R K I N G

The following regulations apply to any vehicle being operated or parked on district property:

P A R K I N G  R E G U L A T I O N S:
1. Parking stalls marked "Visitors" are solely for visitors. Students, staff and faculty are prohibited from parking in these areas. Students must park OUTSIDE of the maintenance gate entrance.
2. Parking is prohibited in loading zones, posted areas, or along red curbing and/or red lined areas.
3. Vehicles are to be parked in properly marked stalls only. Backing into or taking up more than one parking stall is prohibited.
4. Physically handicapped students may be given special parking privileges, which will be evidenced by a handicapped permit affixed to the rear bumper.

T R A F F I C  R E G U L A T I O N S:
1. The speed limit on all campus parking lots and driveways is 15 miles per hour.
2. No vehicles are permitted on inner campus walkways or roadways except for vehicles delivering supplies and vehicles belonging to the school district while in performance of maintenance, deliveries, etc.
3. The use of skateboards, roller skates, mopeds, bicycles is prohibited on school campus.

V I O L A T I O N  O F  R E G U L A T I O N  A N D  O R  C A L I F O R N I A  V E H I C L E  C O D E:
1. Violation may result in denial of permission to operate or park a vehicle on school district property.
2. Vehicles parked in prohibited areas that block the flow of traffic, fire fighting/emergency equipment, driveways, roadways, or in posted "No parking" zones will be towed away at the owner’s expense and at no responsibility to the school district. (C.V.C. 22702)
3. Vehicles abandoned on school property for over 72 hours without prior authorization may be removed at owner’s expense. (C.V.C. 22702)
ENFORCEMENT OF REGULATION: The site administrator and/or campus supervisor shall be responsible for enforcing the rules governing vehicular operation and parking with respect to:
1. Erecting and maintaining signs identifying the parking areas, speed limits, traffic flow, etc.
2. Marking and identifying parking spaces, including any spaces specifically reserved for school officials, handicapped persons, visitors, delivery, and service vehicles.

POSTING:
1. Parking areas shall be posted with permanent signs or notices painted on the pavement or curb.
2. Temporary posting may be used from time to time as required.
3. Posted parking restrictions shall be observed.
4. Posted parking signs and notices in place on the effective date of this regulation are hereby adopted.

PARKING AND TRAFFIC CONTROL ON SCHOOL DISTRICT PROPERTY: Citations will be issued for violation of the California Vehicle Code as well as the following District regulation under authority of California Vehicle Code 21113.
1. RED ZONE - No parking or stopping at any time, whether the vehicle is attended or not.
2. YELLOW ZONE - Parking restricted to loading and unloading of vehicles and District vehicles.
3. GREEN ZONE – Visitor parking – time limited to 30 minutes.
4. HANDICAPPED ZONE - Parking limited to vehicles bearing handicapped license plates or sticker.

Restrictions parking in other areas where posted. Appropriate signs shall be erected giving notice of these regulations per California Vehicle Code 21113(b).

The settlement of obligations and fines pertaining to any traffic citations shall be through the regular traffic control agencies established by the County of Kings.

BICYCLES - Students may ride bicycles to/from school. Bicycles must be secured by students in the area provided. Students cannot ride on the campus sidewalks, corridors, etc, and are to obey all traffic laws pertaining to bicycles. Minors are required by law (Vehicle Code 21212) to wear a properly fitted and fastened bicycle helmet when riding bicycles. (BP 5142.3)

BOARD POLICIES AND CIVIL CODES

EXPULSION - Students will be subject to expulsion from Lemoore Union High School District for the remainder of the semester, plus the semester following, for acts referred to in EC 48900. Students expelled by the school board will be required to attend school until they reach 18 years of age, and therefore will be referred to Hanford Community School or to another alternative school site in order to continue their education.

GROUNDS FOR SUSPENSION AND EXPULSION - A student may be suspended or recommended for expulsion if the superintendent or principal of the school in which the pupil is enrolled determines that the pupil has committed any of the following violations (EC 48900) (BP 5144):

(a) INJURY TO OTHERS - Caused, attempted to cause, or threatened to cause physical injury to another person.

- Assault/Threatening - Assault on or threatening harm to a school employee.
- Fighting - Students involved in fighting will be suspended for 3-5 days and referred to the Lemoore Police Department. Students involved in subsequent fights during the same year are subject to expulsion and will be referred to Student Discipline Review Board (SDRB). Use of any weapon in a fight or use of weapons to threaten anyone is grounds for expulsion.

Note: Students fearful of being involved in a potential fight are encouraged to seek resolution in the office with their counselor and/or principal.

(b) FIREARMS, DANGEROUS OBJECTS - Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, in concurrence with the principal or the designee of the principal.

(c) CONTROLLED SUBSTANCES - Unlawfully possessed, used, sold, or otherwise furnished, or being under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) ALCOHOLIC BEVERAGES - Unlawfully offered, arranged or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold delivered, or otherwise furnished to any person another liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

Whenever it is established to the satisfaction of the superintendent or board, respectively, that a pupil has used, sold, been under the influence of, or been in possession of narcotics or other hallucinogenic drugs or substances or has inhaled or breathed the fumes of, or ingested any poison or other unknown substance, and or unlawfully offered or arranged or negotiated to sell any controlled substance, as defined in Section 11007 of the Health and Safety Code, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished any person another liquid, substance, or material in lieu of the controlled substance, alcoholic beverage, or intoxicant, said pupil shall be suspended by the principal for 5 days pending further action by the superintendent and the school board.

Possession of alcohol, drinking of alcohol on campus or going to or coming from school, or drinking of alcohol before attending a school sponsored event, or on a school sponsored trip will result in a 5 day suspension with a probation period of 18 school weeks and no school activities. (Extra curricular activities are those activities that Jamison High School and Yokuts High School students may attend, such as dances and plays.) In addition, offenders may be referred to the board of trustees for any further action, which may be deemed necessary.

(e) ROBBERY OR EXTORTION - Committed or attempted to commit robbery or extortion
PROPERTIES DAMAGE - Caused or attempted to cause damage to school property or private property.
1. Destruction of school property shall be paid in full. The parents/guardians are financially responsible for the loss of damaged school property (EC 48904).
2. Damaged or lost textbooks, library books, or school equipment must be paid for by the person to whom they were issued (EC 48904).
3. Destruction of private property shall be paid in full. Parents/guardians are financially responsible for the loss/damage of private property (EC 48904).

STOLEN PROPERTY - Stolen or attempted to steal school property or private property.
1. Stealing or attempting to steal or possession of stolen school property will result in suspension, or options.
2. Stealing or attempting to steal or possession of stolen private property will result in suspension, or options.

SMOKING, TOBACCO - Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products. (EC 48901)

PROFANITY, VULGARITY - Committed an obscene act or engaged in habitual profanity or vulgarity.

DRUG PARAPHERNALIA - Had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

DISRUPTING SCHOOL ACTIVITIES - Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials or other school personnel engaged in the performance of their duties. Provoking hostility due to gossiping, making derogatory remarks, or racial slurs will be considered disruption of school activities.

VIOLENCE/GANG ACTIVITY - Being involved in violence or violent confrontations as a member of a gang or other group as described in this handbook (Gang Apparel and Activity) (BP 5132, BP 5136, BP 5137).

POSESSION OF STOLEN PROPERTY - Knowingly received stolen school property or private property.

POSESSION OF AN ImitATION FIREARM - As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearms as to lead a reasonable person to conclude that the replica is a firearm.

SEXUAL ASSAULT - Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288a, or 289 of the Penal Code or committed as sexual battery as defined in Section 243.4 of the Penal Code.

HARASSED, THREATENED, OR INTIMIDATED - A student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that student from being a witness or retaliating against that student for being a witness, or both.

SEXUAL HARASSMENT - Pursuant to EC 48900.2 A student may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the student is enrolled determines that the student has committed sexual harassment as defined in EC 212.5 and BP 5145.7.

A student may not be suspended or expelled for any of the acts enumerated (EC 48900) unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A student may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:
3. While on school grounds
4. While going to or coming from school
5. During the lunch period, whether on or off the campus
6. During, or while going to or coming from, a school sponsored activity.

It is the intent of the Legislature that alternatives to suspensions or expulsion be imposed against any student who is truant, tardy, or otherwise absent from school.

NOTE - Any student suspended from school is not to be on school premises during school hours. Students will not be permitted to represent the school while on suspension.
any apparel, jewelry, accessory, notebook, or manner of grooming which by nature of its color, arrangement, trademark, or any other attribute denotes membership in groups or gangs that advocate drug use or disruptive behavior.

**SEARCH AND SEIZURE** - The governing Board recognizes that incidents may occur which jeopardize the health, safety and welfare of students and staff, which necessitate the search of students, their property or their lockers by school officials. School officials may search individual students and their property when there is a reasonable suspicion that the student is violating the law or the rules of the district or the school. The board urges that discretion, good judgment and common sense be exercised in all cases of search and seizure.

In an effort to keep the schools free of drugs and weapons, the district may use specially trained non aggressive dogs to sniff out and alert staff to the presence of substances or objects which are prohibited by law or district policy. The dogs may sniff the air around lockers, desks, bags, items or vehicles on district property or at district-sponsored events as long as they are not allowed to sniff any person. Such procedures will be conducted in accordance with County, State, and Federal regulations. The above inspections shall be unannounced and may take place at the discretion of the superintendent or designee. (BP 5145.12a-d)

**SCHOOL HEALTH/SAFETY VIOLATIONS** - Any act that potentially or actually endangers the health and/or safety of students and staff members will result in disciplinary action. Due to health and maintenance concerns, spitting and gum chewing are absolutely forbidden on school grounds.

**TOBACCO FREE SCHOOLS** – The Governing Board recognizes the health hazards associated with the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. Employees are encouraged to serve as models for good health practices that are consistent with the District’s instructional programs.

**STUDENT DRESS CODE** - The school dress code is a reflection of the high standards established by the community and district board of trustees. Students attending school are expected to dress in a manner that will promote safety, respect for others, and a positive learning and working environment. Please see Dress Code in this handbook.

**NOTE:** Students may not be permitted to attend classes when found in violation of the dress code until the problem is corrected. This violation may result in a parent having to bring appropriate clothing to school or in the student being suspended for the remainder of the school day. Repeated violations of dress code can become a discipline/defiance issue. All questions regarding the appropriateness of student attire will be resolved by the principal.

**VISITORS** – Jamison High School is a closed campus. All visitors must report to the office as soon as they arrive on campus. No visitors are allowed on school grounds except those authorized by the school administration (P.C. 627.7, 627.8)

Jamison High School students are not to be on the Lemoore High School Campus between the hours of 7:30 a.m. and 4:00 p.m. unless they possess a pass. The same rule applies to Lemoore High School students visiting the Jamison High Campus. Jamison students who earn off-campus privileges may not visit the Lemoore High School campus during lunch hour. While off campus, Jamison students will be subject to the same rules and regulations that apply to Lemoore High School students.

The purpose of this notice is to ensure that Managers of Transportation (MOT) for the school districts of Central California are aware of a statutory exception to the definition of school bus in California Vehicle Code (CVC) Section 545(k). This exception was added to authorize limousine-type vehicles to transport school pupils to and from school related activities, without the requirement to enter into contractual agreements with schools or school districts, as required for the operation of a School Pupil Activity Bus (SPAB) defined in CVC Section 546. On August 5, 2011, Title 13, California Code of Regulations (13 CCR) was amended, adopting regulation which defines any vehicle operated under the exception of CVC Section 545(k) as a “Pupil Activity Bus” (PAB).

A PAB is a motor vehicle that is designed, used, or maintained to transport more than ten passengers, including the driver, but not more than 25 persons including the driver, while being used for the transportation of pupils to or from school-related activities. This vehicle is regulated by the Public Utilities Commission (PUC), and must be currently registered with them. A PAB is contracted by a parent or someone other than a school or school district and unlike a school bus or SPAB, a PAB is not issued and required to display a vehicle inspection certificate (CHP 292). However, a PAB operator is required to have each PAB pass an annual inspection and place the vehicle inspection report, issued by the California Highway Patrol (CHP), in an easy to reach location within the vehicle. The vehicle inspection report must be presented upon request and include the following statement: “Authorized to transport school pupils – CVC 545(k),” followed by the signature and identification number of the CHP employee that conducted the inspection. The driver of a PAB must possess a driver’s license of a class appropriate to the vehicle driven and that is endorsed for passenger transportation. The driver must also possess either a school bus or SPAB driver certificate issued by the CHP. This ensures the driver has received proper training and a thorough background check which will prevent ex-felons from operating these vehicles. Finally, the driver of a
PAB must possess a parental authorization form for each pupil signed by a parent or legal guardian of the pupil that gives permission for that pupil to be transported to or from the school related activity.

It has come to our attention that unknown carriers are operating limousine type vehicles and party busses that are not registered with the PUC and therefore would not be authorized to operate as PABs. By operating illegally they are able to offer potential customers much lower rates than the legitimate carriers. It is advised that the parents and/or legal guardians of your students be made aware of these requirements if you have not already done so. It is also advisable to share this information with your School Superintendents, Campus Police and other school employees who may chaperone a prom or other school activity that these vehicles may be contracted for. If you have any questions or need further information please contact a CHP Motor Carrier Specialist at one of the following offices: Fresno (559) 445-6992, Modesto (209) 545-7440, or Bakersfield (661) 395-2921.

Provided by the CHP Central Division Motor Carrier Safety Unit, Fresno, CA 3/13/14

PARENT NOTICE OF RIGHTS AND RESPONSIBILITIES

State law requires that parents or guardians be notified of their rights and responsibilities in certain matters pertaining to their children’s education.

1. Absence for Religious Exercises and Instruction: Pupils may be excused, with written permission from a parent or guardian, in order to participate in religious exercises or receive moral and religious instruction away from school property. Every pupil so excused must attend at least the minimum school day. No pupil shall be excused from school for such purpose on more than four days per school month. (Ed. Code, § 46014)

2. Comprehensive Sexual Health Education and HIV/AIDS Prevention Education: A parent or guardian has the right to excuse their child from comprehensive sexual health education and HIV prevention education. A parent or guardian who wishes to exercise this right must state their request in writing. (Ed. Code, § 51938) A parent or guardian may inspect the written and audiovisual educational materials used in comprehensive sexual health education and HIV/AIDS prevention education. Parents have a right to request that the District provide them with a copy of the California Healthy Youth Act. (Ed. Code, § 51930 et. seq.)

Parents or guardians shall be notified in writing if the District plans to administer an anonymous, voluntary and confidential test, questionnaire, or survey containing age-appropriate questions about the pupils’ attitudes concerning or practices related to sex in grades 7 to 12 and given the opportunity to review the test, questionnaire or survey. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey by stating their request in writing. (Ed. Code, § 51938)
Every child’s parent will be notified prior to the commencement of any comprehensive sexual health education and HIV/AIDS prevention education instruction as to the date of such instruction and whether the instruction will be taught by District personnel or by outside consultants. If outside consultants or guest speakers are used, the name of the organization or affiliation of each guest speaker will be identified. Parents have a right to request that the District provide them with a copy of Education Code sections 51933, 51934, and 51938. (Ed. Code, § 51938) If arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the Superintendent or designee shall notify parents/guardians no less than 14 days before instruction is given. (Ed. Code, § 51938)

3. **Excuse from Instruction in Health:** Upon written request of a parent, a pupil may be excused from any part of instruction in health which conflicts with the parent(s)’ religious training or beliefs (including personal moral convictions). (Ed. Code, § 51240)

4. **Administration of Medication:** Medication prescribed by a physician for a child may be administered during the school day by a registered nurse or other designated school personnel, or self-administered by the child if the medication is prescription auto-injectable epinephrine or prescription inhaled asthma medication, but only if the parent consents in writing and provides detailed written instructions from a physician, or a physician assistant as specified by law. Forms for administering medication may be obtained from the school secretary. (Ed. Code, §§ 49423, 49423.1, 49423.5, 49480)

5. **Students on Medication:** Parents are to notify the principal if their child is on a continuing medication regimen. This notification shall include the name of the medication being taken, the dosage, and the name of the supervising physician. With parental consent, the principal or school nurse may confer with the physician regarding possible effects of the drug, including symptoms of adverse side effects, omission or overdose and counsel with school personnel as deemed appropriate. (Ed. Code, § 49480)

6. **Immunizations:** The District shall exclude from school any pupil who has not been immunized properly, unless the pupil is exempted from the immunization requirement pursuant to Health and Safety Code section 120370. The immunization exemption based on personal beliefs has been eliminated. (Health & Saf. Code, § 120325) A student who, prior to January 1, 2016, submitted a letter or affidavit on file at the District, stating beliefs opposed to immunization, is permitted to enroll in that institution until the student enrolls in the next grade span. Grade span means: 1) birth to preschool; 2) kindergarten and grades 1 through 6, inclusive, including transitional kindergarten; and 3) grades 7 through 12, inclusive. On or after July 1, 2016, the District shall exclude from school for the first time or deny admittance or deny advancement to any student to the 7th grade unless the student has been immunized for his or her age as required by law. (Health & Saf. Code, § 120335) A student may still be exempted from the immunization requirement based on medical condition or circumstances. A parent or guardian must file with the District a statement from a licensed physician saying that the immunization is not considered safe and is not recommended based upon the nature or duration of the medical condition or circumstances, including, but not limited to, the family medical history. (Health & Saf. Code, § 120370)
A parent or guardian may consent in writing for a physician, surgeon, or health care practitioner acting under the direction of a supervising physician and surgeon to administer an immunizing agent to a pupil at school. (Ed. Code, §§ 48216, 48980(a), 49403, Health & Saf. Code, §§ 120325, 120335)

8. Physical Exams and Testing: The District is required to conduct certain physical examinations and vision and hearing testing of students, unless the parent has a current written objection on file. However, the child may be sent home if he or she is believed to be suffering from a recognized contagious or infectious disease, and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist. (Ed. Code, §§ 49451, 49452, 49452.5, 49455; Health & Saf. Code, § 124085) The district may provide for scoliosis screening of every female student in grade 7 and every male student in grade 8. (Ed. Code, §§ 49451, 49452.5)

9. Confidential Medical Services: For students in grades 7 through 12, the District may release a student for the purpose of obtaining confidential medical services without obtaining the consent of the student’s parent or guardian. (Ed. Code, § 46010.1)

10. Medical Coverage for Injuries: Medical and hospital services for pupils injured at school or school-sponsored events, or while being transported, may be insured at parent’s expense. No pupil shall be compelled to accept such services without his or her consent or, if the pupil is a minor, without the consent of a parent or guardian. (Ed. Code, § 49472)

11. Medical and Hospital Services Not Provided: The District does not provide medical and hospital services for students injured while participating in athletic activities. However, all members of school athletic teams must have accidental injury insurance that covers medical and hospital expenses. (Ed. Code, §§ 32221.5, 49471)

12. Mental Health Services: The District shall notify pupils and parents or guardians no less than twice each school year of the steps to initiate access to available pupil mental health services on campus and/or in the community. (Ed. Code, § 49428) The mental health services available include [Insert available services on campus or in the community]. To initiate services, a parent or student may [Insert steps necessary to initiate access to services]. [NOTE: If the District distributes this information to parents through a letter sent electronically or via postal service and by posting on the school’s website or social media page, then this section is optional.]

13. Services for Students with Exceptional Needs or a Disability: State and federal law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Students classified as individuals with exceptional needs for whom a special education placement is unavailable or inappropriate may receive services in a private nonsectarian school. Please contact the local director of special education for specific information. (Ed. Code, § 56040 et seq.) In addition, services are available for students who have a disability which interferes with their equal access to educational opportunities. (Section 504 of the Rehabilitation Act of 1973, 34 C.F.R. § 104.32) The District official listed below is responsible for handling requests for services under Section 504 and may be reached at the following address and telephone:
14. **No Academic Penalty for Excused Absence:** No pupil may have his or her grade reduced or lose academic credit for any absence or absences which are excused for the reasons specified below when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. (Ed. Code, §§ 48205, 48980(j))

A pupil shall be excused from school when the absence is:

(a) Due to the pupil’s illness.

(b) Due to quarantine under the direction of a county or city health officer.

(c) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.

(d) For the purpose of attending the funeral services of a member of the pupil’s immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.

(e) For the purpose of jury duty in the manner provided for by law.

(f) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a doctor’s note.

(g) For justifiable personal reasons, including but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil’s religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil’s absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.

(h) For the purpose of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.

(i) For the purpose of spending time with a member of the pupil’s immediate family, who is an active duty member of the uniformed services, as defined in section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support
position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(j) For the purpose of attending the pupil’s naturalization ceremony to become a United States citizen.

(k) Authorized at the discretion of a school administrator based on the facts of the pupil’s circumstances, which are deemed to constitute a valid excuse, including, but not limited to, working for a period of not more than five consecutive days in the entertainment or allied industries or participate with a not-for-profit performing arts organization in a performance for a public school pupil audience for a maximum of up to five days per school year provided the pupil’s parent or guardian provides a written note to the school authorities explaining the reason for the pupil’s absence. (Ed. Code, §§ 48260, 48205, 48225.5)

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

“Immediate family,” as used in this section refers to the parent or guardian, brother or sister, grandparent, or any relative living in the immediate household of the pupil. (Ed. Code, § 48205)

15. **Equal Opportunity:** Equal opportunities for both sexes in all educational programs and activities run by the District is a commitment made by the District to all students. (Title IX of the Education Amendments of 1972) Inquiries on all matters, including complaints, regarding the implementation of Title IX in the District may be referred to the District official listed below at the following address and telephone:

Charles Gent, Assistant Superintendent Curriculum & Instruction  
5 Powell Ave., Lemoore, CA 93245  
559 924-6610 – cgent@luhsd.k12.ca.us

16. **Complaints (Special Education):** Parents may file a complaint concerning violations of federal or state law or regulations governing special education related services. Parents may submit a description of the manner in which the parent believes special education programs for handicapped do not comply with state or federal law or regulations to:

Charles Gent, Assistant Superintendent Curriculum & Instruction  
5 Powell Ave., Lemoore, CA 93245  
559 924-6610 – cgent@luhsd.k12.ca.us
17. **Release of Student Information:** The District does not release information or records concerning a child to noneducational organizations or individuals without parent consent except by court order, receipt of a lawfully issued subpoena, or when otherwise allowed by law. The following categories of directory information may be made available to various persons, agencies or institutions unless the parent or guardian notifies the District in writing not to release such information:

Name, address, telephone, date of birth, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received, and most recent previous educational institution attended. (Ed. Code, §§ 49060 et seq., 49073, 20 U.S.C. § 1232g, 34 C.F.R. § 99.7) In accordance with state and federal law, the District may also make available photographs, videos, and class rosters.

Directory information will not be released regarding a pupil identified as a homeless child or youth unless a parent, or pupil accorded parental rights, has provided written consent that directory information may be released. (Ed. Code, § 49073(c), 20 U.S.C. § 1232g, 42 U.S.C. § 11434a(2)

18. **Information Obtained from Social Media:** A school district that considers a program to gather or maintain in its records any information obtained through social media of any enrolled student shall notify students and their parents or guardians about the proposed program and provide an opportunity for public comment at a regularly scheduled public meeting of the Governing board of the school district. The notification shall include, but is not limited to, an explanation of the process by which a student or a student’s parent or guardian may access the student’s records to examine the information gathered or maintained, and an explanation of the process by which a student or student’s parent or guardian may request the removal of information or make corrections to information gathered or maintained. (Ed. Code, § 49073.6)

19. **Inspection of Student Records:** State law requires that the District notify parents of the following rights which pertain to student records. (Ed. Code, §§ 49063, 49069, 34 C.F.R. § 99.7)

(a) A parent or guardian has the right to inspect and review student records relating directly to his or her child during school hours or obtain a copy of such records within five (5) business days of his/her request.

(b) Any parent who wishes to review the types of student records and information contained therein may do so by contacting the principal at his/her child’s school. The principal of each school is ultimately responsible for maintenance of student records.

(c) A parent with legal custody has a right to challenge information contained in his/her child’s records. Any determination to expunge a student’s record is made after a review of said record(s) by site administrators and certificated staff. Following an inspection and review of student records, the parent may challenge the content of the student’s record. The right to challenge becomes the sole right of the student when the student becomes eighteen (18) years of age.
A parent may file a written request with the Superintendent of the District to remove any information recorded in the written records concerning the child which is alleged to be:

(i) Inaccurate.

(ii) An unsubstantiated personal conclusion or inference.

(iii) A conclusion or inference outside of the observer’s area of competence.

(iv) Not based on the personal observation of a named person with the time and place of the observation noted.

(v) Misleading.

(vi) In violation of the privacy or other rights of the pupil.

Within thirty (30) days, the Superintendent or designee shall meet with the parent/guardian and the certificated employee who recorded the information, if any, and if the person is still employed with the District, and sustain or deny the allegations. If the allegations are sustained, the Superintendent shall order the correction, removal or destruction of the information. If the Superintendent denies the allegations, the parent may appeal the decision to the Governing Board within thirty (30) days. The Board shall determine whether or not to sustain or deny the allegations. If the Board sustains the allegations, it shall order the Superintendent to immediately correct, remove or destroy the information from the written records of the student. (Ed. Code, § 49070)

If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the District Superintendent, the parent shall have the right to submit a written statement of objections to the information. This statement shall become a part of the student’s school record until such time as the information objected to is removed.

Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with Education Code sections 49070-49071 to assist in the decision making. The decision as to whether a hearing panel is to be used shall be made at the discretion of the Superintendent or the Board and not of the challenging party.

(d) A Student Records Log is maintained for each student. The Student Records Log lists persons, agencies or organizations requesting and/or receiving information from the records to the extent required by law. Student Records Logs are located at each school and are open to inspection by parents or guardians. (Ed. Code, § 49064)

(e) School officials and employees having a legitimate educational interest, as well as persons identified in Education Code sections 49076 and 49076.5 and in the Family Educational Rights and Privacy Act, may access student records without first obtaining parental consent. “School officials and employees” are persons employed by the District as an administrator, supervisor, instructor, or
support staff member (including health or medical staff and District-employed law enforcement personnel), a Board member, a person or company with whom the District has contracted to perform a special service (such as an attorney, auditor, medical consultant, or therapist), or a parent, student, foster family agency, short-term residential treatment staff, or caregiver whose access to student records is legally authorized. A “legitimate educational interest” is one held by a school official or employee whose duties and responsibilities create a reasonable need for access. (Ed. Code, §§ 49063(d), 49076, 49076.5, 20 U.S.C. § 1232g)

(f) Parents and guardians have the right to authorize the release of student records to themselves. Only parents and guardians with legal custody can authorize the release of student records to others.

(g) Parents and guardians will be charged twenty-five ($0.25) cents per page for the reproduction of student records.

(h) Parents have a right to file a complaint with the U.S. Department of Education for alleged violations of parent rights related to student records. (20 U.S.C. § 1232g(g))

(i) Parents may obtain a copy of the District’s complete student records policy by contacting the Superintendent.

20. **Family Educational Rights and Privacy Act:** In addition, parents have certain rights regarding student information and records which are guaranteed under federal law. A handout notifying parents of these rights is attached.

21. **Student Discipline:** District and School rules pertaining to student discipline are available to parents or guardians of district students in the school office. (Ed. Code, § 35291) Students may be subject to discipline for off-campus misconduct if the misconduct is related to school activity or attendance and causes or is reasonably likely to cause a substantial disruption to school activity. For example, a student using technology such as a home computer, cellular phone, or other electronic device may be disciplined for bullying, engaging in unlawful harassment, or making threats against students, staff, or district property even if such misconduct occurred off-campus and during nonschool hours. (Ed. Code, § 48900(r))

22. **Dissection of Animals:** If a student has a moral objection to dissecting (or otherwise harming or destroying) animals, or any part of an animal, the pupil must notify the teacher regarding such objection, and the objection must be substantiated with a note from the pupil’s parent or guardian. If the pupil chooses to refrain from participating in such a project or test, and if the teacher believes that an adequate alternative education project or test is possible, then the teacher may work with the pupil to develop and agree upon an alternate education project or test for the purpose of providing the pupil an alternate avenue for obtaining the knowledge, information or experience required by the course of study. (Ed. Code, §§ 32255-32255.6)
23. **Temporary Disability:** A temporary disability which makes it impossible or inadvisable for a student to attend class may entitle the student to receive individualized instruction. It is the responsibility of the pupil’s parent or guardian to notify the school district in which the pupil is deemed to reside of the pupil’s need for individualized instruction.

**Home Instruction:** The district in which the student resides is to provide individual instruction if the student is receiving the instruction in his or her home. Individual instruction in a pupil’s home pursuant to section 48206.3 shall commence no later than five working days after a school district has determined that the pupil shall receive this instruction.

**Hospital or Health Facility Instruction:** The school district in which the hospital or other residential health facility, excluding a state hospital, is located must provide individual instruction to a student with a temporary disability. Within five working days of receipt of the notification, the district must determine whether the pupil will be able to receive individual instruction, and, if so, when the individual instruction will begin. A student with a temporary disability who is in a hospital or other residential health facility, other than a state hospital, which is located outside the student’s school district of residence shall be deemed to comply with the residency requirements of the school district in which the hospital is located. A school district may continue to enroll a pupil with a temporary disability who is receiving individual instruction in a hospital or residential health facility to facilitate the timely reentry of the pupil after the hospitalization has ended, or in order to provide a partial week of instruction. On days in which the student is not receiving individual instruction in a hospital or other residential health facility, he or she may attend school in his or her district of residence if well enough to do so. A pupil receiving individual instruction who is well enough to return to a school shall be allowed to return to the school, including a charter school, that he or she attended immediately before receiving individual instruction, if returning during the same school year. (Ed. Code, §§ 48206.3, 48207, 48207.3, 48207.5, 48208, 48980(b))

Pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom shall be treated in the same manner and under the same policies as any other temporary disabling condition. (Ed. Code, § 221.51)

24. **Student Residency:** A student may be enrolled in the District if (1) the student’s parent, legal guardian or other person having control and charge of the student resides in the District (Ed. Code, § 48200); (2) the District has approved interdistrict attendance (Ed. Code, § 46600); (3) the student is placed in a regularly established children’s institution, licensed foster home, or family home; (4) the student is a foster child who remains in his or her school of origin pursuant to Education Code section 48853.5(f) and (g); (5) the student is emancipated and lives within the District; (6) the student lives in the home of an adult who has submitted a caregiver affidavit; (7) the student resides in a state hospital within the District; or (8) the student’s parent or legal guardian resides outside of the boundaries of the school district but is employed and lives with the student at the place of his/her employment within the school district boundaries for a minimum of three days during the school week. (Ed. Code, § 48204) The law allows, but does not require, a district to accept a student for enrollment where at least one parent or legal guardian of the student is physically employed within the district’s boundaries for a minimum of 10 hours during the school week. (Ed. Code, § 48204) A student also complies with the residency requirements for school attendance in a school district if he or she is a student whose parent is transferred or pending transfer to a military installation within the state while on active duty pursuant to an official military order. However, the parent must provide proof of residence in the school district within ten days after the published arrival date provided on official documentation. (Ed.
A student also complies with the residency requirement if the student’s parent/guardians were residents of the state but departed California against their will if the student provides official documentation evidencing the departure of her/his parent/guardians against their will; that the student moved outside of California as a result of her/his parent/guardians departing California against their will, and that the student lived and was enrolled in school in California immediately before moving outside of California. (Ed. Code, § 48204.4)

25. **Attendance Options:** All districts must inform parents at the beginning of the school year how to enroll in a school within the district that is different than the one assigned. Students who attend schools other than those assigned by the district are referred to as “transfer students” throughout this notification. There is one process for choosing a school within the district which the parent lives (intradistrict transfer), and three separate processes for selecting schools in other districts (interdistrict transfer). (Ed. Code, § 48980(h))

Attached is a copy of the District’s Policy on Interdistrict and Intradistrict Transfers. Parents interested in interdistrict or intradistrict transfers should contact Debbie Muro, Superintendent. The general requirements and limitations of each process are described as follows:

(a) **Choosing a School Within the District in Which Parent Lives:** Education Code section 35160.5(b) requires the school board of each district to establish a policy that allows parents to choose the schools their children will attend, regardless of where the parent lives in the district. The law limits choice within a school district as follows:

- Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school’s attendance area.

- In cases in which there are more requests to attend a school than there are openings, the selection process must be “random and unbiased,” which generally means students must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a student’s academic or athletic performance as a reason to accept or reject a transfer. However, a district may consider special circumstances that might be harmful or dangerous to a particular pupil in the current attendance area of the pupil, including physical threats of bodily harm or threats to the emotional stability of the pupil documented by a state or local agency, licensed or registered professional, or court order.

- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.

- A district is not required to provide transportation assistance to a student that transfers to another school in the district under these provisions.
• If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.

• If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.

• Victims of Bullying: A school district of residence must approve an intradistrict transfer request for a victim of an act of bullying unless the requested school is at maximum capacity, in which case the district must accept an intradistrict transfer request for a different school within the district. A school district of residence may not prohibit the interdistrict transfer of a victim of an act of bullying if there is no available school for an intradistrict transfer and if the school district of proposed enrollment approves the transfer application. (Ed. Code, § 46600)

• A school district of proposed enrollment shall ensure that pupils admitted under this law are selected through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether a pupil should be enrolled based on academic or athletic performance, physical condition, English proficiency, family income, or any of the individual characteristics set forth in Section 220 including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status.

(b) Choosing a School Outside the District in Which Parent Lives: Parents have two different options for choosing a school outside the district in which they live. The two options are:

(i) **Interdistrict Transfers** (Ed. Code, §§ 46600–46610): The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. The law on interdistrict transfers also provides for the following:

• Once a pupil is enrolled in a school pursuant to an interdistrict transfer agreement, the pupil must be allowed to continue to attend the school in which he or she is enrolled without reapplying, unless revocation of the interdistrict transfer is a term and condition of the agreement between the districts; however, a district must not rescind existing transfer permits for pupils entering grade 11 or 12 in the subsequent school year.
• Upon request, a pupil determined to be the victim of an act of bullying by a pupil of the district of residence must be given priority for interdistrict attendance under any existing interdistrict attendance agreement or additional consideration for the creation of an interdistrict attendance agreement. (Ed. Code, §§ 46600(b), 48900(r))

• If either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.

• A school district of residence shall not prohibit the transfer of a student who is a homeless child or youth, a current or former migratory child, a foster youth, the victim of an act of bullying, or a child of an active military duty parent to a school district of proposed enrollment if the school district of proposed enrollment approves the transfer application.

• If a pupil is a victim of an act of bullying and his or her school district of residence

• has only one school offering his or her grade level, such that there is no option for an intradistrict transfer, the pupil may apply for an interdistrict transfer, and the school district of residence shall not prohibit the transfer if the school district of proposed enrollment approves the application for transfer. (Ed. Code, § 46600)

• A school district that elects to accept an interdistrict transfer pursuant to this subdivision shall accept all pupils who apply to transfer under this subdivision until the school district is at maximum capacity and shall ensure that pupils admitted under this subdivision are selected through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a pupil should be enrolled based on his or her academic, performance, athletic performance, physical condition, proficiency in English, family income, actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), nationality (includes citizenship, country of origin and national origin), immigration status, race or ethnicity (includes ancestry, color, ethnic group identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, § 46600)
Upon request of the parent on behalf of a pupil eligible for transfer pursuant to this subdivision, a school district of enrollment will provide transportation assistance to a pupil who is eligible for free or reduced-price meals. (Ed. Code, § 46600)

A school district of enrollment may provide transportation assistance to any pupil admitted under this subdivision. (Ed. Code, § 46600(d))

(ii) “Allen Bill” Transfers (Ed. Code, § 48204(b)): The law allows, but does not require, each school district to adopt a policy whereby the student may be considered a resident of the school district in which his/her parents (or legal guardian(s)) physically work for a minimum of 10 hours during the school week if that is different from the school district in which the student resides. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race/ethnicity, sex, parental income, academic achievement, or any other “arbitrary” consideration. Other provisions of Education Code section 48204(b) include:

- Either the district in which the parent (or legal guardian) lives or the district in which the parent (or legal guardian) physically works may prohibit the student’s transfer if it is determined that there would be a negative impact on the district’s desegregation plan.

- The district in which the parent (or legal guardian) physically works may reject a transfer if it determines that the cost of educating the student would be more than the amount of state funds the district would receive for educating the student.

- There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.

- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student is encouraged to provide in writing to the parent the specific reasons for denying the transfer.

(c) Districts of Choice (Ed. Code, §§ 48300-48317): The law allows, but does not require, each school district to become a “district of choice”—that is, a district that accepts transfer students from outside the district under the terms of the referenced Education Code sections. The school board of a district that decides to become a “district of choice” must determine the number of students it is willing to accept in this category each year and make sure that the students are selected through an “unbiased process,” which prohibits student enrollment and district communications about enrollment based upon actual or perceived academic or athletic performance, physical condition, proficiency in English, any other personal characteristic as specified in Education Code section 200, and family income (except for purposes of determining attendance priority for students eligible for free or reduced-price meals).
reduced-price meals). If the number of transfer applications exceeds the number of students the school board elects to accept, transfer approval must be determined by a random public drawing held at a regular board meeting. Other provisions of the “district of choice” option include:

- A school district of residence may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. The district a student would be leaving may also limit the total number of students transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.

- A school district of residence shall not prohibit the transfer of a student who is a child of an active military duty parent or adopt policies to block or discourage students from applying for transfer to a school district of choice.

- No student who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a student transferring under these provisions.

- A school district of residence may deny a transfer if it will negatively affect the racial and ethnic balance of the district, or a court-ordered or voluntary desegregation plan. The district a student would be leaving may also limit the total number of students transferring out of the district each year to a specified percentage of its total enrollment, depending on the size of the district.

- A school district of residence shall not prohibit the transfer of a student who is a child of an active military duty parent or adopt policies to block or discourage students from applying for transfer to a school district of choice.

- No student who currently attends a school or lives within the attendance area of a school can be forced out of that school to make room for a student transferring under these provisions.

- A school district of choice must give priority for attendance in the following order: 1) to siblings of students already attending school in the district; 2) to students eligible for free or reduced-price meals; and 3) to children of military personnel.

- A school district of choice must post application information on its Internet Website, including any applicable form, transfer timeline, and explanation of the selection process.

- A parent may request transportation assistance within the boundaries of the “district of choice.” The district is required to provide transportation only to the extent it already does so.

(d) Transferring a Student Convicted of a Felony/Misdemeanor: Education Code section 48929 authorizes the governing board of a school district to transfer a student enrolled in the district who has been convicted of a violent felony as defined in Penal Code section 667.5 or misdemeanor listed in Penal Code section 29805 to another school within the district when the student and victim of the crime are enrolled in the same school. The governing board must first adopt a policy at a regular meeting and provide notice of the policy to parents or guardians as part of the annual parent notifications under Education Code section 48980. The policy must: 1) require notice to the student and student’s parent or guardian of the right to request to meet with the principal or designee of the school or school district; 2) require the school to first attempt to resolve the conflict before transfer by using restorative justice, counseling, or other services; 3) include whether the transfer decision is subject to periodic review and include the procedure to conduct the review; and 4) provide the process the board will use to consider and approve or disapprove the recommendation of the school principal or other school or school district designee to transfer the student.
26. **Sexual Harassment Policy**: Each student will receive a written copy of the district policy on sexual harassment. The purpose of this policy is to provide notification of the **prohibition** against sexual harassment as a form of sexual discrimination and to provide notification of available remedies. A copy of the District’s policy on sexual harassment is attached. (Ed. Code, §§ 231.5, 48980(g))

27. **Notice of Alternative Schools**: California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

(a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.

(b) Recognize that the best learning takes place when the student learns because of the student’s desire to learn.

(c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his or her own time to follow his or her own interests. These interests may be conceived by the student totally and independently or may result in whole or in part from a presentation by the student’s teachers of choices of learning projects.

(d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.

(e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal’s office in each attendance unit have copies of the law available for parent information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. (Ed. Code, § 58501)

28. **Nutrition Program**: The State Department of Education has established a statewide program to provide nutritious meals and milk at school for pupils, and to provide free meals to the neediest children. In some instances, nominal cash payments may be required. (Ed. Code, § 49510 et seq.)

29. **Leaving School Grounds**: Pursuant to section 44808.5 of the Education Code, the Governing Board has decided to permit the pupils enrolled at Lemoore High School, grades 11-12, to leave the school grounds during the lunch period. Section 44808.5 of the Education Code further states: “Neither the school district
nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as
the pupil has left the school grounds.” (Ed. Code, § 44808.5)

30. **U.S. Department of Education Programs:** The following applies only to programs directly funded by the
U.S. Department of Education:

   All instructional materials, including teacher’s manuals, films, tapes, or other supplementary material which
will be used in connection with any survey, analysis, or evaluation shall be available for inspection by the
parents or guardians of the children.

   No student shall be required, as part of any applicable U.S. Department of Education funded program, to
submit to a survey, analysis, or evaluation that reveals information concerning:

   (a) political affiliations or beliefs of the student or student’s parents;

   (b) mental and psychological problems of the student or his/her family;

   (c) sex behavior or attitudes;

   (d) illegal, anti-social, self-incriminating or demeaning behavior;

   (e) critical appraisals of other individuals with whom respondents have close family relationships;

   (f) legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and
ministers;

   (g) religious practices, affiliations, or beliefs of the student or student’s parent; or

   (h) income (other than that required by law to determine eligibility for participation in a program or for
receiving financial assistance under such program)

without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an
unemancipated minor, without the prior written consent of the parent.

(20 U.S.C. § 1232h)

31. **Uniform Complaint Procedures:**

   **Complaints Alleging Discrimination, Harassment, Intimidation, and Bullying:**

   State and federal law prohibit discrimination in education programs and activities. The District is primarily
responsible for compliance with federal and state laws and regulations. (Cal. Code Regs., tit. 5, § 4620.)
Under state law, all pupils have the right to attend classes on school campuses that are safe, secure, and peaceful. (Ed. Code, § 32261) State law requires school districts to afford all pupils equal rights and opportunities in education, regardless of their actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), nationality (includes citizenship, country of origin and national origin), immigration status, race or ethnicity (includes ancestry, color, ethnic group identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, §§ 210-214, 220 et seq., 234 et seq., Cal. Code Regs., tit. 5, § 4900 et seq., 20 U.S.C. § 1681 et seq., 29 U.S.C. § 794, 42 U.S.C. § 2000d et seq., 42 U.S.C. § 12101 et seq., 34 C.F.R. § 106.9) The District prohibits discrimination, harassment, intimidation, bullying, and retaliation in all acts related to school activity or attendance. In addition to being the subject of a complaint, a pupil engaging in an act of bullying as defined by Education Code section 48900(r) may be suspended from school or recommended for expulsion.

The District’s Uniform Complaint Procedures may be used in cases where individuals or a group have suffered discrimination, harassment, intimidation, or bullying. (Cal. Code Regs., tit. 5, §§ 4610, 4630, 4650, Ed. Code, §§ 234 et seq., 48900(r))

(a) Any individual, public agency or organization has the right to file a written complaint alleging that he/she has personally suffered unlawful discrimination or that an individual or specific class of individuals has been subjected to unlawful discrimination. (Cal. Code Regs., tit. 5, §§ 4610, 4630(b)(1))

(b) Copies of the District’s complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622)

(c) Complaints must usually be filed with the superintendent/designee of the District.

(d) Discrimination complaints must be filed within six (6) months of the date the alleged discrimination occurred, or within six (6) months of the date the complainant first obtained knowledge of the facts of the alleged discrimination. Within that six (6) month period, complainant may file a written request with the district superintendent or designee for an extension of up to ninety (90) days following the six (6) month time period. Extensions will not be automatically granted, but may be granted for good cause. (Cal. Code Regs., tit. 5, § 4630(b))

Complaints Other Than Discrimination, Harassment, Intimidation, and Bullying:

The District has a written complaint procedure which may be used in cases where any individual, public agency or organization alleges violations of state or federal law, other than those relating to discrimination, harassment, intimidation, and bullying.

(e) Written complaints may be made regarding:
(i) Adult Education

(ii) After School Education and Safety

(iii) Agricultural Career Technical and/or Vocational Education

(iv) American Indian Education Centers and American Indian Early Childhood Education

(v) Bilingual Education

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(vi) California Peer Assistance and Review Programs for Teachers

(vii) Consolidated Categorical Aid Programs

(viii) Migrant Child Education Programs

(ix) Every Student Succeeds Act (formerly No Child Left Behind)

(x) Career Technical and Technical Education and Technical Training Programs

(xi) Child Care and Development

(xii) Child Nutrition

(xiii) Compensatory Education

(xiv) Consolidated Categorical Aid

(xv) Economic Impact Aid

(xvi) Special Education

(xvii) “Williams Complaints”

(xviii) Pupil Fees
(xix) Instructional Minutes for Physical Education

(xx) Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP)

(xxi) Pregnant and Parenting Pupils, including parental leave

(xxii) Student Parent Lactation Accommodations

(xxiii) Course Assignments already Completed or without Educational Content

(xxiv) Physical Education Instructional Minutes

(xxv) Foster Youth, Homeless Youth, former Juvenile Court School Student Services, Migrant Youth, and Pupils of Military Families

(xxvi) Regional Occupational Centers and Programs

(xxvii) Continued Education Options for Former Juvenile Court School Students

(xxviii) School Safety Plans

(xxix) School Plans for Student Achievement (SPSA)

(xxx) Tobacco-Use Prevention Education

(xxxi) Schoolsite Councils

(xxxii) State Preschool

(xxxiii) State Preschool Health and Safety Issues in Local Education Agencies Exempt From Licensing

(xxxiv) Any other district-implemented state categorical program that is not funded through the local control funding formula pursuant to Education Code section 64000

(xxxv) Any other educational programs the Superintendent deems appropriate
Any individual, public agency or organization has the right to file a written complaint alleging that the District has violated a federal or state law or regulation governing any program listed above. (Cal. Code Regs., tit. 5, § 4630(b)(1))

Copies of the District’s complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622)

Complaints must usually be filed with the superintendent or designee of the District under the timelines established by District policy. (Cal. Code Regs., tit. 5, § 4630(b))

Within 60 days from the date of receipt of the complaint, the District’s responsible officer or his/her designee shall conduct and complete an investigation of the complaint in accordance with local procedures adopted pursuant to California Code of Regulations, title 5, section 4621 and prepare a written decision. The time period may be extended by mutual written agreement of the parties.

(f) Williams Complaints: Complaints, including anonymous complaints, may be made and addressed on a shortened time line for the following areas: (Ed. Code, §§ 8235.5, 35186)

(i) Insufficient textbooks and instructional materials;

(ii) Emergency or urgent school facilities conditions that pose a threat to the health and safety of pupils;

(iii) Noncompliance with the requirement of Education Code section 35292.6 to stock, at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products;

(iv) Teacher vacancy or misassignment; or

(v) Noncompliance of a license-exempt California State Preschool Program (CSPP) with health and safety standards specified in Health and Safety Code section 1596.7925 and related state regulations.

A complaint of noncompliance with Education Code section 35186 may be filed with the school principal or designee under the Uniform Complaint Procedures. A complainant not satisfied with the resolution of a Williams Complaint has the right to bring the complaint to the district governing board at a regularly scheduled hearing. In the case of a complaint regarding emergency or urgent school facilities conditions, a complainant has the right of appeal to the State Superintendent of Public Instruction.
Pupil Fees Complaints: A pupil enrolled in our district shall not be required to pay a pupil fee for participation in an educational activity that constitutes an integral fundamental part of the district’s educational program, including curricular and extracurricular activities.

A pupil fee includes, but is not limited to, all of the following: a fee charged to a pupil as a condition for registering for school or classes, as a condition for participation in a class or an extracurricular activity, as a security deposit to obtain materials or equipment, or a purchase that a pupil is required to make to obtain materials or equipment for an educational activity.

A complaint of noncompliance with Education Code section 49010 et seq. may be filed with the school principal under the Uniform Complaint Procedures. A complaint shall be filed not later than one calendar year from the date the alleged violation occurred. A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

Foster, homeless, former juvenile court pupils and pupils in military families: the District will post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

**Responsible Official:** The District official responsible for processing complaints is listed below at the following address:

Charles Gent, Assistant Superintendent Curriculum and Instruction
5 Powell Ave., Lemoore, CA 93245
559 924-6610
cgent@luhsd.k12.ca.us

**Complaints Made Directly to the State Superintendent:**

Complaints may be filed directly with the State Superintendent of Public Instruction in the following cases:

(i) Complaints alleging that the District failed to comply with the complaint procedures described herein, including failure or refusal to cooperate with the investigation.

(j) Complaints regarding Child Development and Child Nutrition programs not administered by the District.

(k) Complaints requesting anonymity, but only where complainant also provides clear and convincing evidence that complainant would be in danger of retaliation if filing complaint at District level.

(l) Complaints alleging that the District failed or refused to implement a final decision regarding a complaint originally filed with the District.
(m) Complaints alleging that the District took no action within sixty (60) days regarding a complaint originally filed with the District.

(n) Complaints alleging immediate and irreparable harm as a result of applying a district-wide policy in conflict with state or federal law and that complaining at the local level would be futile.

(o) Complaints relating to Special Education, but only if:

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(i) District unlawfully refuses to provide a free appropriate public education to handicapped students; or

(ii) District refuses to comply with due process procedures or fails to implement due process hearing order; or

(iii) Children may be in immediate physical danger, or their health, safety or welfare is threatened; or

(iv) A handicapped pupil is not receiving the services specified in his/her Individual Educational Program (IEP); or

(v) The complaint involves a violation of federal law.

(p) The District refuses to respond to the State Superintendent’s request for information regarding a complaint originally filed with the District.

(Cal. Code Regs., tit. 5, §§ 4630, 4650)

Appeals:

(q) Except for Williams Complaints, a complainant may appeal the District’s decision to the California Department of Education. (Ed. Code, § 262.3(a), Cal. Code Regs., tit. 5, §§ 4622, 4632)

(i) Appeals must be filed within fifteen (15) days of receiving the District decision.

(ii) Appeals must be in writing.

(iii) Appeals must specify the reason(s) for appealing the District decision, including whether the facts are incorrect and/or the law has been misapplied.
Appeals must include a copy of the original complaint and a copy of the District decision.

Pupil fee complaints appealed to the California Department of Education will receive a written appeal decision within 60 days of the department’s receipt of the appeal.

If the school/District finds merit in a complaint, or the California Department of Education finds merit in an appeal, the school/District must provide a remedy to all affected pupils, parents, and guardians. For pupil fee complaints, this includes reasonable efforts by the school to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board.

If a complaint is denied, in full or in part, by the Department of Education, the complainant may request reconsideration by the State Superintendent of Public Instruction. (Cal. Code Regs., tit. 5, § 4665)

Reconsideration must be requested within thirty-five (35) days of receiving the Department of Education report.

The original decision denying the complaint will remain in effect and enforceable unless and until the State Superintendent of Public Instruction modifies that decision.

Civil Law Remedies:

In addition to the above-described complaint procedure, or upon completion of that procedure, complainants may have civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws. These civil law remedies can include, but are not limited to, injunctions and restraining orders. These civil law remedies are granted by a court of law and may be used, in part, to prevent the District from acting in an unlawful manner. Delay in pursuing civil law remedies before a court of law may result in loss of rights to those remedies. Any questions regarding civil law remedies should be directed to an attorney. (Ed. Code, § 262.3(b), Cal. Code Regs., tit. 5, § 4622)

Pupil-Free Staff Development Day and Minimum Day Schedule: A copy of the District’s pupil-free staff development day and minimum day schedules is attached for reference. A pupil’s parent or guardian will be notified during the school year of any additional minimum days and pupil-free staff development days no later than one month before the actual date. (Ed. Code, § 48980(c))

Review of Curriculum: A prospectus of curriculum, including titles, descriptions, and instructional aims of every course offered by each public school, is available at the school site for parent review upon request. Copies are available upon request for a reasonable fee not to exceed the actual copying cost. (Ed. Code, §§ 49063, 49091.14)

Child Find System; Policies and Procedures: Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the Director of Student
Services and/or Special Education, or his/her designee. Policy and procedures shall include written notification to all parents of their rights pursuant to Education Code section 56300 et seq. (Ed. Code, § 56301, 34 C.F.R. § 104.32(b))

35. **School Accountability Report:** Parents/guardians may request a hard copy of the School Accountability Report Card which is issued annually for each school of the District. (Ed. Code, § 35256)

36. **Asbestos Management Plan:** An updated management plan for asbestos-containing material in school buildings is available at the District Office. (40 C.F.R. § 763.93)

37. **Assistance to Cover Costs of Advanced Placement Examination Fees:** The District may help pay for all or part of the costs of one or more advanced placement examinations that are charged to economically disadvantaged students. (Ed. Code, §§ 48980(k), 52242)

38. **Every Student Succeeds Act (ESSA):** The Every Student Succeeds Act (ESSA) took full effect in 2018 to replace the No Child Left Behind Act in modifying the Elementary and Secondary Education Act of 1965 (ESEA). If updates are provided by the California Department of Education, the following parent notice requirements may change and new notice requirements may be added.

- **Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides:** Upon request, parents have a right to information regarding the professional qualifications of their student’s classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he/she teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the major or field of discipline for any degrees or certifications held by the teacher, and whether any instructional aides or paraprofessionals provide services to the parents’ child and, if so, their qualifications. In addition, parents have a right to notice when the parent’s child has been taught for four or more weeks by a teacher who is not highly qualified. (ESEA § 1111(h)(6) (as amended by ESSA))

- **Information Regarding Individual Student Reports on Statewide Assessments:** Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student. (ESEA § 1111(h)(6) (as amended by ESSA))

- **School Identified for School Improvement:** A local educational agency shall promptly provide notice to a parent or parents of each student enrolled in an elementary school or a secondary school identified for school improvement (school that fails for two consecutive years to make adequate yearly progress as defined in the State’s plan), for corrective action or for restructuring. The notice should be in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. Notice must include: an explanation of what the identification means; how the school compares in terms of academic achievement to other elementary schools or secondary schools served by the local educational agency and the State educational agency involved; the reasons
for the identification; an explanation of what the school identified for school improvement is doing to address the problem of low achievement; an explanation of what the local educational agency or State educational agency is doing to help the school address the achievement problem; an explanation of how the parents can become involved in addressing the academic issues that caused the school to be identified for school improvement; and an explanation of the parents’ option to transfer their child to another public school (with transportation provided by the agency when required or to obtain supplemental educational services for the child). (ESEA § 1116(b)(6) (as amended by ESSA))

- **Limited English Proficient Students:** The Act requires notice be given to parents of limited English proficient students regarding limited English proficiency programs, not later than 30 days after the beginning of the school year (or, for students identified later in the school year, within two weeks). Notice includes: the reasons for the identification of the student as limited English proficient; the need for placement in a language instruction educational program; the student’s level of English proficiency and how such level was assessed; the status of the student’s academic achievement; the methods of instruction used in the available programs (including content, instructional goals, and the use of English and native language); the exit requirements for the program; how the program meets the objectives of the student’s IEP, if applicable; and, parent options for removing a student from a program, declining initial enrollment and/or choosing another program. (ESEA § 1112(g)(1)(A) (as amended by ESSA)) In addition, the notice shall include the following: (1) whether the student is a long-term English learner or at risk of becoming a long-term English learner; (2) the manner in which the program will meet the needs of long-term English learners or those at risk of becoming long-term English learners; and (3) the manner in which the program will help long-term English learners or those at risk of becoming long-term English learners develop English proficiency and meet age-appropriate academic standards. (Ed. Code, §§ 313.2, 440; 20 U.S.C. § 6312)

The information provided above is available upon request from each student’s school or the district office. Additional notices that may be required shall be sent separately. (20 U.S.C. § 6301 et seq.)

39. **Language Acquisition Program:** If a school district implements a language acquisition program pursuant to Education Code section 310, it must do the following: 1) comply with the kindergarten and grades 1-3, inclusive, class size requirements specified in Education Code section 42238.02; and (2) provide the parent or legal guardian of a minor pupil annually, or upon the pupil’s enrollment, with information on the types of language programs available to pupils enrolled in the school district, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program. (Ed. Code, § 310; Cal. Code Regs., tit. 5, §§ 11309, 11310)
40. **Military Recruiter Information:** Education Code section 49073.5 requires that school districts disclose the names, addresses and telephone numbers of high school students to military recruiters upon request, unless parents request that this information not be released without prior written consent. Parents have the option of making such a request. If parents do not wish this information to be provided to military recruiters, they must notify the District office of this fact in writing. The writing should be directed to the District official listed below at the following address:

Charles Gent, Assistant Superintendent Curriculum and Instruction  
5 Powell Ave., Lemoore, CA 93245  
559 924-6610  
cgent@luhsd.k12.ca.us

41. **Children in Homeless/Foster Care Situations, Former Juvenile Court School Students, Migrant Students, and Newcomers:** Each local district shall designate a staff person as a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. (Ed. Code, § 48852.5, 42 U.S.C. § 11432(g)(1)(J)(ii))

A district serving a homeless child must allow the child to continue his/her education in the school of origin through the duration of homelessness at the point of any change or any subsequent change in residence once a child becomes a homeless child. If the child’s status changes before the end of the academic year so that he/she is not homeless, the district must allow a child in high school to continue his/her education in the school of origin through graduation. For a child in grades K through 8, the district must allow the formerly homeless child to continue his/her education in the school of origin until the end of the academic school year. A homeless child transitioning between school grade levels must be allowed to continue in the school district of origin in the same attendance area. If a homeless child is transitioning to a middle or high school where the school designated for matriculation is in another school district, the homeless child must be allowed to continue to the school designated for matriculation in that school district. The new school is required to enroll the child immediately regardless of any outstanding fees, fines, textbooks or other items or moneys due to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including medical records, proof of immunization history, and proof of residency. (Ed. Code, § 48852.7)

Each local district shall also designate a staff person as the educational liaison for foster children. The educational liaison shall disseminate a standardized notice to foster children that has been developed by the State Department of Education and includes complaint process information. (Ed. Code, § 48853.5)

The district serving the foster child shall allow the foster child to continue his/her education in the school of origin under specified circumstances. If it is determined that it is in the best interests of the foster child to transfer to a school other than the school of origin, the foster child shall immediately be enrolled in the new school, regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including immunization history. The last school attended must provide all records to the new school within two business days of receiving the request. (Ed. Code, §§ 48853, 48853.5)

The district receiving a transfer request or notification of a student in foster care shall, within two business days, transfer the student out of school and deliver the educational information and records to the next
educational placement. Grades and credits will be calculated as of the day the student left school and no lowering of grades will occur as a result of the student’s absence due to the decision to change placement or for a verified court appearance or related court activity. (Ed. Code, § 49069.5)

The district shall exempt from local graduation requirements a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or a pupil participating in a newcomer program for recently arrived immigrant pupils and who transfers between schools under certain circumstances. (Ed. Code, §§ 51225.1, 51225.2)

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A district shall accept coursework done by a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or a pupil in a newcomer program while attending another school. The district is prohibited from requiring those students to retake courses or partial courses they have satisfactorily completed elsewhere. (Ed. Code, § 51225.2)

A complaint of noncompliance alleging violations of these sections, except for Education Code section 48852.7, may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

42. Continued Education Options For Juvenile Court School Students: A Juvenile court school student, or the person holding the right to make educational decisions for the student, may voluntarily defer or decline issuance of their diploma until after the student is released from the juvenile detention facility, thereby allowing the student to take additional coursework at a local education agency. The county office of education will notify the student, the person holding to right to make educational decisions for the student, and the student’s social worker or probation officer of all of the following:

(a) The student’s right to a diploma;

(b) How taking coursework and meeting other educational requirements will affect the student’s ability to gain admission to a post-secondary educational institution;

(c) Information about transfer opportunities available through the California Community Colleges; and

(d) The option to defer or decline the diploma and take additional coursework. (Ed. Code, §§ 48645.3(a), 48645.7)

43. Sex Equity In Career Planning: Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions. (Ed. Code, § 221.5(d))

44. Pesticide Products: All schools are required to provide parents or guardians with annual written notice of expected pesticide use at schools. The attached list provides the name of each pesticide product, the active ingredient(s) and the Internet address for further information. Parents or guardians may request prior notice of individual pesticide applications at the school. If a parent wishes to be notified every time a pesticide is going to be applied, he or she must complete the attached form and return it to his or her child’s school. A
45. **Pregnant and Parenting Pupils:** All schools are required to provide parents and guardians with annual written notice of pregnant and parenting pupils. (Ed. Code, § 222.5) Pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children. “Pregnant or parenting pupil” means a pupil who gives or expects to give birth or a parenting pupil who has not given birth and who identifies as the parent of the infant.

A pregnant or parenting pupil is entitled to, but not required to take, eight weeks of parental leave. This leave may be taken before the birth of the pupil’s infant if there is a medical necessity and/or after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. A pregnant or parenting pupil is entitled to additional leave if deemed medically necessary by the student’s physician. (Ed. Code, §§ 46015)

The person holding the student’s educational rights (i.e. the pupil if over 18 or the parent if under 18) may notify the school of the student’s intent to exercise this right. Leave may still be taken even if notice was not provided.

During the leave, the student’s absences shall be deemed excused, but the student shall not be required to complete academic work or other school requirements.

A pregnant or parenting pupil may return to the school and the course of study in which he or she was enrolled before taking parental leave. Upon return to school after taking parental leave, a pregnant or parenting pupil is entitled to opportunities to make up work missed during his or her leave, including, but not limited to, makeup work plans and reenrollment in courses.

A pregnant or parenting pupil may remain enrolled for a fifth year of instruction in the school in which the pupil was previously enrolled when it is necessary in order for the pupil to be able to complete state and any local graduation requirements, unless the local educational agency makes a finding that the pupil is reasonably able to complete the local educational agency’s graduation requirements in time to graduate from high school by the end of the pupil’s fourth year of high school.

A student who chooses not to return to the school in which he or she was enrolled before taking the leave is entitled to alternative education options offered by the local educational agency to include educational programs, activities, and courses equal to those he or she would have been in if participating in the regular education program.

A student will not incur any academic penalties as a result of using the accommodations in this section. (Ed. Code, § 46015)

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.
47. **Student Parent Lactation Accommodations:** The District is required to provide reasonable accommodations to a lactating student on a school campus to address breast-feeding needs. (Ed. Code, § 222)

A student may not be penalized academically because of the reasonable accommodations provided during the schoolday. A student must also be given the opportunity to make up missed work.

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

48. **PE Instructional Minutes:** The adopted course of study for grades 1 through 6 and instruction in grades 1 through 8 in an elementary school must include physical education for not less than 200 minutes each ten school days, exclusive of recesses and the lunch period. (Ed. Code, §§ 51210, 51223)

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

49. **Course Assignments:** A school district is prohibited from assigning a student enrolled in any of grades 9 through 12 to any course period without educational content for more than one week in any semester, except under specified conditions. Under no circumstances can a district assign a student enrolled in any of grades 9 through 12 to a course period without educational content because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.1)

A school district is prohibited from assigning a student enrolled in grades 9 through 12 to a course that the student has previously completed and received a grade determined by the district to be sufficient to satisfy the requirements and prerequisites for admission to the California public post-secondary schools and the minimum high school graduation requirements, except under specified conditions. Under no circumstances can a district assign a student enrolled in any of grades 9 through 12 to a course the student has previously completed and received a sufficient grade, as specified, because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.2)

These sections do not apply to students in alternative schools, community day schools, continuation high schools or an opportunity school. A district may continue to authorize dual enrollment in community college, to run evening high school programs, to offer independent study, work experience education, and other specified courses.

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 51228.3)

50. **Regional Occupational Centers and Programs/County Offices of Education Programs/Adult Education Programs:** A regional occupational center or program, county office of education program, or adult education program must meet specified requirements for certification by the Superintendent of Public Instruction in order to provide an employment training program for adults or to authorize an education program beyond secondary education that leads to a degree or certificate. (Ed. Code, § 52334.7)
A complaint alleging that a local agency violated federal or state laws or regulations governing adult education programs under Education Code section 52501 or regional occupational centers and programs may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations. A complaint alleging that a county office of education violated federal or state laws or regulations governing the county office’s participation in any student financial assistance program authorized by Title IV may also be filed under the Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

51. **Pupil Fees:** A pupil enrolled in a public school must not be required to pay a pupil fee for participation in an educational activity. (Ed. Code, § 49011)

(a) The following requirements apply to prohibited pupil fees:

(i) All supplies, materials, and equipment needed to participate in educational activities must be provided to pupils free of charge.

(ii) A fee waiver policy shall not make a pupil fee permissible.

(iii) School districts and schools shall not establish a two-tier educational system by requiring a minimal educational standard and also offering a second, higher educational standard that pupils may only obtain through payment of a fee or purchase of additional supplies that the school district or school does not provide.

(iv) A school district or school shall not offer course credit or privileges related to educational activities in exchange for money or donations of goods or services from a pupil or a pupil’s parents or guardians, and a school district or school shall not remove course credit or privileges related to educational activities, or otherwise discriminate against a pupil, because the pupil or the pupil’s parents or guardians did not or will not provide money or donations of goods or services to the school district or school.

(b) Solicitation of voluntary donations of funds or property and voluntary participation in fundraising activities are not prohibited. School districts, schools, and other entities are not prohibited from providing pupils prizes or other recognition for voluntarily participating in fundraising activities. (Ed. Code, § 49010 et seq.)

A complaint of noncompliance may be filed under the District’s Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 49013)
ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF ANNUAL RIGHTS NOTIFICATION

Detach, sign, and return this page to your child’s school indicating you have received the Parent Notice of Rights and Responsibilities. Also, where specified on this page, indicate whether you have a child on continuing medication and if you do not wish directory information to be released.

Student’s Name: __________________________________________________________

School: ___________________________  Grade: ___________________________

Student is on a continuing medication program:  (Please check one)    YES ___   NO___

If YES, you have my permission to contact student’s physician:

Physician’s Name: ___________________  Telephone: _________________________

Medication: __________________________  Dosage: ____________________________

Medication: __________________________  Dosage: ____________________________

If you do not wish directory information released, please sign where indicated below and return to the school office within the next 30 days. Note that this will prohibit the District from providing the student’s name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.

Do NOT release directory information regarding ____________________________

(Pupil’s Name)

☐ Check if an exception may be made to include student information and photos in the yearbook.

I hereby acknowledge receipt of information regarding my rights, responsibilities, and protections.

Signature of Parent or Guardian: ___________________________  Date: _____________
Notification of Rights Under FERPA
for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

(1) The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise the parent or eligible student of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

In addition, the Student Aid Commission may have access to the grade point average (GPA) of all district students in grade 12 and, when required, verification of high school graduation or its equivalent of all students who graduated in the prior academic year, for use in the Cal Grant postsecondary financial aid program. However, such information shall not be submitted when a student, or his or her parent or guardian if the student is under 18 years of age, “opts out” or is permitted by the rules of the Student Aid Commission to provide test scores in lieu of his or her GPA. (Ed. Code, §§ 69432.9, 69432.92) No later than January 1 each year, the Superintendent or designee shall notify each student in grade 11, and the student’s parents/guardians if the student is under 18 years of age, that the student’s GPA will be forwarded to the Student Aid Commission by October 1 unless the student opts out within a period of time specified in the notice, which shall not be less than 30 days. (Ed. Code, § 69432.9)
The School will make a reasonable attempt to notify the parent or eligible student of a records request by officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920
LEMOORE UNION HIGH SCHOOL DISTRICT

APPLICATION FOR INTERDISTRICT TRANSFER (Grades 9-12)
FOR SCHOOL YEAR 2020-2021

New Application _____ Renewal _____

Date ____________________________

(Please attach a copy of current report card, transcript, discipline, and attendance records.)

Pupil’s Name ____________________________ Birthdate ___________ Current Grade ______

Pupil’s Name ____________________________ Birthdate ___________ Current Grade ______

Parent/Guardian Name ____________________________ Hm Phone ______ Wk Phone ______

Address __________________________________ City ___________ Zip ___________

Last School Attended ____________________________ District __________________________

School of Residence ____________________________ District __________________________

Requested School ____________________________ District __________________________

What is/are the reason(s) for the request? (Check all that apply. Applicant must attach written documentation to justify the reason for the transfer request.)

_____ Parent Employment _____ Sibling _____ Health & Safety _____ Continuing Enrollment

_____ Complete Final Two Years at Current School _____ Proposed Change in Residence _____ Other (Specify in a letter)

 _____ Yes _____ No Is the student currently pending disciplinary action or under an expulsion order?

 _____ Yes _____ No Is the student a foster youth?

What special services has the student received? (Check all that apply and attach proof of enrollment in the program.)

_____ Section 504 _____ Special Education _____ English Language Learner

_____ Designated Instructional Services

If student is receiving Special Education services, what services is he/she receiving? (Please attach most recent IEP.)

_____ Special Day (SDC) _____ Resource (RSP) _____ Non-Public School (NPS) _____ Pending Assessment

Note: Participation in Sports – If the pupil participates in any athletic program governed by the California Interscholastic Foundation (CIF), he/she may not be eligible to participate at the new school. Parent/guardian should check the CIF rules before submitting an application.

I have read the terms and conditions and understand the regulations and policies governing interdistrict transfer agreements and hereby submit my application. I declare under penalty of perjury that the information provided above is true and accurate. I understand that the information provided is subject to verification and that the mere act of completing this application and providing all the required documentation does not guarantee that the request will be approved. I understand that this agreement is for one school year only and must be renewed annually. I understand the agreement may be revoked during the year based on the terms and conditions listed on the back of this agreement.

Parent/Guardian Signature __________________________________________________ Relationship to Student __________________________

School District of Residence: Lemoore Union HS District Requested School District __________________________

Decision: _____ Approved _____ Denied Decision: _____ Approved _____ Denied
Reason for the Denial

____________________________________

____________________________________

Authorizing Signature

____________________________________

____________________________________

Title: Superintendent Date

Title Date
Terms of Agreement

INTERDISTRICT TRANSFER AND ATTENDANCE AGREEMENT (GRADES 9-12) (ITP AGREEMENT)

This Agreement is made between the Governing Boards of the resident and requested school districts in accordance with the provisions of Education Code section 46600 et seq., and Education Code section 35160. The school districts and parent(s)/pupil are referred to in this Agreement individually as a "Party," and collectively as the "Parties." This Agreement applies only to these parties. If the pupil moves out of the district of residence into another district, the parent/pupil must reapply for a new interdistrict transfer permit (ITP).

The Parties agree as follows:

1. **Effectiveness of Agreement.** This Agreement shall become effective as soon as two (2) or more of the governing Boards of the Parties have ratified the Agreement. This Agreement is effective only with regard to students in grades 9-12 who are enrolled in grade levels mutually maintained by the Parties.

2. **Term of Agreement.** Pursuant to Education Code section 46600, subdivision (a), the term of this Agreement shall be effective on **July 1, 2019** and shall terminate automatically on **June 30, 2020** or before the pupil transitions to a new school, whichever is earlier. The Agreement will govern interdistrict transfers of the Parties' students for the term of the Agreement.

3. **Reapplication Requirements.** A pupil with an ITP must reapply for a new ITP before being promoted to high school or before transitioning from one school to another in the district. A pupil with an ITP to attend an alternative school in the district must reapply annually. In deciding whether to grant a subsequent ITP, in addition to the factors listed in sections 4 and 5, the district may require the pupil to have met the following standards: a 90% attendance rate; a 2.0 GPA; and a satisfactory discipline record (including no discipline issue for which the ITP could be revoked under paragraph 10).

4. **Terms and Conditions for Permitting a Transfer by the District of Attendance.** The Superintendent or designee of the district of attendance may approve an ITP for a student under this Agreement based upon any of the following reasons:
   - Student is enrolled or accepted in a program not available in the district of residence;
   - To meet the student’s special mental, physical, educational, health, or safety needs as certified by a physician, school psychologist or other appropriate school, medical, or law enforcement personnel;
   - As set forth in EC 466600 (b), when school personnel have determined that pupil has been the victim of bullying;
   - When recommended by the School Attendance Review Board, County Child Welfare, Probation or a social service agency in documented cases of serious home or community issues that make it inadvisable for the student to attend in the district of residence;
   - When a student has brothers or sisters concurrently attending the same requested school;
   - When parent(s)/guardian(s) provide sufficient written evidence, as required by the district that the family will be moving to a new district within 60 days and would like the student to start the year in the new district;
   - To allow a student to remain in his/her current school within two years of graduation or promotion from that school;
   - The pupil’s desire to remain in his/her school of current attendance for the balance of the semester or school year despite his/her parent(s)/guardian(s) change of address;
   - Parent/guardian employment inside district (EC 48204). (This is a residency determination and may not be appealed);
   - To meet the conditions of the Open Enrollment Act SBX 54 (Romero).

5. **Terms or conditions for Denying a Transfer by the District of Attendance.** The Superintendent or designee of the district or attendance may deny an ITP for a student under this Agreement based upon any of the following reasons:
   - If school facilities are overcrowded at the relevant grade level;
   - If district resources are limited;
   - If district determines that pupil grades, attendance, or behavior are unsatisfactory for district program; or
   - Any other consideration so long as it is not arbitrary.

6. **Notice of Denial of Transfer.** Written notice of the denial of an ITP shall be provided by the district denying the request. Written notice of the denial of an ITP shall, in all instances, advise the parent/guardian of the student whose ITP has been denied of all information required by Education Code section 46601.

7. **District Appeal Process.** A parent/pupil must exhaust all appeals within the district before he/she may appeal the denial of an interdistrict transfer to the County Board of Education. (EC 46601)

8. **Transportation.** Unless otherwise agreed to or provided for by law, a student attending a school other than his/her district of residence under this Agreement is not entitled to and shall not receive home to school transportation from either his/her district of residence or district of attendance.

9. **Costs of Transfer Students.** Unless otherwise specifically provided for by law, the costs associated with the education provided to and services rendered for transfer students under this Agreement shall not be the responsibility of the district of residence.

10. **Terms for Revocation of an ITP.** Except as otherwise limited herein, the Parties agree that an ITP may be revoked before the
Sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.

2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.

3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.

4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:
1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion

**Reporting Process and Complaint Investigation and Resolution**

Any student who believes that he/she has been subjected to sexual harassment or who has witnessed sexual harassment is strongly encouraged to report the incident to his/her teacher, the principal, or any other available school employee. Within one school day of receiving such a report, the school employee shall forward the report to the principal or the district's compliance officer identified in AR 1312.3. In addition, any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report his/her observation to the principal or a district compliance officer. The employee shall take these actions, whether or not the alleged victim files a complaint.

In any case of sexual harassment involving the principal, compliance officer, or any other person to whom the incident would ordinarily be reported or filed, the report may instead be submitted the Superintendent or designee.

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

When a report of sexual harassment is submitted, the principal or compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with the district's uniform complaint procedures.

If a complaint of sexual harassment is initially submitted to the principal, he/she shall, within two school days, forward the report to the compliance officer to initiate investigation of the complaint. The compliance officer shall contact the complainant and investigate and resolve the complaint in accordance with law and district procedures specified in AR 1312.3.
Confidentiality

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

However, when a complainant or victim of sexual harassment notifies the district of the harassment but requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the harassment or take other necessary action. When honoring a request for confidentiality, the district will nevertheless take all reasonable steps to investigate and respond to the complaint consistent with the request.

When a complainant or victim of sexual harassment notifies the district of the harassment but requests that the district not pursue an investigation, the district will determine whether or not it can honor such a request while still providing a safe and nondiscriminatory environment for all students.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)

Response Pending Investigation

When an incident of sexual harassment is reported, the principal or designee, in consultation with the compliance officer, shall determine whether interim measures are necessary pending the results of the investigation. The principal/designee or compliance officer shall take immediate measures necessary to stop the harassment and protect students and/or ensure their access to the educational program. Such measures may include placing the individuals involved in separate classes or transferring a student to a class taught by a different teacher, in accordance with law and Board policy. The school should notify the individual who was harassed of his/her options to avoid contact with the alleged harasser and allow the complainant to change academic and extracurricular arrangements as appropriate. The school should also ensure that the complainant is aware of the resources and assistance, such as counseling, that are available to him/her. As appropriate, such actions shall be considered even when a student chooses to not file a formal complaint or the sexual harassment occurs off school grounds or outside school-sponsored or school-related programs or activities.

Notifications

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)

(cf. 5145.6 - Parental Notifications)

2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted, including school web sites (Education Code 231.5)

(cf. 1113 - District and School Web Sites)

3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session (Education Code 231.5)

4. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)
5. Be included in the student handbook

6. Be provided to employees and employee organizations

Updated: November 13, 2014
Lemoore Union High School District
Lemoore, CA 93245

LUHSD Employee Code of Conduct
All Personnel

PROFESSIONAL STANDARDS

The Governing Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district, advances the goals of the district's educational programs, and contributes to a positive school climate.

(cf. 0200 - Goals for the School District)
(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)
(cf. 5131 - Conduct)
(cf. 5137 - Positive School Climate)

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

(cf. 2111 - Superintendent Governance Standards)
(cf. 9005 - Governance Standards)

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of district students.

(cf. 4112.2 - Certification)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.7 - Firearms on School Grounds)
(cf. 4158/4258/4358 - Employee Security)

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

(cf. 3515.2 - Disruptions)

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity

(cf. 3513.3 - Tobacco-Free Schools)
(cf. 3513.4 - Drug and Alcohol Free Schools)
(cf. 4020 - Drug and Alcohol-Free Workplace)
(cf. 4112.41/4212.41/4312.41 - Employee Drug Testing)
(cf. 4112.42/4212.42/4312.42 - Drug and Alcohol Testing for School Bus Drivers)

9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information

(cf. 3580 - District Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities

(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

(cf. 4040 - Employee Use of Technology)

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district

14. Wearing inappropriate attire

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

(cf. 1312.1 - Complaints Concerning District Employees)
Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee’s inappropriate conduct. An employee who retaliates against any such complainant, reporter, or other participant in the district’s complaint process shall be subject to discipline.

Notifications

The section(s) of the district’s employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination
44050 Employee code of conduct; interaction with students
44242.5 Reports and review of alleged misconduct
48980 Parental notifications

PENAL CODE
11164-11174.4 Child Abuse and Neglect Reporting Act

CODE OF REGULATIONS, TITLE 5
80303 Reports of dismissal, resignation and other terminations for alleged misconduct
80331-80338 Rules of conduct for professional educators

Management Resources:

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS
California Professional Standards for Educational Leaders, February 2014
California Standards for the Teaching Profession, 2009

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATIONS
Professional Standards for Educational Leaders, 2015

NATIONAL EDUCATION ASSOCIATION PUBLICATIONS

WEB SITES
CSBA: http://www.csba.org
Association of California School Administrators: http://www.acsa.org
California Department of Education: http://www.cde.ca.gov
California Federation of Teachers: http://www.cft.org
California School Employees Association: http://www.csea.com
California Teachers Association: http://www.cta.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Council of Chief State School Officers: http://www.ccsso.org
CODE OF ETHICS OF THE EDUCATION PROFESSION
All Personnel

PROFESSIONAL STANDARDS

Preamble

The educator, believing in the worth and dignity of each human being, recognizes the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles. Essential to these goals is the protection of freedom to learn and to teach and the guarantee of equal educational opportunity for all. The educator accepts the responsibility to adhere to the highest ethical standards.

The educator recognizes the magnitude of the responsibility inherent in the teaching process. The desire for the respect and confidence of one's colleagues, of students, of parents, and of the members of the community provides the incentive to attain and maintain the highest possible degree of ethical conduct. The Code of Ethics of the Education Profession indicates the aspiration of all educators and provides standards by which to judge conduct.

Principle I. Commitment to the Student

The educator strives to help each student realize his/her potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the educator:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning
2. Shall not unreasonably deny the student access to varying points of view
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety
5. Shall not intentionally expose the student to embarrassment or disparagement
6. Shall not on the basis of race, color, creed, gender, national origin, marital status, political or religious beliefs, family, social, or cultural background, or sexual orientation, unfairly:
   a. Exclude any student from participation in any program
   b. Deny benefits to any student
   c. Grant any advantage to any student
7. Shall not use professional relationships with students for private advantage
8. Shall not disclose information in the course of professional service unless disclosure serves a compelling professional purpose or is required by law

Principle II. Commitment to the Profession

The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the
educator shall exert every effort to raise professional standards, to promote a climate that encourages the exercise of professional judgment, to achieve conditions that attract persons worthy of the trust to careers in education, and to assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation of the profession, the educator:

1. Shall not in any application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications

2. Shall not misrepresent his/her professional qualifications

3. Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute

4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position

5. Shall not assist a noneducator in the unauthorized practice of teaching

6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law

7. Shall not knowingly make false or malicious statements about a colleague

8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action

Source: National Education Association, 1975

Updated: February 8, 2018

Lemoore Union High School District
Lemoore, CA 93245
Your Child Has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the student’s parents or guardians.

- In California:
  
  o All children have the right to a free public education.
  
  o All children ages 6 to 18 years must be enrolled in school.
  
  o All students and staff have the right to attend safe, secure, and peaceful schools.
  
  o All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
  
  o All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student’s parent or guardian to demonstrate proof of child’s age or residency.

- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
• Some schools collect and provide publicly basic student “directory information.” If they do, then each year, your child’s school district must provide parents/guardians with written notice of the school’s directory information policy, and let you know of your option to refuse release of your child’s information in the directory.

**Family Safety Plans If You Are Detained or Deported**

• You have the option to provide your child’s school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.

• You have the option to complete a Caregiver’s Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

**Right to File a Complaint**

• Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

A. For more information on resources for responding to immigration enforcement activities at California schools, or to file a complaint, please contact:

   Bureau of Children’s Justice
   California Attorney General’s Office
   P.O. Box 944255
   Sacramento, CA 94244-2550
   Phone: (800) 952-5225
   E-mail: BCJ@doj.ca.gov
   https://oag.ca.gov/bcj/complaint

B. The Attorney General’s publications can be downloaded at: https://www.oag.ca.gov/bcj
HEALTHY SCHOOLS ACT OF 2000

C. Notice to all students, parents/guardians and employees of the Lemoore Union High School District:

D. Assembly Bill 2260 went into effect on January 1, 2001. This legislation enacted Education Code sections 17608 et seq. which require, among other things, that school districts notify parents and staff about the use of pesticides at school. The purpose of this legislation is to reduce exposure to toxic pesticides through information and application of an integrated pest management system at schools. Towards this end, and pursuant to the requirements of this legislation, please be advised of the following:

E. The Lemoore Union High School District expects to use the following pesticides at its campuses during the upcoming year:

F. Pesticide Name  E.P.A. Reg. Number  Active Ingredient(s)

<table>
<thead>
<tr>
<th>Pesticide Name</th>
<th>E.P.A. Reg. Number</th>
<th>Active Ingredient(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remuda</td>
<td>228-366-54705</td>
<td>41% concentrate of glyphosate</td>
</tr>
<tr>
<td>Ranger PRO</td>
<td>524-517</td>
<td>41% Glyphosate</td>
</tr>
<tr>
<td>Speed Zone</td>
<td>2217-835</td>
<td>Carfentrazone-ethyl</td>
</tr>
<tr>
<td>Quick Pro</td>
<td>524-535</td>
<td>Glyphosate</td>
</tr>
<tr>
<td>Ortho Home Defense</td>
<td>239-2718</td>
<td>Bifenthrin</td>
</tr>
</tbody>
</table>

G. Parents/guardians of the Lemoore Union High School District can register with the District’s designee, Michael Doria, to receive notification of individual pesticide applications by calling 559 924-6643. Persons who register for this notification shall be notified at least seventy-two (72) hours prior to the application, except in emergencies, and will be provided the name and active ingredient(s) of the pesticide as well as the intended date of application.

H. If you wish to access information on pesticides and pesticide use reduction developed by the Department of Pesticide Regulation pursuant to California Food and Agricultural Code section 13184, you can do so by accessing the Department’s web-site at www.cdpr.ca.gov.
J. PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)—

1. Political affiliations or beliefs of the student or student’s parent;

2. Mental or psychological problems of the student or student’s family;

3. Sex behavior or attitudes;

4. Illegal, anti-social, self-incriminating, or demeaning behavior;

5. Critical appraisals of others with whom respondents have close family relationships;

6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;

7. Religious practices, affiliations, or beliefs of the student or parents; or

8. Income, other than as required by law to determine program eligibility.

- Receive notice and an opportunity to opt a student out of—

1. Any other protected information survey, regardless of funding;

2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening permitted or required under State law; and

3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others. Inspect, upon request and before administration or use —
4. Protected information surveys of students;

5. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and

6. Instructional material used as part of the education curriculum.

K. These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

L. School District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Lemoore Union High School District will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Lemoore Union High School District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Lemoore Union High School District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.

- Administration of any unprotected information survey not funded in whole or in part by the Department of Education.

- Any non-emergency, invasive physical examination or screening as described above.

M. Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
College Admission Requirements and Higher Education Information

Each school year, a school district shall provide the parent of students in grades 9 through 12 with a written explanation of the requirements for admission to the California State University (“CSU”) and the University of California (“UC”) systems. (Ed. Code, § 51229)

To qualify for admission to the UC or CSU systems, high school students must meet the “Subject Requirements,” otherwise known as the “a-g” requirements. To learn more about college admission requirements, please visit the UC (www.universityofcalifornia.edu) or CSU (www.calstate.edu) websites or your student’s counseling office.

For a list of District courses that have been certified by the University of California as satisfying the requirements for admission to the UC and CSU systems, please see below and refer to: https://doorways.ucop.edu/list. [NOTE: The phrase “see below and” only applies to Districts which allow a career technical education course to satisfy the graduation requirement of “one course in visual or performing arts, world language (synonymous with foreign language), or, commencing with the 2012-2013 school year, career technical education” All other districts may delete the phrase “see below and.”]

Career Technical Education (CTE): CTE may be offered by the District as career and workforce preparation for high school students, preparation for advanced training, and the upgrading of existing skills. CTE provides high school students who are 16 years of age or older with valuable career and technical education so students can: (1) enter the workforce with skills and competencies to be successful; (2) pursue advanced training in postsecondary educational institutions; or (3) upgrade existing skills and knowledge. A CTE course may also satisfy a graduation requirement and a subject matter requirement for admission to the UC and CSU.

CTE courses offered by the District that may satisfy a subject matter requirement for admission to the UC and CSU include:

<table>
<thead>
<tr>
<th>CTE Course Name</th>
<th>Corresponding UC/CSU Admission Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>[NOTE: Example - “Meets “F” Requirement”]</td>
</tr>
<tr>
<td></td>
<td>[NOTE: Example - “Does Not Meet Any Requirement”]</td>
</tr>
</tbody>
</table>

[NOTE: List career technical education courses above as appropriate. Applies only to Districts which allow a career technical education course to satisfy the graduation requirement of “one course in visual or performing arts, world language, or, commencing with the 2012-2013 school year, career technical education.” All other Districts may delete this paragraph and chart. If any career technical classes satisfy a graduation requirement, the District must also provide information about the high school graduation requirements and how each requirement satisfies or does not satisfy the UC/CSU subject matter requirements for admission. See below chart.]

To learn more about CTE, please visit www.cde.ca.gov/ci/ct. To learn more about the District’s career technical education classes, please visit the District’s website at: ________________________.

Students are encouraged to meet with school counselors to help them choose courses at their school that will meet college admission requirements or to enroll in career technical education courses, or both. Please contact: ________________________.
Courses required by the District in order to graduate from high school satisfy or do not satisfy the UC/CSU admission requirements as follows:

<table>
<thead>
<tr>
<th>Graduation Requirements</th>
<th>UC/CSU Admission Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject (and Credits)</td>
<td>[NOTE: Example - “English (40)”]</td>
</tr>
<tr>
<td></td>
<td>[NOTE: Example - “Meets “B” Requirement”]</td>
</tr>
</tbody>
</table>

[NOTE: List information about the District’s high school graduation requirements above and specify how each requirement satisfies the UC/CSU subject matter requirements, or not. Applies only to Districts which allow a career technical education course to satisfy the graduation requirement of “one course in visual or performing arts, world language, or, commencing with the 2012-2013 school year, career technical education.” All other Districts may delete this paragraph and chart.]

[NOTE: The following sentence is optional:] Investing and considering appropriate investment options for future college or university education is important. (Ed. Code, § 48980(d)) Any questions regarding investment options should be directed to a financial advisor.
REQUEST FOR ELECTRONIC ACCESS TO ANNUAL RIGHTS NOTIFICATION

Sign and return this form to your child’s school by _______________, if you would like electronic access to the 2020-2021 Parent Notice of Rights and Responsibilities. If you do not return this form by the specified date, you will be provided with a hard copy of the Notice at the beginning of the 2020-2021 school year.

Student’s Name: __________________________________________________________

School: _________________________________________ Grade: _______________

☐ I hereby request to receive the annual Parent Notice of Rights and Responsibilities in electronic format.

☐ I understand that, by requesting the Notice in an electronic format, it is my responsibility to access the Notice at the beginning of the 2019-2020 school year on the District’s website at _______________.

☐ I also understand that the Notice contains important information regarding my rights, responsibilities, and protections and that, by requesting the Notice in an electronic format, I will be required to access, print, complete, and timely return to my child’s school the ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF ANNUAL RIGHTS NOTIFICATION, which is included with the Notice. [NOTE: Insert any other forms which need to be completed and returned by the parent.]

Signature of Parent or Guardian: ________________________ Date: ____________

CHILD ABUSE REPORTING GUIDELINES AND PROCEDURES
The following information will assist parents and guardians in determining whether or not child abuse has occurred and, if so, how to file a complaint of child abuse with local law enforcement. This information has been taken from the California Child Abuse and Neglect Reporting Act in the California Penal Code and from sections of the California Education Code.

**Child Abuse Can Be Any of the Following:**

- A physical injury which is inflicted on a child by another person other than by accidental means.

- The sexual abuse, assault, or exploitation of a child, such as:
  
  - The negligent treatment or maltreatment of a child by a person responsible for the child’s welfare under circumstances indicating harm or threatened harm to the child’s health or welfare, whether the harm or threatened harm is from acts or omissions on the part of the responsible person;

  - The willful infliction upon a child of any cruel or inhumane corporal punishment or any injury resulting in a traumatic condition; or

  - The willful harming or injuring of a child or endangering of the person or the health of a child where the person responsible for the child’s welfare is a licensee, administrator, or employee of any facility licensed to care for children or an administrator or employee of a public or private school or other institution or agency.

**Child Abuse Does **Not** Include:**

- A mutual fight between minors;

- An injury that is caused by the actions of a peace officer using reasonable and necessary force within the scope of his or her employment; or

- An injury caused by any force that is reasonable and necessary for a person employed by or engaged in a school:

  - To stop a disturbance threatening physical injury to people or damage to property;

  - For purposes of self-defense;

  - To obtain possession of weapons or other dangerous objects within control of a pupil; or
o To exercise the degree of control reasonably necessary to maintain order, protect property, protect the health and safety of pupils, and maintain proper and appropriate conditions conducive to learning.

How to File a Complaint of Child Abuse Committed at a School Site

N. Parents and guardians of pupils have the right to file a complaint against a school employee or other person that they suspect has engaged in abuse of a child at a school site. To file a complaint, the parent or guardian must file a formal report with an appropriate local law enforcement agency. An appropriate law enforcement agency may be one of the following:

- A Police or Sheriff’s Department (not including a school district police department or school security department)
- A County Probation Department if designated by the county to receive child abuse reports, or
- A County Welfare Department/County Child Protective Services.

O. The complaint may be filed over the telephone, in person, or in writing. A complaint may also be filed at the same time with your school district or county office of education. School districts and county offices of education, however, do not investigate child abuse allegations.

P. The local law enforcement agency is required to investigate all complaints.

Q. In addition, if the child is disabled and enrolled in special education, a separate complaint may be filed by the parent or guardian with the California Department of Education (CDE) according to Title 5 of the California Code of Regulations section 4650(a)(7)(C). The CDE does not, however, investigate allegations of child abuse but rather investigates the conditions that may involve immediate physical danger or threaten the health, safety, or welfare of the child or children or which may result in denial of a free and appropriate public education.

R. If the complaint of child abuse is “substantiated” or confirmed by the local law enforcement agency, meaning that the report of child abuse or neglect, as determined by the law enforcement investigator who conducted the investigation, is, based upon the evidence, more likely to have occurred than not, then a report of the investigation will be transmitted by the law enforcement agency to the governing board of the local school district or County Office of Education. A confirmed report of child abuse or neglect received by a governing board of a school district or County Office of Education will be subject to the provisions of California Education Code section 44031, which gives school employees certain rights regarding personnel information and records.

S. In addition, a confirmed report shall be forwarded by the law enforcement agency that investigated the complaint to the California Department of Justice according to California Penal Code section 11169 and notice will be provided to the alleged child abuser that he or she has been reported to the Child Abuse Central Index, as maintained by the Department of Justice.
This guidance is mandatory only to the extent that it cites a specific statutory and/or regulatory requirement. Any portion of this guidance that is not supported by a specific statutory and/or regulatory requirement is not prescriptive pursuant to California Education Code section 33308.5.

U.

LANGUAGE ACQUISITION PROGRAM

V.

E163  **EL ENGLISH COURSE 1 (Emerging)**  LHS/English
Prerequisite: Grade 9-12, ELPAC Score of 1492 or below and SBAC/CAASPP Score English
This course provides English Learners with fundamental skills in reading, writing, speaking, and listening via a rigorous and rich academic curriculum that begins preparing students for college and career success. This course builds language and literacy proficiency with robust instruction, accessible instructional level text, close reading of grade level text, and multiple short and in-depth integrated reading and writing opportunities.

E164  **EL ENGLISH COURSE 2 (Expanding)**  LHS/English
Prerequisite: Grade 9-12, ELPAC Score between 1493-1520 and SBAC/CAASPP Score English
This course provides English Learners with the next level of skills in reading, writing, speaking, and listening via a rigorous and rich academic curriculum that continues preparing students for college and career success. This course builds language and literacy proficiency with robust instruction, accessible instructional level text, close reading of grade level text, and multiple short and in-depth integrated reading and writing opportunities.

E165  **EL ENGLISH COURSE 3 (Bridging)**  LHS/English
Prerequisite: Grade 9-12, ELPAC Score between 1521-1950, and SBAC/CAASPP Score English
This course provides English Learners with the next level of skills in reading, writing, speaking, and listening via a rigorous and rich academic curriculum that continues preparing students for college and career success. This course builds language and literacy proficiency with robust instruction, accessible instructional level text, close reading of grade level text, and multiple short and in-depth integrated reading and writing opportunities.

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**Title I School-Level Parent and Family Engagement Policy**
Jamison High School
Jamison High School has developed a written Title I parent and family engagement policy with input from Title I parents and family members through School Site Council and student led conferences with parents. It has distributed the policy to parents and family members of Title I students both in the parent/student handbook and the school website. The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c)-(g) inclusive].

2.2. Involvement of Parents in the Title I Program
To involve parents and family members in the Title I program at Jamison High School, the following practices have been established:

a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school’s participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 USC 6318 (c)(1))

[Briefly describe or bullet the activities the school will carry out to address this requirement at your school.]
- Annual Meeting
- Student Parent Conferences
- Family Compact
- Student Orientation

b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 USC 6318 (c)(2))

[Briefly describe or bullet the activities the school will carry out to address this requirement at your school.]
- Parent Conferences
- Orientation
- School Site Council Meetings

c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school’s Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school wide program plan. (20 USC 6318 (c)(3))

[Briefly describe or bullet the activities the school will carry out to address this requirement at your school.]
- At orientation parents are invited to join School Site Council
- All parents receive the Title 1 Family Compact and are invited to update it annually

d) The school provides parents of participating students with

1. timely information about the Title I program. (20 USC 6318 (c)(4)(A))
   - Title 1 Parent Conferences

2. a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards. (20 USC 6318 (c)(4)(B))
   - Parent Conferences include description of curriculum in classes

3. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 USC 6318 (c)(4)(C))
   - Parent Conferences – parents invited to give input

e) if the school wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (20 USC 6318 (c)(5))

- All meetings include explanation of Uniform Complaint Policy

2.3. Building Capacity for Involvement (Parental Involvement Policy continued)
A. The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child’s progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))
   a. Title 1 meetings include review of state and local assessments and how students can receive additional support in English and Math to progress to grade level.
   b. Parents are asked for input
   c. Parents are advised during Parent Conferences of their students’ specific progress in Math & English

B. The school provides parents with materials and training to help parents work with their children to improve their children’s achievement. (20 USC 6318 (e)(2))
   a. SST meetings provide Parent and Student with information regarding progress to ensure their success in class, accurate information and consistent information is provided. Parents of informed of process to access school’s student information systems.

C. The school educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))
   a. Title 1 teacher meetings

D. The school, to the extent feasible and appropriate, coordinate and integrate the parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))
   a. LHS routinely reaches out to parents thru social media and school messenger to ensure accurate and timely information regarding educational programs to make certain these programs are accessible to parents and families
   b. Hold regular meetings of School Site Council and parent organized booster group

E. The school ensures that information related to school and parent programs, meetings, and other activities to parents is sent in a format and, to the extent practicable, in a language the parents can understand. (20 USC 6318 (e)(5))
   a. All documents sent home to parents, either electronically or through the post office are sent in the family’s primary language.

F. The school provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))
   a. Parent conferences
   b. Incoming Freshman parent nights
   c. Orientation – all JHS policies and procedures

**Accessibility**

Jamison High School, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students) including providing information and school reports are provided in a format and language that parents understand. (20 USC 6318 (f))

- Migrant
- ELAC/DELAC
- IEP’s
- SPED Outreach
- Handbooks
- Registration/Orientation Forms
- All school correspondence with parents

*It may be helpful to include the parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.*
**The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school’s programs, the school may use that process if it includes adequate representation of parents and family members of Title I children.**

Please PRINT user's full name: ____________________________________

For STUDENTS Only: ID#: ____________________ Grad year: ____________

LUHSD Network and Technology Use Agreement
Staff, students and guests ("users") granted access to LUHSD Network, Hardware, Internet and Technology services ("Network/Technology") agree to act in accordance with board policy and this Agreement:

1. LUHSD will provide and manage an online account for each student and staff member. The online account will provide various services such as email, Calendar, Drive/Docs, Classroom, and additional services. Students use their online accounts to complete
assignments, communicate with their teachers, sign into their Chromebooks / School Device, and learn 21st century digital citizenship skills. Each school site will provide students and parents with additional information needed for their specific technology program, since each school is unique in providing services to their students, and will apply to this signed agreement.

2. Users agree to use Network/Technology safely, responsibly, and primarily for work-related purposes in support of education. Incidental personal use is acceptable, but users should not use LUHSD Network/Technology for personal activities such as social networking, gaming, downloading/streaming software, music, movies, etc.

3. Personal devices may NOT be connected to the Network. LUHSD is not responsible for loss/damage and does not support personal devices.

4. All internet access through the Network is filtered and monitored in keeping with state and federal regulations. Users have no expectation of privacy. The District can and does monitor activity on the Network, including but not limited to activity, content and messages. System administrators may examine or copy files suspected of misuse or that have been corrupted/damaged. User activity/content may be subject to search by law enforcement and used as evidence in court. Student files on district resources are considered "educational records" under the Family Educational Rights and Privacy Act of 1974.

5. Users are responsible for all devices and accounts provided to them and for their proper use at all times. Users are to login only with their own accounts and not to allow others to use their accounts. Users are expected to safeguard all passwords and notify administration if they believe their account has been compromised or of any other security problem or misuse of services. Users will not access, copy or modify data or credentials belonging to others unless explicitly authorized by administration.

6. Users may not intentionally interfere or attempt to interfere with the performance of Network/Technology, including, but not limited to: Using hacking tools or malicious software; disabling, bypassing, or attempting to disable/bypass monitoring, filtering or other security; attempting to access material or systems the user is not authorized to access; etc.

7. Users may not create unauthorized wireless networks on LUHSD property. This includes wireless access points/routers and open networks on personal devices.

8. Technological resources shall not be used to transmit confidential information about students, employees or operations except as authorized by administration.

9. Users shall not access or attempt to access, post, publish, send or display harmful or inappropriate material (e.g: threatening, obscene, disruptive, sexually explicit, harassment/disparagement based on race, ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion or political beliefs.) Users will not use Network/Technology to promote unethical or illegal practices or in violation of district policies. Users will not engage in commercial or for-profit activities without permission of the Superintendent.

10. Copyrighted material must be used only in accordance with law. Illegal use of media and other intellectual property is subject to civil and criminal consequences.

11. Users may not develop any class or work-related websites, blogs, forums, or other online communications representing the District without permission of the Superintendent.

12. Other online services reachable via LUHSD Network/Technology may have their own policies for use of those resources. Users are responsible for knowing and following those policies.

I have read and agree to the LUHSD Network and Technology Use Agreement. I understand that if I violate this agreement, my account may be terminated and I may face disciplinary measures.

USER (Student or Staff) NAME (printed)

USER (Student or Staff) SIGNATURE _______________________________ Date: ________________

PARENT/GUARDIAN SIGNATURE __________________________________________ Date: ________________

2.4. G Suite for Education Notice to Parents and Guardians

LUHSD uses G Suite for Education and will provide and manage a G Suite for Education account for each student. G Suite for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions of students and teachers around the world. Students will use their G Suite accounts to complete assignments, communicate with their teachers, sign into their Chromebooks, and learn 21st century digital citizenship skills. This notice describes the personal information we provide to Google for these accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts. Using their G Suite for Education accounts, students may access and use the following “Core Services” offered by Google (described at https://gsuite.google.com/terms/user_features.html):

- Gmail (& Inbox by Gmail)
- Calendar
- Classroom
- Drive/Docs/Forms/Sheets
- Chrome Sync
- Directory (Contacts)
In addition, we also allow students to access certain other Google services with their G Suite for Education accounts. Specifically, your child may have access to the following “Additional Services”:

- Google Books
- Google Finance
- Google Maps
- Google News
- Google Play
- Google Public Data
- Google Photos
- Google Takeout
- YouTube and Blogger
Google provides information about the information it collects, as well as how it uses and discloses the information it collects from G Suite for Education accounts in its G Suite for Education Privacy Notice. You can read that notice online at [https://gsuite.google.com/terms/education_privacy.html](https://gsuite.google.com/terms/education_privacy.html). You should review this information in its entirety, but below are answers to some common questions:

### 2.5. What personal information does Google collect?

When creating a student account, LUHSD may provide Google with certain personal information about the student, including, for example, a name, email address, and password. Google may also collect personal information directly from students, such as telephone number for account recovery or a profile photo added to the G Suite for Education account. When a student uses Google services, Google also collects information based on the use of those services. This includes:

- device information, such as the hardware model, operating system version, unique device identifiers, and mobile network information including phone number;
- log information, including details of how a user used Google services, device event information, and the user's Internet protocol (IP) address;
- location information, as determined by various technologies including IP address, GPS, and other sensors;
- unique application numbers, such as application version number; and
- cookies or similar technologies which are used to collect and store information about a browser or device, such as preferred language and other settings.

### 2.6. How does Google use this information?

In G Suite for Education Core Services, Google uses student personal information to provide, maintain, and protect the services. Google does not serve ads in the Core Services or use personal information collected in the Core Services for advertising purposes. In Google Additional Services, Google uses the information collected from all Additional Services to provide, maintain, protect and improve them, to develop new ones, and to protect Google and its users. Google may also use this information to offer tailored content, such as more relevant search results. Google may combine personal information from one service with information, including personal information, from other Google services.

### 2.7. Does Google use student personal information for users in K-12 schools to target advertising?

No. For G Suite for Education users in K-12 schools, Google does not use any user personal information (or any information associated with G Suite for Education Account) to target ads, whether in Core Services or in other Additional Services accessed while using an G Suite for Education account.

### 2.8. Can my child share information with others using the G Suite for Education account?

We may allow students to access Google services such as Google Docs and Sites, which include features where users can share information with others or publicly. When users share information publicly, it may be indexable by search engines, including Google.

### 2.9. Will Google disclose my child’s personal information?

Google will not share personal information with companies, organizations and individuals outside of Google unless one of the following circumstances applies:

- **With parental or guardian consent.** Google will share personal information with companies, organizations or individuals outside of Google when it has parents’ consent (for users below the age of consent), which may be obtained through G Suite for Education schools.
- **With LUHSD.** G Suite for Education accounts, because they are school-managed accounts, give administrators access to information stored in them.
- **For external processing.** Google may provide personal information to affiliates or other trusted businesses or persons to process it for Google, based on Google’s instructions and in compliance with the G Suite for Education privacy notice and any other appropriate confidentiality and security measures.
● For legal reasons. Google will share personal information with companies, organizations or individuals outside of Google if it has a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to:
  ○ meet any applicable law, regulation, legal process or enforceable governmental request.
  ○ enforce applicable Terms of Service, including investigation of potential violations.
  ○ detect, prevent, or otherwise address fraud, security or technical issues.
  ○ protect against harm to the rights, property or safety of Google, Google users or the public as required or permitted by law.

Google also shares non-personal information, such as trends about use of services, publicly & with partners.

2.10. What choices do I have as a parent or guardian?
First, you can consent to the collection and use of your child’s information by Google. If you don’t provide your consent, we will not create a G Suite for Education account for your child, and Google will not collect or use your child’s information as described in this notice. If you consent to your child’s use of G Suite for Education, you can access or request deletion of your child’s G Suite for Education account by contacting LUHSD Technology Services. If you wish to stop any further collection or use of your child’s information, you can request that we use the service controls available to limit your child’s access to features or services, or delete your child’s account entirely. You and your child can also visit https://myaccount.google.com while signed in to the G Suite for Education account to view and manage the personal information and settings of the account.

2.11. What if I have more questions or would like to read further?
If you have questions about our use of G Suite for Education accounts or the choices available to you, please contact: LUHSD Technology Department at 559-924-6600, ext. 2000. To learn more about how Google collects, uses, and discloses personal information to provide services, please review the G Suite for Education Privacy Center (at https://www.google.com/edu/trust/), the G Suite for Education Privacy Notice (at https://gsuite.google.com/terms/education_privacy.html), and the Google Privacy Policy (at https://www.google.com/intl/en/policies/privacy/). The Core G Suite for Education services are provided under Google’s Apps for Education agreement (at https://www.google.com/apps/intl/en/terms/education_terms.html).
Dear Parent/Guardian:

Identifying students who need help learning English is important so these students can get the support they need to do well in English language arts/literacy, mathematics, science, and other subject areas in school. The English Language Proficiency Assessments for California, or “ELPAC,” are the tests used to measure how well students understand English when it is not the language they speak at home. Information from the ELPAC tells your child’s teacher about the areas in which your child needs extra support.

Your child will take the ELPAC Summative Assessment in February.

Students, at all grade levels, who are classified as English learners, must take the ELPAC Summative Assessment every year until they are reclassified as proficient in English. Students are tested on their skills in listening, speaking, reading, and writing. An English learner is a student, with a home language other than English, who is not yet proficient in English.

To learn more about the ELPAC, please read the Parent Guide to Understanding the ELPAC, which can be found on the CDE Parent Guide to Understanding the ELPAC Web page at https://www.elpac.org/s/pdf/ELPAC_Parent-guide-to-understanding-elpac-en.pdf.

The ELPAC practice tests are another good resource. They can be found on the ELPAC Web site at https://www.elpac.org, where parents and students can see the kinds of questions that will be on the test. Please remind your student about the importance of the test. As always, we encourage our students to get a good night’s sleep and eat a healthy breakfast before testing.

If you have any questions about your child taking the ELPAC, please feel free to contact Mrs. Botelho at (559) 924-6600 ext. 3344.

Sincerely,

Valerie Botelho
Principal
Dear Parent/Guardian:

Each spring, most students in California participate in the statewide testing program, the California Assessment of Student Performance and Progress (CAASPP) System. CAASPP is a system intended to provide information that can be used to monitor student progress and ensure that all students leave high school ready for college and career. This year, CAASPP includes the Smarter Balanced computer adaptive tests in English–language arts and mathematics as well as science (CAST) testing. Students assessed using the CAA will continue to be evaluated using the same testing system. For eleventh graders, these tests will have a direct impact on the California State University’s (CSU’s) Early Assessment Program (EAP). The CSU and participating California community colleges will use student results from the Smarter Balanced Summative Assessments as a student’s EAP status in English and mathematics.

Juniors will take the Science, ELA, and Math test in the spring. The science exam will be taken prior to the end of 12th grade. The test is comprised of several components that require audio. If your student would like to use his or her own headphones (not wireless), they should bring them on testing dates; if not, a pair will be provided for them. To learn about the types of questions on the computer-based test, you and your child can view the practice test online at the California Department of Education (CDE) Smarter Balanced Practice Test Web page at http://www.cde.ca.gov/ta/tg/sa/practicetest.asp. For additional information about the science tests and sample questions, please visit the CDE’s CAASPP Science Assessment Web page at http://www.cde.ca.gov/ta/tg/ca/caasppscience.asp.

Following the spring testing, students will receive individual score reports electronically. Student score reports will be provided in our parent portal student database system and will include an overall score, a description of the student’s achievement level for English–language arts, mathematics, and science.

_Pursuant to California Code of Regulations, Title 5, Section 852, Education Code (EC) Section 60615:_ Parents and guardians may request their child be exempt from all or parts of the CAASPP System for the school year. The request must be submitted in writing. Note that a request is required for each year that an exemption is requested.

If you would like more information, please visit the Parent/Student tab of the CDE CAASPP Web page at http://www.cde.ca.gov/ta/tg/ca/. If you have any questions regarding your child’s participation, please contact Mrs. Botelho, Principal, at 924-6620 or vbotelho@luhsd.k12.ca.us.

Sincerely,

Valerie Botelho
Principal
Janison High School
Calendar 2020-2021

<table>
<thead>
<tr>
<th>July</th>
<th>January (14)</th>
<th>January 14</th>
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<tbody>
<tr>
<td>3</td>
<td>Independence Day</td>
<td>12</td>
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<td>4</td>
<td>New Year Day</td>
<td>13</td>
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<td>5</td>
<td>Winter Break</td>
<td>14</td>
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<tr>
<td>6</td>
<td>JHS School Reopens</td>
<td>15</td>
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<tr>
<td>7</td>
<td>JHS First Day of School</td>
<td>16</td>
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<td>8</td>
<td>JHS Presidents' Day</td>
<td>19-End of Trimester 2</td>
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<tr>
<td>9</td>
<td>JHS Labor Day</td>
<td>20-31 Spring Break</td>
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<tr>
<td>10</td>
<td>T1 Progress Report</td>
<td>22-31 T3 Progress Report</td>
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<tr>
<td>11</td>
<td>Columbus Day</td>
<td>23-27 Thanksgiving</td>
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<tr>
<td>12</td>
<td>Memorial Day</td>
<td>28-31</td>
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<tr>
<td>13</td>
<td>2-Last Day/Graduation</td>
<td>31-Last Day/Graduation</td>
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<tr>
<td>14</td>
<td>JHS Work Day</td>
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<tr>
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<th>February (19)</th>
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<td>17</td>
<td>JHS Labor Day</td>
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<td>18</td>
<td>JHS Columbus Day</td>
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<td>19</td>
<td>JHS Memorial Day</td>
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<tr>
<td>20-31</td>
<td>Spring Break</td>
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<th>March (20)</th>
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<td>JHS First Day of School</td>
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<td>23</td>
<td>JHS Labor Day</td>
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<tr>
<td>24</td>
<td>JHS Columbus Day</td>
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<td>25</td>
<td>JHS Memorial Day</td>
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<th>April (19)</th>
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<td>JHS Columbus Day</td>
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<td>25</td>
<td>JHS Memorial Day</td>
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<td>26-31</td>
<td>Spring Break</td>
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<th>May (20)</th>
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<td>JHS Memorial Day</td>
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<td>24-31</td>
<td>Spring Break</td>
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<td>Spring Break</td>
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<td>28-29</td>
<td>Spring Break</td>
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<tr>
<td>30-31</td>
<td>Spring Break</td>
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Board Approval: 180 Total Days
HEALTH AND COUNSELING SERVICES

(Where to Find Help)

CHILD ABUSE
Child Protective Services (9-4) --------------------------------- 582-3241x2325
                                               ( 24 hours ) 582-8776

COUNSELING SERVICES AND SUICIDE PREVENTION
CRISIS HOT LINE (24 HOURS) --------------------------------- 1-800-655-2553 or 582-4484
Kings County Mental Health (8-5) --------------------------------- 582-4481
NAS Family Service Center --------------------------------- 998-4042

DOMESTIC VIOLENCE
Kings County Community Action (8-5) --------------------------------- 582-4386

DRUG AND ALCOHOL
Al-Anon (24 hours) --------------------------------- 582-5373
Alcoholic Anonymous (24 hours) --------------------------------- 627-4193
CRISIS HOT LINE (24 hours) --------------------------------- 582-4484
Inter-Spirit Alcohol Program (SRR) --------------------------------- 924-6529
Kings Co. Community Action (8-5) --------------------------------- 582-4386
Kings View Community Service (M-F9:30-6) (sat 8-5) --------------------------------- 582-9307
NAS Lemoore Counseling & Assistance Center --------------------------------- 998-4789
National Institute on Drug Abuse --------------------------------- 1-800-662-HELP

MEDICAL
Hanford Community Hospital --------------------------------- 582-9000
Kings County Health Dept. (8-5) --------------------------------- 584-1401
NAS Urgent Care --------------------------------- 998-4435
Naval Hospital --------------------------------- 998-4481
Central Valley General Hospital (Hanford) --------------------------------- 583-2100

PREGNANCY
CRISIS HOT LINE (24 hours) --------------------------------- 582-4484
Kings County Crisis Pregnancy Center (24 hours) --------------------------------- 583-1900
Planned Parenthood --------------------------------- 582-2795
TAPP-Net (Teenage Pregnancy and Parenting) (8-5) --------------------------------- 582-4386

SEXUALLY TRANSMITTED DISEASES
Aids Hotline (M/F 9-9 S/S 11-5) --------------------------------- 1-800-FOR-AIDS
CRISIS HOT LINE (24 hours) --------------------------------- 582-4484
Kings County Health Dept. --------------------------------- 584-1401

TIP LINE

Be safe
SPRINGEO
THINGS TO REMEMBER WHILE ENTERING CAMPUS

- Students who drive - park in appropriate student parking zones (outside of front gate).
- Enter campus dressed according to school rules.
- Enter campus with civil attitude and behavior.
- Enter campus at or before 7:55 a.m.
- Enter class before 8:00 a.m.
- Already seated when tardy bell rings at 8:00 a.m.
- Be prepared for class having items such as pencil, paper, etc.
- Absolutely no gum, profanity or fighting.
- Give your BEST effort every class period.
- **Staff** desks are OFF LIMITS!
- Students must not exit the classroom during class time WITHOUT a pass. (Emergencies only with permission.)
- Students are dismissed by the TEACHER, NOT THE BELL.
• Make-up work (tests, quizzes, and homework) to be done before or after school. (This is the student's responsibility.)

• Maintain social distancing

JAMISON HIGH SCHOOL
STAFF DIRECTORY

Our automated telephone system for Jamison High School includes voice mail for leaving messages. Please keep this bulletin next to your telephone as a reference when calling the school. If you know your party's extension, you may press it at any time during the automated voice greeting. There may be a silent pause or a Lemoore High School announcement before you are connected. Please don't hang up. Press 411 for a directory listing.

Foggy Day Information.............. Dial 924-6600 then press 4350

For OFFICE: (for a "live voice" press "0")...................... 924-6620 Extension/Voice Mail #

  Principal: Mrs. Valerie Botelho vbotelho@luhsd.k12.ca.us ........................................3344
  Principal's Secretary: Mrs. Cheryl Symonds csymonds@luhsd.k12.ca.us .............3325
  Counselor: Mrs. Mandy James mhubanks@luhsd.k12.ca.us ..................................3343
  Attendance: Mrs. Maria Campbell mcampbell@luhsd.k12.ca.us .................................3334
  Nurse's Office: Mrs. BreeAnn Lewis blewis@luhsd.k12.ca.us ....................................2224
  Registrar: Mrs. Lori Wells (8:00 – 1:30 pm) lwells@luhsd.k12.ca.us .........................3333

JAMISON HIGH SCHOOL (Continuation Teachers):

  Mr. Jimmy Guajardo (Rm. #2) jguajardo@luhsd.k12.ca.us ........................................3348
  Mr. Joseph Perryman (Rm. #5) jperryman@luhsd.k12.ca.us ......................................3321
  Mr. Jimmy Rodriguez (Rm. #3) jrodriguez@luhsd.k12.ca.us .....................................3349
  Ms. Kymberly Rodriguez (Rm. #12) krodriguez@luhsd.k12.ca.us..............3358 and 2375
  Mr. Chris Schalde (Rm. #6) cschalde@luhsd.k12.ca.us ...........................................3331
  Ms. Susan Stone (Rm. #11) ststone@luhsd.k12.ca.us ...............................................3330
  Ms. Michelle Wood (Rm. #4) mwood@luhsd.k12.ca.us .............................................3347
  Mrs. Amanda Wyrick (Rm. #1) awyrick@luhsd.k12.ca.us ........................................3359

JHS Fax number - 924-6637
Lemoore High School........924-6600
Lemoore Middle College High School........925-3552
Lemoore Online........925-3433
Lemoore Adult School........924-6620
Lemoore Union High School District Office........924-6610